

**Palm Beach County**  
**Property Appraiser Public Access**  
**PAPA**

**User Manual**

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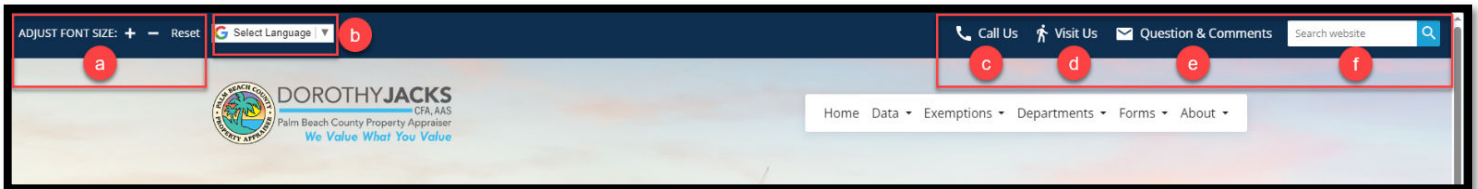
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## Home Page

This is the main Property Appraiser Public Access landing page. Here you can navigate through the site to access information.

## Navigation Bar I



- a) In this area, you can increase the font size on the page by clicking on the “+” or “-” button. By clicking on the “Reset” button, it will reset back to the default size.
- b) Select the language by clicking on the drop-down list. By selecting a language, it will translate everything on the page based on the language you selected.
- c) Click on the “Call Us” icon. You will be redirected to the “Contact Us by Phone” page.
- d) Click on the “Visit Us” icon. You will be redirected to the “Contact Us” page.
- e) Click on the “Question & Comments” icon. You will be redirected to the “Feedback” page.
  - 1) Select an option from “What kind of comment would you like to send?”.
  - 2) Select an option from “What do you want to comment on?”. Based on some of your selections, you may not see a drop-down box. From your selection, click on the dropdown box and select an option.
  - 3) Enter your “Enter your Property Control Number/ Tangible Account Number” in the text box.
  - 4) Enter your “Enter your comments (related Owner/Address/etc.) below” in the text box.
  - 5) Enter your “Name” in the text box.
  - 6) Enter your “Email” in the text box.
  - 7) Enter your “Phone Number” in the text box.
  - 8) Select an option to either be contacted or to not be contacted.
  - 9) Click in the captcha text box to verify.
  - 10) Click on the “Send” button to send the request. Click on the “Clear” button to clear all the form fields.
- f) This is a search box. You can enter an item in the search box, and it will give you the best-fit results based on what you entered.

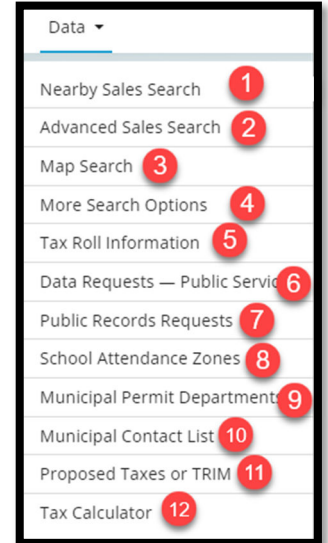
A screenshot of the 'Please Send Us Your Questions or Comments' form. The form is titled 'Please Send Us Your Questions or Comments' and has a subtitle 'What kind of comment would you like to send?'. It features a horizontal menu with options: Suggestion, Question, Comment, Problem, and Praise. Below this is another menu titled 'What do you want to comment on?' with options: Data/Content, Technical/Search, Map, General, Homestead E-File, and Tangible Personal Property E-File. A 'Select Topic' dropdown is present. The form includes several text input fields: 'Enter your Property Control Number/ Tangible Account Number', 'Enter your comments (related Owner/Address/etc.) below', 'Name', 'Email', and 'Phone Number'. There are two radio button options: 'Please contact me as soon as possible regarding this matter.' and 'Please do not contact me.'. A captcha field with the text 'I'm not a robot' and a 'Send' button are also visible. Red callout numbers 1 through 10 are placed over various elements of the form to indicate the steps described in the text.

## Navigation Bar II



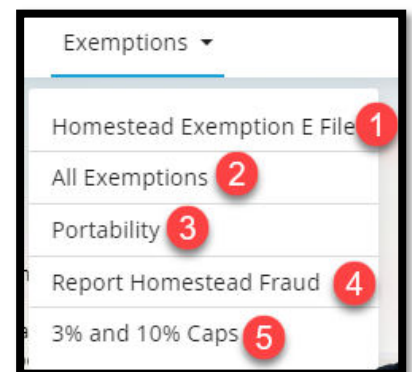
- a) Clicking on the logo will redirect you to the home page.
- b) Clicking on the “**Home**” link, will redirect you to the home page.
- c) Click on the “**Data**” drop-down, and a list will open for you to choose from.

- 1) Click on the “**Nearby Sales Search**”. This will redirect you to the page.
- 2) Click on the “**Advanced Sales Search**”. This will redirect you to the page.
- 3) Click on the “**Map Search**”. This will redirect you to the page.
- 4) Click on the “**More Search Options**”. This will redirect you to the page.
- 5) Click on the “**Tax Roll Information**”. This will redirect you to the page.
- 6) Click on the “**Data Requests- Public Services**”. This will redirect you to the page.
- 7) Click on the “**Public Records Requests**”. This will redirect you to the page.
- 8) Click on the “**School Attendance Zones**”. This will redirect you to the page.
- 9) Click on the “**Municipal Permit Department**”. This will redirect you to the page.
- 10) Click on the “**Municipal Contact List**”. This will redirect you to the page.
- 11) Click on the “**Proposed Taxes or TRIM**”. This will redirect you to the page.
- 12) Click on the “**Tax Calculator**”. This will redirect you to the page.



- d) Click on the “**Exemptions**” drop-down, and a list will open for you to choose from.

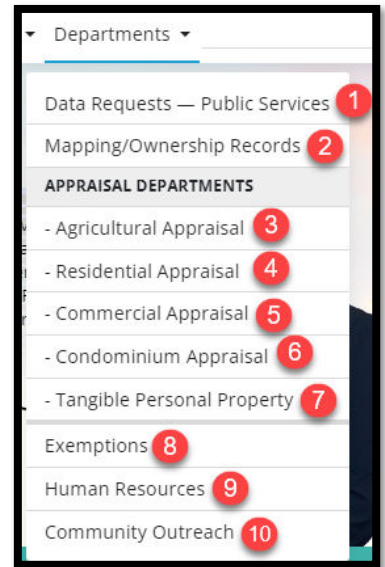
- 1) Click on the “**Homestead exemption E-File**”. This will redirect you to the page.
- 2) Click on the “**All Exemptions**”. This will redirect you to the page.
- 3) Click on the “**Portability**”. This will redirect you to the page.
- 4) Click on the “**Report Homestead Fraud**”. This will redirect you to the page.
- 5) Click on the “**3% and 10% Caps**”. This will redirect you to the page.





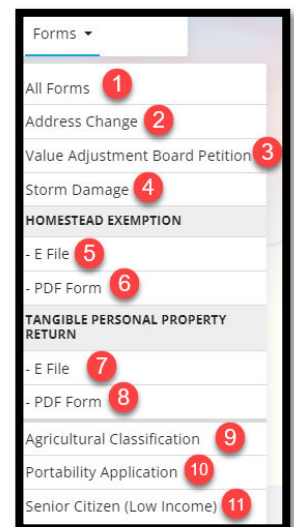
e) Click on the “**Departments**” drop-down, and a list will open for you to choose from.

- 1) Click on the “**Data Requests — Public Services**”. This will redirect you to the page.
- 2) Click on the “**Mapping/Ownership Records**”. This will redirect you to the page.
- 3) Click on the “**Agricultural Appraisal**”. This will redirect you to the page.
- 4) Click on the “**Residential Appraisal**”. This will redirect you to the page.
- 5) Click on the “**Commercial Appraisal**”. This will redirect you to the page.
- 6) Click on “**Condominium Appraisal**”. This will redirect you to the page.
- 7) Click on “**Tangible Personal Property**”. This will redirect you to the page.
- 8) Click on “**Exemptions**”. This will redirect you to the “Exemptions” page.
- 9) Click on “**Human Resources**”. This will redirect you to the page.
- 10) Click on “**Community Outreach**”. This will redirect you to the page.



f) Click on the “**Forms**” drop-down, and a list will open for you to choose from.

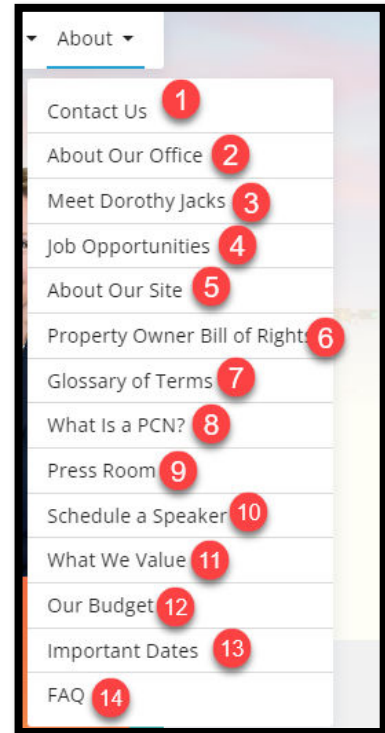
- 1) Click on the “**All Forms**”. This will redirect you to the page where all the forms are listed.
- 2) Click on “**Address Change**”. This will redirect you to the page.
- 3) Click on the “**Value Adjustment Board Petition**”. This will redirect you to page.
- 4) Click on “**Storm Damage**”. This will redirect you to the page.
- 5) Click on the “**E-File**” for homestead exemption. This will redirect you to the page.
- 6) Click on “**PDF Form**” for homestead exemption. This will redirect you to the page.
- 7) Click on the “**E-File**” for Tangible Personal Property exemption. This will redirect you to the page.
- 8) Click on the “**PDF Form**” for Tangible Personal Property exemption. This will redirect you to the page.
- 9) Click on “**Agricultural Classification**”. This will redirect you to the page.
- 10) Click on “**Portability Application**”. This will redirect you to the page.
- 11) Click on “**Senior Citizen (Low Income)**”. This will redirect you to the page.





g) Click on the “**About**” drop-down, and a list will open for you to choose from.

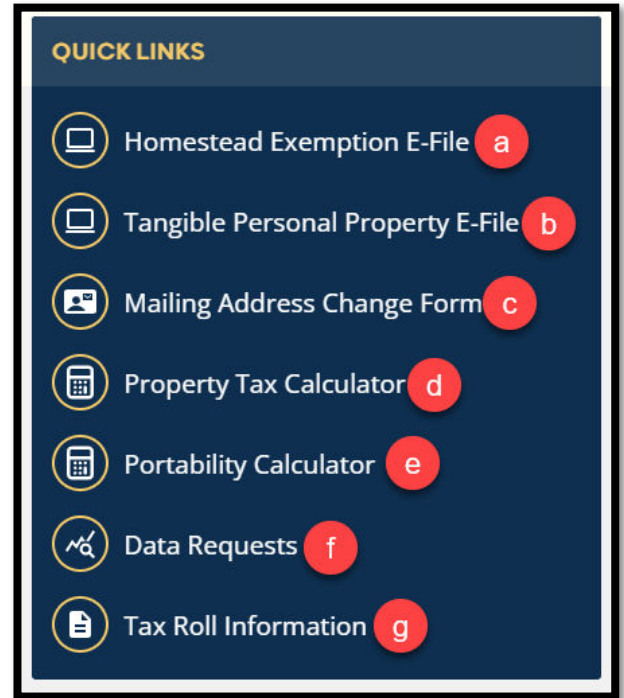
- 1) Click on “**Contact Us**”. This will redirect you to the page.
- 2) Click on “**About Our Office**”. This will redirect you to the page.
- 3) Click on “**Meet Dorothy Jacks**”. This will redirect you to the page.
- 4) Click on “**Job Opportunities**”. This will redirect you to the page.
- 5) Click on “**About Our Site**”. This will redirect you to the page.
- 6) Click on “**Property Owner Bill of Right**”. This will redirect you to the page.
- 7) Click on “**Glossary of Terms**” This will redirect you to the page.
- 8) Click on “**What is a PCN?**”. This will redirect you to page.
- 9) Click on “**Press Room**” This will redirect you to the page.
- 10) Click on “**Schedule a Speaker**” This will redirect you to the page.
- 11) Click on “**What We Value**” This will redirect you to the page.
- 12) Click on “**Our Budget**” This will redirect you to the page.
- 13) Click on “**Important Dates**” This will redirect you to the page.
- 14) Click on “**FAQ**”. This will redirect you to the page.





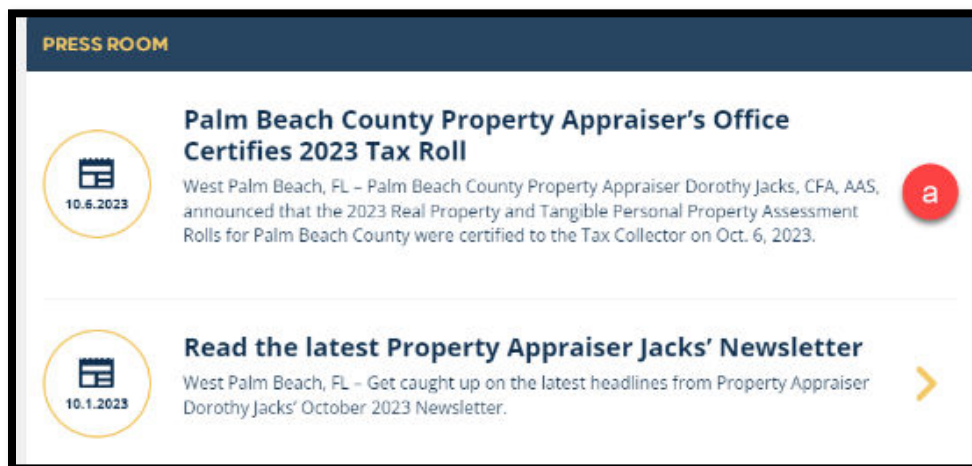
## Quick Links

- Click on the **“Homestead Exemption E-File”** link. This will redirect you to the Homestead Exemption E-file page.
- Click on the **“Tangible Personal Property E-File”** link. This will redirect you to the Tangible Personal Property E-file page.
- Click on the **“Mailing Address Change Form”** link. This will redirect you to the Mailing Address Change Form page.
- Click on the **“Property Tax Calculator”** link. This will redirect you to the Property Tax Calculator page.
- Click on the **“Portability Calculator”** link. This will redirect you to the Portability Calculator page.
- Click on the **“Data Requests”** link. This will redirect you to the Data Requests page.
- Click on the **“Tax Roll Information”** link. This will redirect you to the Tax Roll Information page.



## Press Room

- Click on the press room link. This will direct you to the page.



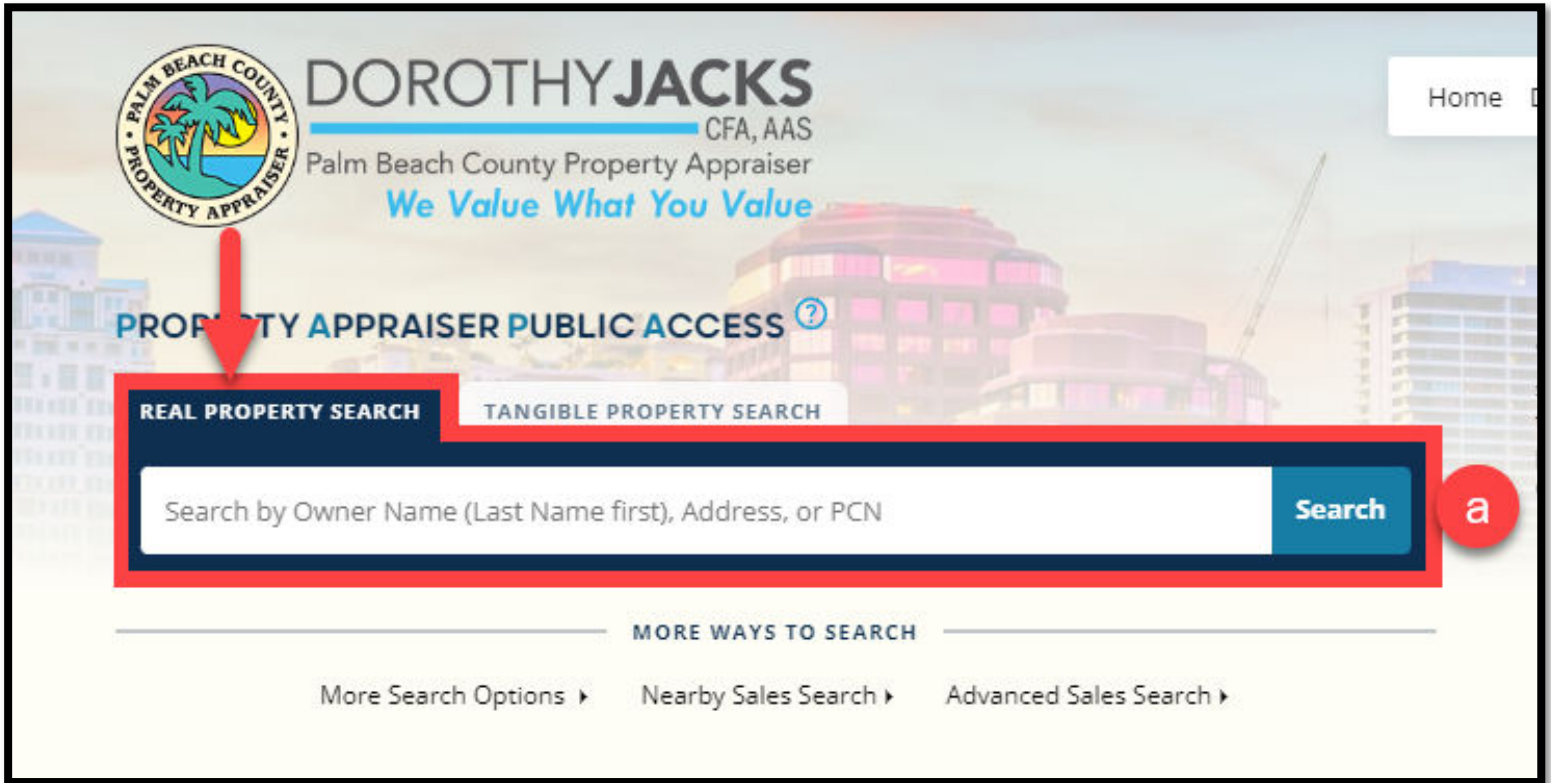
## Government Links

- a) Click on the “**Palm Beach County Tax Collector**” link. This will redirect you to the Palm Beach County Tax Collector site.
- b) Click on the “**Palm Beach County Government**” link. This will redirect you to the main Palm Beach County site.
- c) Click on the “**Palm Beach County Planning, Zoning & Building**” link. This will redirect you to the Palm Beach County Planning, Zoning & Building site.
- d) Click on the “**Clerk of the Circuit Court & Comptroller**” link. This will redirect you to the Clerk of the Circuit Court & Comptroller site.
- e) Click on the “**Palm Beach County Supervisor of Elections**” link. This will redirect you to the Palm Beach County Supervisor of Elections site.
- f) Click on the “**Palm Beach County Municipal Permit Departments**” link. This will redirect you to the Palm Beach County Municipal Permit Department site.
- g) Click on the “**Taxing Authorities — Ad Valorem List**” link. This will redirect you to the Taxing Authorities — Ad Valorem List page.
- h) Click on the “**Taxing Authorities — Non-Ad Valorem List**” link. This will redirect you to the Taxing Authorities — Non-Ad Valorem List page.
- i) Click on the “**Florida Department of Revenue**” link. This will redirect you to the Florida Department of Revenue site.
- j) Click on the “**MyFlorida.com**” link. This will redirect you to the My Florida site.



## Real Property Search

- a) On the home page, locate the tab that's named "**Real Property Search**". You can search by **Owner Name (Last Name First)**, **Address**, or by **PCN**. Once you start to type a partial name or address, you will be prompted with a drop-down list to select from. Once you enter or select from the drop-down list, you click on the "**Search**" button or press the "**Enter**" button on your keyboard to be redirected to a property details page.



## Property Details Page

- a) This is the “**Close/Open Tabs**” button. Clicking on this will either open or close all the tabs being displayed for this page.
- b) Click on the “**Print Property Summary**” button. This will allow you to print the property summary.
- c) This is the “**2023 Proposed Notice**” button. Clicking on this will direct you to a new tab where you will be able to see a pdf file of the proposed notice.
- d) Click on the “**Show Full Map**” button. This will redirect you to the map and to that current property.
- e) Click on the “**Nearby Sales Search**” button. This will redirect you to the nearby sales search map and to that current property.
- f) If there is a “**Property Record Card**” button, clicking on this will direct you to a new tab where you will be able to see a pdf file of the Property Record Card.
- g) Click on the “**Change of Mailing Address**” button. This will redirect you to the change of mailing address page.
- h) Click on the “**Exemption E File**” button. This will redirect you to the Homestead Exemption E-file page.
- i) If there is a “**Tangible Account(s)**” button, clicking on this will redirect you to the Tangible Property details page for that specific property.
- j) If there is a “**Request Structural Details Change**” button, clicking on this will open a small window for you to request structural details change.
- k) If there is a “**Print Building Details**” button, clicking on this will open a new tab to print the building details.
- l) If there is a “**Print Building Sketch**” button, clicking on this will open a new tab to print the sketch of the building.
- m) Click on the “**Property Tax Calculator**” button. This will open a small window for you to calculate property tax.
- n) Click on the “**Portability Calculator**” button. This will open a small window for you to calculate portability.
- o) Click on the “**Property Tax Details**” button. This will open a small window for you to view property tax details.
- p) Click on the “**Tax Collector**” button. This will redirect you to the PBCTax collector page where you will be able to see tax details.

**PROPERTY DETAIL**

LOCATION ADDRESS	214 BRAZILIAN AVE
MUNICIPALITY	PALM BEACH
PARCEL CONTROL NUMBER	50-43-43-23-05-027-0320
SUBDIVISION	ROYAL PARK ADD TO P B IN
OFFICIAL RECORDS BOOK/PAGE	31253 / 363
SALE DATE	FEB-2020
LEGAL DESCRIPTION	ROYAL PARK ADD LT 32 BLK G

[Property Record Card](#)

[Show Full Map](#)
[Nearby Sales Search](#)

**OWNER INFORMATION**

OWNER(S)	MAILING ADDRESS
CSPB BRAZILIAN LLC	116 HUNTINGTON AVE STE 600 BOSTON MA 02116 5745

[Change of Mailing Address](#)

**SALES INFORMATION**

**EXEMPTION INFORMATION**

No Exemption Information Available.

[Exemption E File](#)

**PROPERTY INFORMATION**

Building 1

[Tangible Account\(s\)](#)

**SUBAREA AND SQUARE FOOTAGE FOR BUILDING 1**

CODE DESCRIPTION	SQUARE FOOTAGE
MULTIPLE TENANT RETAIL SAL	9268
GARAGE	260
OFFICES	9268
<b>Total Square Footage</b>	<b>18796</b>

Number of Units	0
Total Square Feet*	18796
Acres	0.2359
Property Use Code	1200—STORE/OFFICE/RESIDENTIAL
Zoning	C-TS—COMMERCIAL TOWN SERVING (50-PALM BEACH)

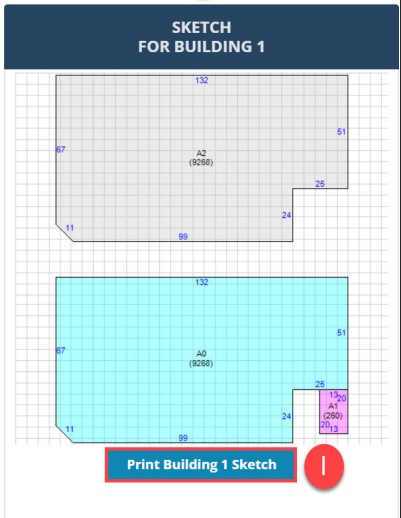
[Request Structural Details Change](#)

\*May indicate living area in residential properties.

**STRUCTURAL ELEMENT FOR BUILDING 1**

Year Built	1925
RETAIL MULTI OCCUP	18796

[Print Building 1 Details](#)



**PROPERTY EXTRA FEATURES**

No Extra Feature Available

**PROPERTY LAND DETAILS**

LAND LINE #	DESCRIPTION	ZONING	ACRES
1	COMMERCIAL	C-TS	0.2359

**APPRAISALS**

[Show 5 Year](#) [Show 10 Year](#) [+](#)

**ASSESSED & TAXABLE VALUES**

[Show 5 Year](#) [Show 10 Year](#) [+](#)

**TAXES**

[Show 5 Year](#) [Show 10 Year](#) [-](#)

TAX YEAR	2023	2022	2021	2020	2019
AD VALOREM	\$131,215	\$124,703	\$116,672	\$118,124	\$87,194
NON AD VALOREM	\$7,669	\$7,443	\$7,236	\$7,619	\$7,901
TOTAL TAX	\$138,884	\$132,146	\$123,909	\$125,743	\$95,094

[Property Tax Calculator](#)
[Portability Calculator](#)
[Property Tax Details](#)
[Tax Collector](#)

## Tangible Property Search

- a) On the home page, locate the tab that's named "**Tangible Property Search**". You can search by **Business Name, Address**, or by **Account #**. Once you start to type a partial name or address, you will be prompted with a drop-down list to select from. Once you enter or select from the drop-down list, you click on the "**Search**" button or press the "**Enter**" button on your keyboard to be redirected to the tangible property details page.

The screenshot displays the website for Dorothy Jacks, CFA, AAS, Palm Beach County Property Appraiser. The header includes the Palm Beach County Property Appraiser logo and the text "DOROTHY JACKS CFA, AAS Palm Beach County Property Appraiser We Value What You Value". A "Home" button is visible in the top right corner. Below the header, the text "PROPERTY APPRAISER PUBLIC ACCESS" is displayed with a help icon. Two tabs are shown: "REAL PROPERTY SEARCH" and "TANGIBLE PROPERTY SEARCH", with the latter highlighted in red. A red arrow points down to the "TANGIBLE PROPERTY SEARCH" tab. Below the tabs is a search bar with the placeholder text "Search by Business Name or Address or Account #" and a blue "Search" button. A red circle with the letter "a" is positioned to the right of the search bar. Below the search bar, the text "MORE WAYS TO SEARCH" is displayed, followed by three links: "More Search Options", "Nearby Sales Search", and "Advanced Sales Search".

## Tangible Property Details Page

- This is the “**Close/Open Tabs**” button. Clicking on this will either open or close all the tabs being displayed on this page.
- This is the “**2023 Proposed Notice**” button. Clicking on this will direct you to a new tab where you will be able to see a pdf file of the proposed notice.
- Click on the “**Change of Mailing Address**” button. This will redirect you to the change of mailing address page.
- Click on the “**Real Property Detail**” link. This will redirect you to the property details page for that specific tangible property.
- Click on the “**Tangible Return**” link. This will redirect you to a new tab where you will be able to see the “**TANGIBLE PERSONAL PROPERTY TAX RETURN**” form.
- Click on the “**Request Filing Extension**” button. This will open a small window to request a 30-day extension.
- Click on the “**E File**” button. This will redirect you to the Tangible Personal Property E-file page.
- Click on the “**Property Tax Details**” button. This will open a small window for you to view property tax details.
- Click on the “**Tax Collector- Account Details**” button. This will redirect you to the PBCTax collector page where you will be able to see tax details.

— CLOSE TABS
📄 2023 PROPOSED NOTICE

**TANGIBLE PROPERTY INFORMATION**

ACCOUNT NAME(DBA)	PUBLIX SUPER MARKETS INC
LOCATION ADDRESS	214N DIXIE HWY STORE 1384
ZIP CODE	33460 - LAKE WORTH BEACH
ACCOUNT NUMBER	195845
PARCEL CONTROL NUMBER	38434422440010000
NACIS	445110 - STRS SUPMKTS&OTR GROCERY(XCP CONVEN)
MAILING ADDRESS	PO BOX 32018 LAKELANDFL33802 2018

Change of Mailing Address

**RETURN FILING INFORMATION**

TAX YEAR : 2024  
RETURN FILE DATE : NONE

Request a Filing Extension

E File

Real Property Detail | Tangible Return

**ASSESSED & TAXABLE VALUES**
Show 5 Year Show 10 Year —

TAX YEAR	2023	2022	2021	2020	2019
ASSESSED VALUE	\$846,233	\$856,559	\$721,704	\$301,025	\$293,563
EXEMPTION AMOUNT	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
PENALTY	\$0	\$0	\$0	\$0	\$0
TAXABLE VALUE	\$821,233	\$831,559	\$696,704	\$276,025	\$268,563

All values are as of January 1st each year

**TAXES**
Show 5 Year Show 10 Year —


TAX YEAR	2023	2022	2021	2020	2019
AD VALOREM	\$	\$18,85	\$16,297	\$6,503	\$6,384

Property Tax Details

Tax Collector - Account Details

## More Search Options

- a) On the home page, locate the link that's named **"More Search Options"**. This will redirect you to the "More search options" page where you can have more search options to search a property.

 **DOROTHY JACKS**  
CFA, AAS  
Palm Beach County Property Appraiser  
*We Value What You Value*

Home

**PROPERTY APPRAISER PUBLIC ACCESS** ?

**REAL PROPERTY SEARCH** | **TANGIBLE PROPERTY SEARCH**

Search by Owner Name (Last Name first), Address, or PCN **Search**

**MORE WAYS TO SEARCH**

**a** **More Search Options** ▶ **Nearby Sales Search** ▶ **Advanced Sales Search** ▶



## More Search Options (Real Property Search)

- a) Select the type of “**Property Name**” by selecting an option.
- b) Enter an owner name in the “**Owner Name (Last Name first)**” textbox.
- c) Enter an address in the proper text field.
- d) Enter an parcel control number (PCN) in the “**Property Control Number**” textbox.
- e) Enter a subdivision in the “**Subdivision**” text box. If you would like to see all subdivisions, click on the “**Subdivision list**” link located next to the textbox. You will be prompted with a pop-up of a list of subdivisions to choose from.
- f) Enter a “**book/page**” in the textbox.
- g) Select a “**Municipality**” from the drop-down list.
- h) Enter a condo complex in the “**Condo Complex**” text box. If you would like to see all condo complexes, click on the “**Condo list**” link located next to the textbox. You will be prompted with a pop-up of a list of condo complexes to choose from.
- i) Enter a “**Zip code**” in the textbox.
- j) Enter a “**Market Value**” from min to max.
- k) Enter a “**PCN Range**” from min to max.
- l) Select a “**Property Use Type**” from the drop-down list.
- m) Enter a “**Range-Township-Section**” in the textbox.
- n) Enter a “**Legal Description**” in the textbox.
- o) Click on the “**Search**” button to search.
- p) Click on the “**Clear**” button to clear all text fields.

Real Property Search
Tangible Personal Property Search

Property Name

 All
  Residential
  Commercial
 
a

Owner Name (Last Name first)
b

Address	Street #	Prefix	Street Name	Suffix	Post Direction	Unit #
		▼		▼	▼	

c

Parcel Control Number
d

Subdivision
e

Book/Page
f

Municipality
g

Condo Complex
h

Zip Code
i

Market Value	Min	Max	j

PCN Range	Min	Max	k

Property Use Type
l

Range-Township-Section
m

Legal Description
n

Search	Clear
--------	-------

o
p

Example: Smi or Smith or Smith John

Example: 74-42-43-15-04-000-0270 or 74424315040000270

Example: HAMILTON BAY SECTIONS 1A & 1B

Example: 04566/0246

Example: Golden Lakes Village

Example: MIN 150000 MAX MIN 100000 MAX 500000

Example: MIN 001122 MAX MIN 001122 MAX 003344

Example: 42 - 43 - 32

Example: HAMILTON BAY SECTIONS 1A & 1B

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## More Search Options (Tangible Personal Property Search)

- Enter an tangible ID in the “**Tangible ID**” textbox.
- Enter an account name in the “**Account Name**” textbox.
- Enter an address in the proper text field.
- Enter an parcel control number (PCN) in the “**Property Control Number**” textbox.
- Select a “**City**” from the drop-down list.
- Enter a “**Zip code**” in the textbox.
- Click on the “**Search**” button to search.
- Click on the “**Clear**” button to clear all text fields.

# MORE SEARCH OPTIONS

Real Property Search **Tangible Personal Property Search**

Tangible ID  **a** Example: 162 or 1623 or 162345

Account Name  **b** Example: Ex: Joe's Flower Shop

Address	Street #	Prefix	Street Name	Suffix	Post Direction	Unit #
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**c**

Parcel Control Number  **d** Example: 74-42-43-15-04-000-0270 or 74424315040000270

City  **e**

Zip  **f**

**g** **h**

## More Search Results

- Click on **“Back to search”** link to go back to the **“More search options”** page.
- This is the **“Filter”** textbox. You can filter the search results by entering a character.
- To export the table as an excel file, click on the **“Excel”** button.
- To export the table as a coma separate value excel file, click on the **“CSV”** button.
- To print the page, click on the **“Print”** button.
- To navigate to the next page on the table, you can click on the page number.
- To quickly view a record, click on the **“QV”** button.
- To view the map for a specific record, click on the **“Map”** button.

The screenshot shows the website header with the Dorothy Jacks logo and navigation menu. The main heading is 'MORE SEARCH RESULTS'. Below this, there are controls for 'Back to search', a 'Filter' input field, and buttons for 'EXCEL', 'CSV', and 'PRINT'. A pagination bar shows 'Previous', page numbers 1-5, an ellipsis, 91, and 'Next'. The main content is a table with columns: OWNER NAME, LOCATION, MUNICIPALITY, PARCEL NUMBER, MAIL ADDRESS, MAIL CITY STATE ZIP, and HOMESTEADED. The first row is highlighted, and its 'QV' and 'MAP' buttons are circled in red. Red callout letters 'a' through 'h' are placed around the interface elements to correspond with the instructions above.

OWNER NAME	LOCATION	MUNICIPALITY	PARCEL NUMBER	MAIL ADDRESS	MAIL CITY STATE ZIP	HOMESTEADED	QV	MAP
SMITH & ELKIN CPAS PA	4601 MILITARY TRL 201	JUPITER	30424124270022010	4601 MILITARY TRL STE 201	JUPITER FL 33458 4835	N	QV	MAP
SMITH & WHARTON LLC	440 OCEAN PKWY	BOYNTON BEACH	08434516010170460	200 KNUTH RD STE 118	BOYNTON BEACH FL 33436 4635	N	QV	MAP
SMITH 2016 FAMILY TRUST	100 SUNRISE AVE 513	PALM BEACH	50434314210005130	930 5TH AVE APT 8H	NEW YORK NY 10021 2680	N	QV	MAP
SMITH 2016 FAMILY TRUST	100 SUNRISE AVE C 25	PALM BEACH	50434314210010250	930 5TH AVE APT 8H	NEW YORK NY 10021 2680	N	QV	MAP
SMITH 2016 FAMILY TRUST	100 SUNRISE AVE PK 2	PALM BEACH	50434314210030020	930 5TH AVE APT 8H	NEW YORK NY 10021 2680	N	QV	MAP
SMITH 2019 JOINT TRUST &	1420 E WICKHAM CIR	DELRAY BEACH	12424612220020670	2500 E LAS OLAS BLVD APT 1601	FORT LAUDERDALE FL 33301 1583	N	QV	MAP
SMITH A &	617 SW 14TH ST	BELLE GLADE	04374342040020130	617 SW 14TH ST	BELLE GLADE FL 33430 3728	N	QV	MAP
SMITH A DWAIN	16067 82ND RD N	UNINCORPORATED	00404224000005540	16067 82ND RD N	LOXAHATCHEE FL 33470 3138	Y	QV	MAP
SMITH AANGELINA M	18131 APRIL LN	UNINCORPORATED	00424036000040060	18131 APRIL LN	JUPITER FL 33458 4348	Y	QV	MAP
SMITH AARON	2803 SARENTO PL 203	PALM BEACH GARDENS	52434205350032030	68 SAINT GEORGE PL	PALM BEACH GARDENS FL 33418 4025	N	QV	MAP

## Advanced Sales Search

- a) On the home page, locate the link that's named "**Advanced Sales Search**". This will redirect you to the "**Advanced Sales Search**" page where you can have more search options to search a property.

The screenshot shows the website for Dorothy Jacks, CFA, AAS, Palm Beach County Property Appraiser. The page includes a navigation menu with a "Home" link. Below the header, there is a section titled "PROPERTY APPRAISER PUBLIC ACCESS" with a help icon. Two search tabs are visible: "REAL PROPERTY SEARCH" and "TANGIBLE PROPERTY SEARCH". A search bar is present with the placeholder text "Search by Owner Name (Last Name first), Address, or PCN" and a "Search" button. Below the search bar, there is a "MORE WAYS TO SEARCH" section with three links: "More Search Options", "Nearby Sales Search", and "Advanced Sales Search". The "Advanced Sales Search" link is highlighted with a red box and a red circle containing the letter 'a'.

## Advanced Sales Search (Residential)

- Select the type of “**Property Name**” by selecting an option. Based on your choice, some textboxes will be different.
- Enter a subdivision in the “**Subdivision**” text box. If you would like to see all subdivisions, click on the “**Subdivision list**” link located next to the textbox. You will be prompted with a pop-up of a list of subdivisions to choose from.
- Select a “**Custom Data Range**” from the drop-down list. Enter the range in the textbox.
- Enter a “**Sale Price Range(\$)**” in the textbox.
- Enter a “**Square Footage Range**” in the textbox.
- Select a “**Property Use Type**” from the drop-down list.
- Click on the “**Search**” button to search.
- Click on the “**Clear**” button to clear all text fields.
- Select a “**Sale Type**” from this area to narrow your search.

The screenshot shows the 'ADVANCED SALES SEARCH' interface. At the top, there are three tabs: 'Residential' (selected), 'Commercial', and 'Vacant'. Below the tabs is a search type selector with radio buttons for 'Subdivision', 'Municipality', 'Street Name', and 'Zip Code'. The 'Subdivision' option is selected. Below this is a text input field for 'Subdivision \*' with a 'Subdivision List' link to its right. To the right of the 'Subdivision' field is a 'Sales Type' section with radio buttons for 'Include All Sales', 'Include only Qualified sale', 'Exclude Sales < \$10', and 'Exclude Sales < \$1000'. Below the 'Subdivision' field are three range input fields: 'Custom Data Range', 'Sale Price Range (\$)', and 'Square Footage Range', each with a dropdown menu and two text boxes separated by 'to'. Below these is a 'Property Use Type' dropdown menu. At the bottom are two buttons: 'Search' and 'Clear'. Red boxes and letters a-i highlight the following elements: a) Search type selector; b) Subdivision text box and link; c) Custom Data Range dropdown and text boxes; d) Sale Price Range text boxes; e) Square Footage Range text boxes; f) Property Use Type dropdown; g) Search button; h) Clear button; i) Sales Type section.

## Advanced Sales Search (Commercial)

- Select the type of “**Property Name**” by selecting an option. Based on your choice, some textboxes will be different.
- Enter a subdivision in the “**Subdivision**” text box. If you would like to see all subdivisions, click on the “**Subdivision list**” link located next to the textbox. You will be prompted with a pop-up of a list of subdivisions to choose from.
- Select a “**Custom Data Range**” from the drop-down list. Enter the range in the textbox.
- Enter a “**Sale Price Range(\$)**” in the textbox.
- Enter a “**Square Footage Range**” in the textbox.
- Select a “**Property Use Type**” from the drop-down list.
- Click on the “**Search**” button to search.
- Click on the “**Clear**” button to clear all text fields.
- Select a “**Sale Type**” from this area to narrow your search.

The screenshot displays the 'ADVANCED SALES SEARCH' interface. At the top, there are three tabs: 'Residential', 'Commercial' (which is selected), and 'Vacant'. Below the tabs, there are four radio buttons for search criteria: 'Subdivision' (selected), 'Municipality', 'Street Name', and 'Zip Code'. A red box labeled 'a' encompasses these radio buttons. Below this is a 'Subdivision \*' text input field with a 'Subdivision List' link to its right, enclosed in a red box labeled 'b'. To the right of the main search area is a 'Sales Type' section with three radio buttons: 'Include All Sales' (selected), 'Include only Qualified sale', 'Exclude Sales < \$10', and 'Exclude Sales < \$1000', enclosed in a red box labeled 'i'. Below the 'Subdivision' field are three range input fields: 'Custom Data Range' (with a dropdown arrow), 'Sale Price Range (\$)', and 'Square Footage Range'. Each of these range fields has a 'to' field and is enclosed in a red box labeled 'c', 'd', and 'e' respectively. Below the range fields is a 'Property Use Type' dropdown menu, enclosed in a red box labeled 'f'. At the bottom center, there are two buttons: 'Search' (enclosed in a red box labeled 'g') and 'Clear' (enclosed in a red box labeled 'h').

## Advanced Sales Search (Vacant)

- Select the type of “**Property Name**” by selecting an option. Based on your choice, some textboxes will be different.
- Enter a subdivision in the “**Subdivision**” text box. If you would like to see all subdivisions, click on the “**Subdivision list**” link located next to the textbox. You will be prompted with a pop-up of a list of subdivisions to choose from.
- Select a “**Custom Data Range**” from the drop-down list. Enter the range in the textbox.
- Enter a “**Sale Price Range(\$)**” in the textbox.
- Enter a “**Square Footage Range**” in the textbox.
- Click on the “**Search**” button to search.
- Click on the “**Clear**” button to clear all text fields.
- Select a “**Sale Type**” from this area to narrow your search.

The screenshot displays the 'ADVANCED SALES SEARCH' interface. At the top, there are three tabs: 'Residential', 'Commercial', and 'Vacant', with 'Vacant' selected. Below the tabs is a search type selector with radio buttons for 'Subdivision', 'Municipality', 'Street Name', and 'Zip Code', with 'Subdivision' selected. A red box labeled 'a' highlights this selector. Below it is a 'Subdivision \*' text input field with a 'Subdivision List' link to its right, highlighted by a red box labeled 'b'. To the right of the input fields is a 'Sales Type' section with radio buttons for 'Include All Sales', 'Include only Qualified sale', 'Exclude Sales < \$10', and 'Exclude Sales < \$1000', highlighted by a red box labeled 'h'. Below the 'Subdivision' field are three range input fields: 'Custom Data Range' with a dropdown menu, 'Sale Price Range (\$)', and 'Square Footage Range'. Each of these three fields has a red box labeled 'c', 'd', and 'e' respectively. At the bottom, there are two buttons: 'Search' and 'Clear', with red boxes labeled 'f' and 'g' respectively.

## Advanced Sales Search Results

- Click on **“Back to search”** link to go back to the **“More search options”** page.
- This is the **“Filter”** textbox. You can filter the search results by entering a character.
- To export the table as an excel file, click on the **“Excel”** button.
- To export the table as a coma separate value excel file, click on the **“CSV”** button.
- To print the page, click on the **“Print”** button.
- To navigate to the next page on the table, you can click on the page number.
- To quickly view a record, click on the **“QV”** button.
- To view the map for a specific record, click on the **“Map”** button.

# ADVANCED SALES SEARCH RESULTS

Back to search
Filter :

EXCEL
CSV
PRINT

Showing 1 to 50 of 21,544 entries

Previous
1
2
3
4
5
...
431
Next

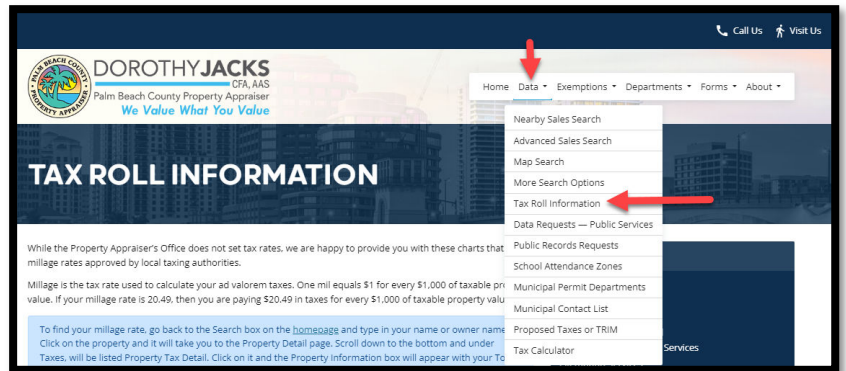
SALE PRICE	SALE DATE	OWNER NAME	LOCATION	MUNICIPALITY	SQ. FT.	MAIL ADDRESS	MAIL CITY STATE ZIP	HOMESTEADED		
\$10	2005-02-01	HOFFMAN DEBORAH TRUST	130 HAMMOCKS CT	GREENACRES	1572	130 HAMMOCKS CT	GREENACRES FL 33413 2037	Y	QV	MAP
\$162,000	2010-07-30	ROSARIO LYDIA &	6584 SPRING MEADOW DR	GREENACRES	1396	6584 SPRING MEADOW DR	WEST PALM BEACH FL 33413 3400	Y	QV	MAP
\$10	2016-04-27	SECY HOUSING & URBAN DEV	234 GUAVA AVE	UNINCORPORATED	1689	234 GUAVA AVE	WEST PALM BEACH FL 33413 1835	Y	QV	MAP
\$100	1999-07-28	-- NONE RECORDED --	682 CAROLINE AVE	UNINCORPORATED	1519	682 CAROLINE AVE	WEST PALM BEACH FL 33413 1287	N	QV	MAP
\$10	2023-05-23	100 3RD STREET LLC	100 3RD ST	UNINCORPORATED	1617	100 3RD ST	WEST PALM BEACH FL 33413 1762	N	QV	MAP
\$275,000	2017-03-09	1130 WELLINGTON LLC	6524 DILLMAN RD	GREENACRES	2008	6524 DILLMAN RD	WEST PALM BEACH FL 33413 3456	N	QV	MAP
\$10	2020-06-08	1150 IMPERIAL LAKE RD	1150 IMPERIAL LAKE RD	UNINCORPORATED	1689	1150 IMPERIAL LAKE RD	WEST PALM BEACH FL 33413 1078	Y	QV	MAP



## Data Tab

### Tax Roll Information

- These are the **“Departments”** links. When you click on a department link, you will be redirected to the corresponding department page.
- These are the **“Quick Links”** links. When you click on a quick link, you will be redirected to the corresponding page or pop-up.
- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.



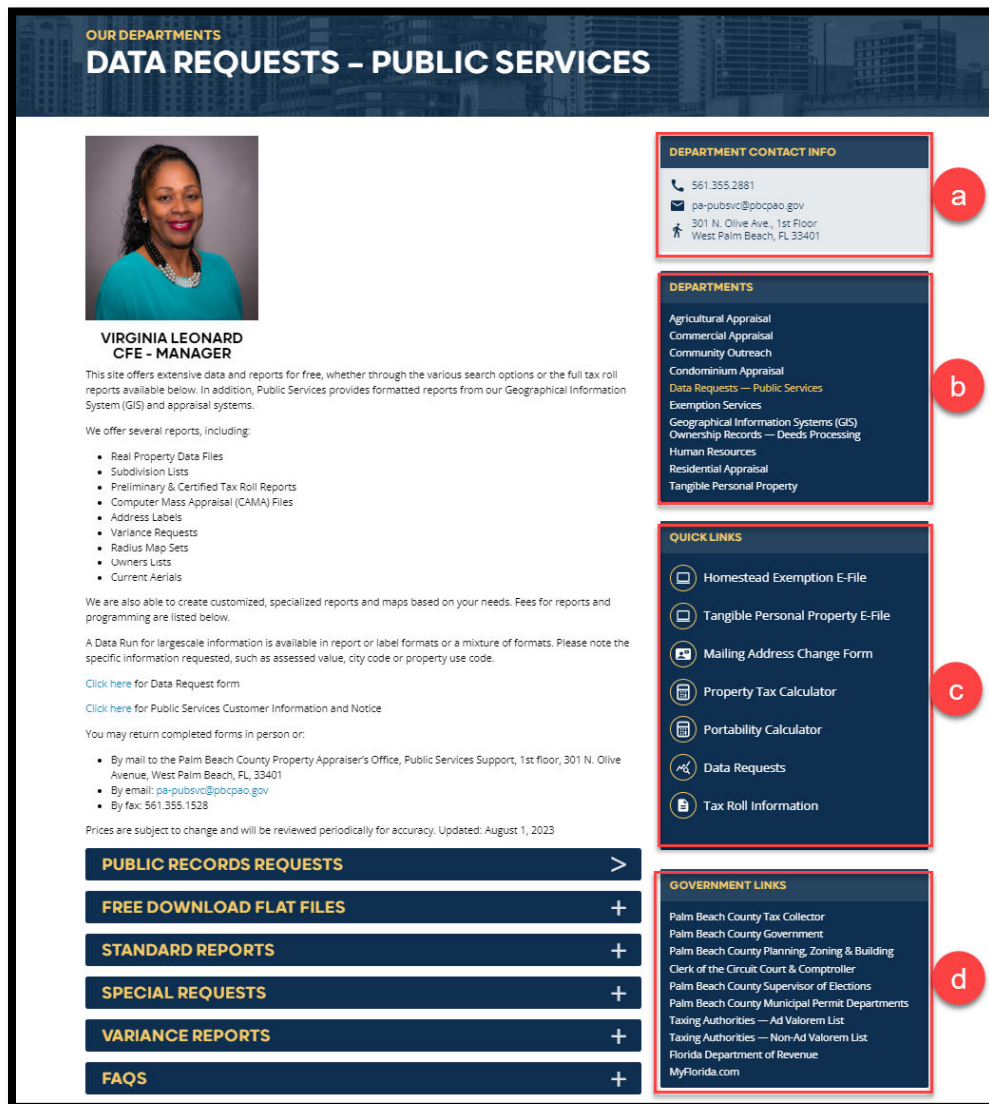
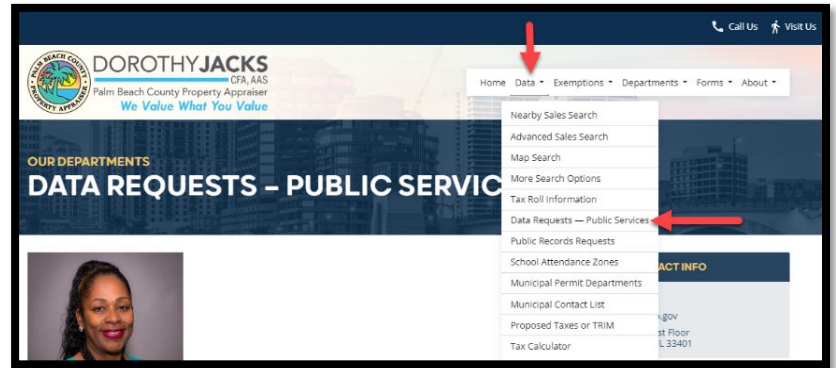
The screenshot displays the 'TAX ROLL INFORMATION' page. It features a navigation bar at the top with 'Home', 'Data', 'Exemptions', 'Departments', 'Forms', and 'About'. The main content area includes a heading 'TAX ROLL INFORMATION' and several sections:

- DEPARTMENTS** (labeled 'a'): Agricultural Appraisal, Commercial Appraisal, Community Outreach, Condominium Appraisal, Data Requests — Public Services, Exemption Services, Geographical Information Systems (GIS), Ownership Records — Deeds Processing, Human Resources, Residential Appraisal, Tangible Personal Property.
- QUICK LINKS** (labeled 'b'): Homestead Exemption E-File, Tangible Personal Property E-File, Mailing Address Change Form, Property Tax Calculator, Portability Calculator, Data Requests, Tax Roll Information.
- GOVERNMENT LINKS** (labeled 'c'): Palm Beach County Tax Collector, Palm Beach County Government, Palm Beach County Planning, Zoning & Building, Clerk of the Circuit Court & Comptroller, Palm Beach County Supervisor of Elections, Palm Beach County Municipal Permit Departments, Taxing Authorities — Ad Valorem List, Taxing Authorities — Non-Ad Valorem List, Florida Department of Revenue, MyFlorida.com.

Other sections on the page include introductory text about millage rates, a search tip, and lists for '2023 Final Total Millage Rates Levy', 'TAX ROLL PROOF OF PUBLICATION CERTIFICATIONS', and 'TAX DISTRIBUTION BY TAXING AUTHORITIES - PALM BEACH COUNTY'.

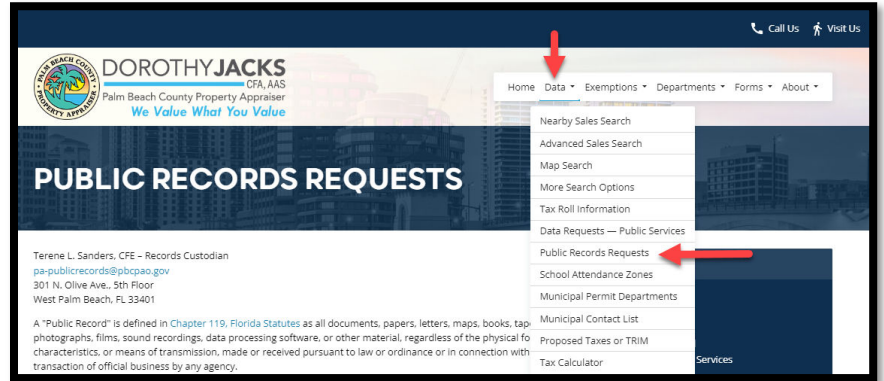
## Data Requests – Public Services

- These are the department contact information. When you click on any of them, they will redirect you to the page accordingly.
- These are the “**Departments**” links. When you click on a department link, you will be redirected to the corresponding department page.
- These are the “**Quick Links**” links. When you click on a quick link, you will be redirected to the corresponding page or pop-up.
- These are the “**Government**” links. When you click on a government link, you will be redirected to the corresponding government page.



## Public Record Requests

- These are the **“Departments”** links. When you click on a department link, you will be redirected to the corresponding department page.
- These are the **“Quick Links”** links. When you click on a quick link, you will be redirected to the corresponding page or pop-up.
- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.



## PUBLIC RECORDS REQUESTS

Terene L. Sanders, CFE – Records Custodian  
[pa-publicrecords@pbcpao.gov](mailto:pa-publicrecords@pbcpao.gov)  
 301 N. Olive Ave., 5th Floor  
 West Palm Beach, FL 33401

A "Public Record" is defined in [Chapter 119, Florida Statutes](#) as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency.

Any document, whether physical or electronic, that is created in connection with the transaction of official business by the Palm Beach County Property Appraiser's office is subject to public records disclosure, unless it is exempt by law as defined in [Chapter 119, Florida Statutes](#).

In order for us to furnish a public record, it must be one that this office maintains. If a record exists, the public has a right view it and obtain a copy, if desired. As long as it is a record we maintain (and is not otherwise exempt), we will make it available in response to a public records request.

There are certain types of public records that are exempt from public inspection. These are defined in [Chapter 119, Florida Statutes](#), and can include things such as annuity contracts, income and expense data, complaints, performance evaluations, medical information, and social security numbers. When a public record contains both non-exempt and exempt information the agency is required by state law to redact (remove) the information which is exempt from public access.

There may be cost associated with obtaining public records. If the amount of time needed to satisfy a public records request exceeds a half hour, a fee will be charged equal to the rate of the person doing the work.

If extensive data processing and/or clerical assistance is needed, the statute also allows for a special service charge to recover for such extensive use of personnel and information technology resources.

A vast majority of our public record information is freely available on this website. Before making a public records request, be sure to check our website and the wide array of reports and record searches it provides.

### DEPARTMENTS

- Agricultural Appraisal
- Commercial Appraisal
- Community Outreach
- Condominium Appraisal
- Data Requests — Public Services
- Exemption Services
- Geographical Information Systems (GIS)
- Ownership Records — Deeds Processing
- Human Resources
- Residential Appraisal
- Tangible Personal Property

### QUICK LINKS

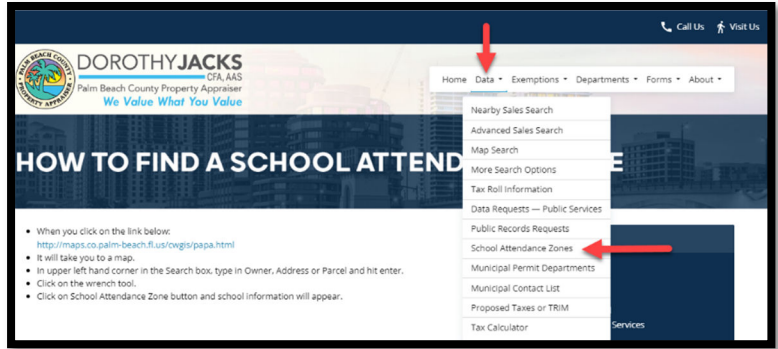
- Homestead Exemption E-File
- Tangible Personal Property E-File
- Mailing Address Change Form
- Property Tax Calculator
- Portability Calculator
- Data Requests
- Tax Roll Information

### GOVERNMENT LINKS

- Palm Beach County Tax Collector
- Palm Beach County Government
- Palm Beach County Planning, Zoning & Building
- Clerk of the Circuit Court & Comptroller
- Palm Beach County Supervisor of Elections
- Palm Beach County Municipal Permit Departments
- Taxing Authorities — Ad Valorem List
- Taxing Authorities — Non-Ad Valorem List
- Florida Department of Revenue
- MyFlorida.com

## School Attendance Zones

- These are the **“Departments”** links. When you click on a department link, you will be redirected to the corresponding department page.
- These are the **“Quick Links”** links. When you click on a quick link, you will be redirected to the corresponding page or pop-up.
- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.



## HOW TO FIND A SCHOOL ATTENDANCE ZONE

- When you click on the link below:  
<http://maps.co.palm-beach.fl.us/cwgis/papa.html>
- It will take you to a map.
- In upper left hand corner in the Search box, type in Owner, Address or Parcel and hit enter.
- Click on the wrench tool.
- Click on School Attendance Zone button and school information will appear.

**DEPARTMENTS**

- Agricultural Appraisal
- Commercial Appraisal
- Community Outreach
- Condominium Appraisal
- Data Requests — Public Services
- Exemption Services
- Geographical Information Systems (GIS)
- Ownership Records — Deeds Processing
- Human Resources
- Residential Appraisal
- Tangible Personal Property

**QUICK LINKS**

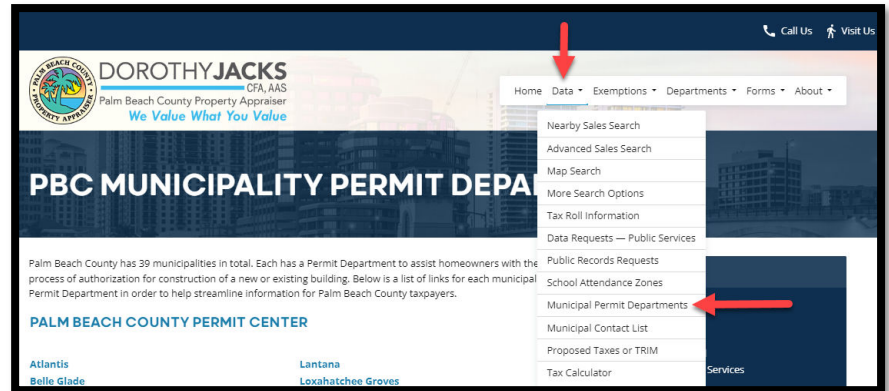
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- Tangible Personal Property E-File
- Mailing Address Change Form
- Property Tax Calculator
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**GOVERNMENT LINKS**

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- Palm Beach County Municipal Permit Departments
- Taxing Authorities — Ad Valorem List
- Taxing Authorities — Non-Ad Valorem List
- Florida Department of Revenue
- MyFlorida.com

## Municipal Permit Departments

- These are the **“Departments”** links. When you click on a department link, you will be redirected to the corresponding department page.
- These are the **“Quick Links”** links. When you click on a quick link, you will be redirected to the corresponding page or pop-up.
- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.



## PBC MUNICIPALITY PERMIT DEPARTMENTS

Palm Beach County has 39 municipalities in total. Each has a Permit Department to assist homeowners with the process of authorization for construction of a new or existing building. Below is a list of links for each municipality's Permit Department in order to help streamline information for Palm Beach County taxpayers.

**PALM BEACH COUNTY PERMIT CENTER**

<ul style="list-style-type: none"> <li>Atlantis</li> <li>Belle Glade</li> <li>Boca Raton</li> <li>Boynton Beach</li> <li>Briny Breezes</li> <li>Cloud Lake</li> <li>Delray Beach</li> <li>Glen Ridge</li> <li>Greenacres</li> <li>Gulf Stream</li> <li>Haverhill</li> <li>Highland Beach</li> <li>Hypoluxo</li> <li>Juno Beach</li> <li>Jupiter</li> <li>Jupiter Inlet Colony</li> <li>Lake Clarke Shores</li> <li>Lake Park</li> <li>Lake Worth Beach</li> </ul>	<ul style="list-style-type: none"> <li>Lantana</li> <li>Loxahatchee Groves</li> <li>Manalapan</li> <li>Mangonia Park</li> <li>Ocean Ridge</li> <li>Pahokee</li> <li>Palm Beach</li> <li>Palm Beach Gardens</li> <li>Palm Beach Shores</li> <li>Riviera Beach</li> <li>South Bay</li> <li>Tequesta</li> <li>Town of South Palm Beach</li> <li>Village of Golf</li> <li>Village of North Palm Beach</li> <li>Village of Palm Springs</li> <li>Village of Royal Palm Beach</li> <li>Wellington</li> <li>West Palm Beach</li> <li>Westlake</li> </ul>
---	---

**DEPARTMENTS**

- Agricultural Appraisal
- Commercial Appraisal
- Community Outreach
- Condominium Appraisal
- Data Requests — Public Services
- Exemption Services
- Geographical Information Systems (GIS)
- Ownership Records — Deeds Processing
- Human Resources
- Residential Appraisal
- Tangible Personal Property

**QUICK LINKS**

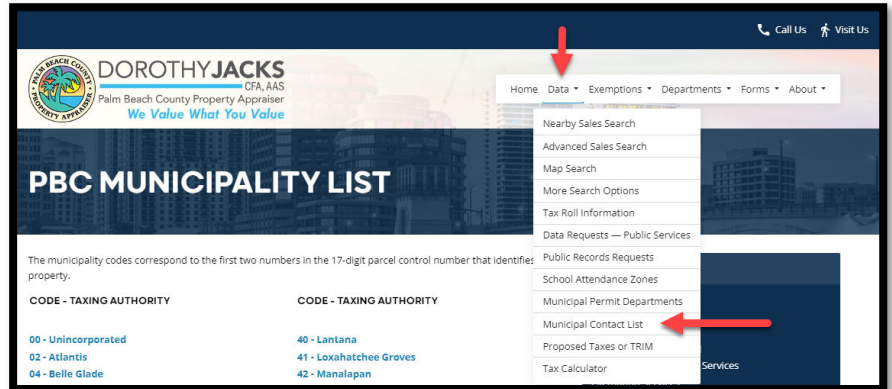
- Homestead Exemption E-File
- Tangible Personal Property E-File
- Mailing Address Change Form
- Property Tax Calculator
- Portability Calculator
- Data Requests
- Tax Roll Information

**GOVERNMENT LINKS**

- Palm Beach County Tax Collector
- Palm Beach County Government
- Palm Beach County Planning, Zoning & Building
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- Palm Beach County Supervisor of Elections
- Palm Beach County Municipal Permit Departments
- Taxing Authorities — Ad Valorem List
- Taxing Authorities — Non-Ad Valorem List
- Florida Department of Revenue
- MyFlorida.com

## Municipal Contact List

- These are the **“Departments”** links. When you click on a department link, you will be redirected to the corresponding department page.
- These are the **“Quick Links”** links. When you click on a quick link, you will be redirected to the corresponding page or pop-up.
- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.

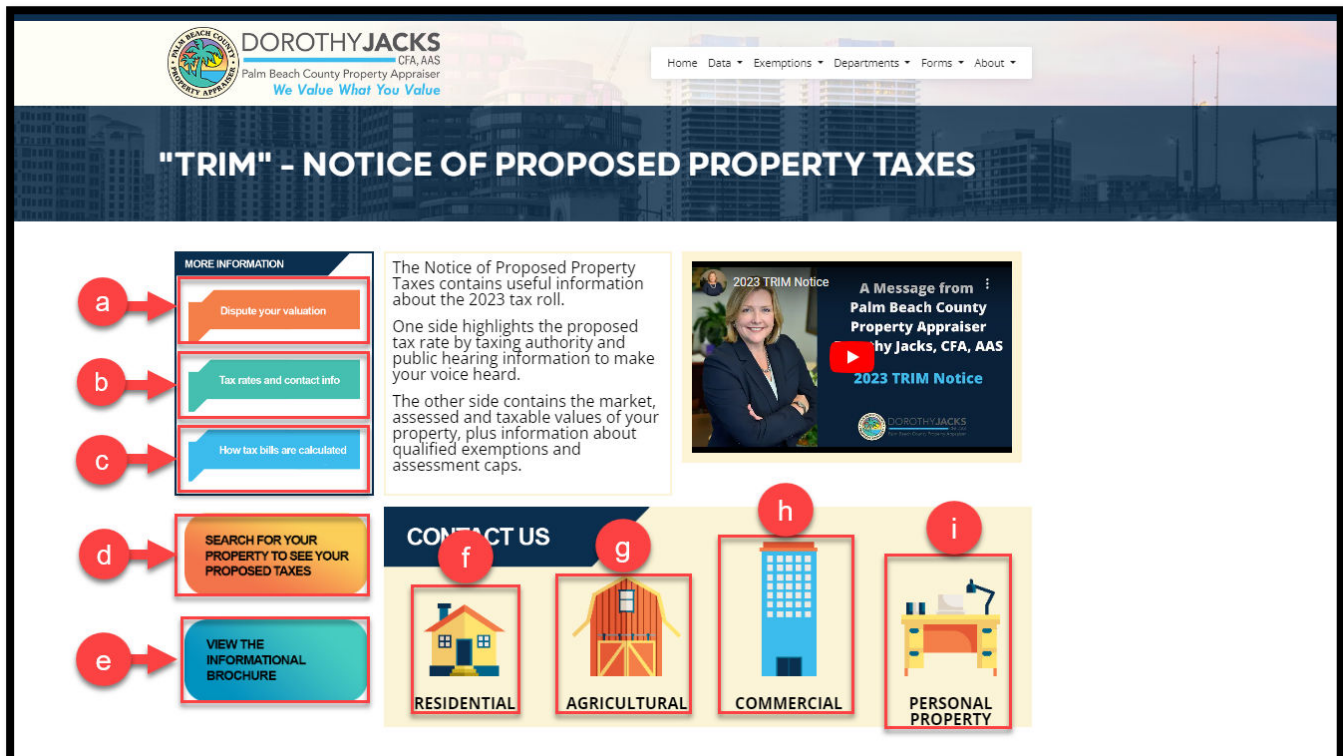
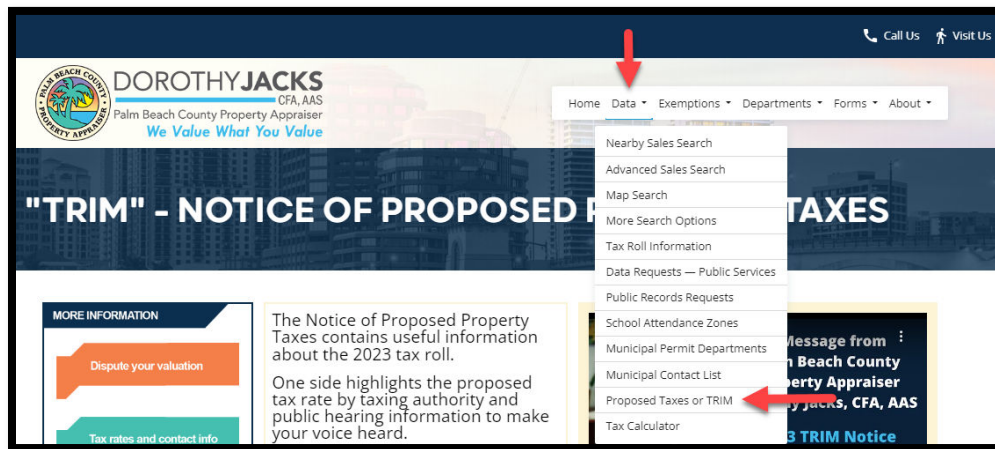


The screenshot displays the 'PBC MUNICIPALITY LIST' page. It features a header with the title and a sub-header explaining that municipality codes correspond to the first two numbers in the 17-digit parcel control number. Below this, there are two columns of codes and names. To the right, there are three distinct sections highlighted with red boxes and labeled with letters 'a', 'b', and 'c':

- DEPARTMENTS (a):** Agricultural Appraisal, Commercial Appraisal, Community Outreach, Condominium Appraisal, Data Requests — Public Services, Exemption Services, Geographical Information Systems (GIS), Ownership Records — Deeds Processing, Human Resources, Residential Appraisal, Tangible Personal Property.
- QUICK LINKS (b):** Homestead Exemption E-File, Tangible Personal Property E-File, Mailing Address Change Form, Property Tax Calculator, Portability Calculator, Data Requests, Tax Roll Information.
- GOVERNMENT LINKS (c):** Palm Beach County Tax Collector, Palm Beach County Government, Palm Beach County Planning, Zoning & Building, Clerk of the Circuit Court & Comptroller, Palm Beach County Supervisor of Elections, Palm Beach County Municipal Permit Departments, Taxing Authorities — Ad Valorem List, Taxing Authorities — Non-Ad Valorem List, Florida Department of Revenue, MyFlorida.com.

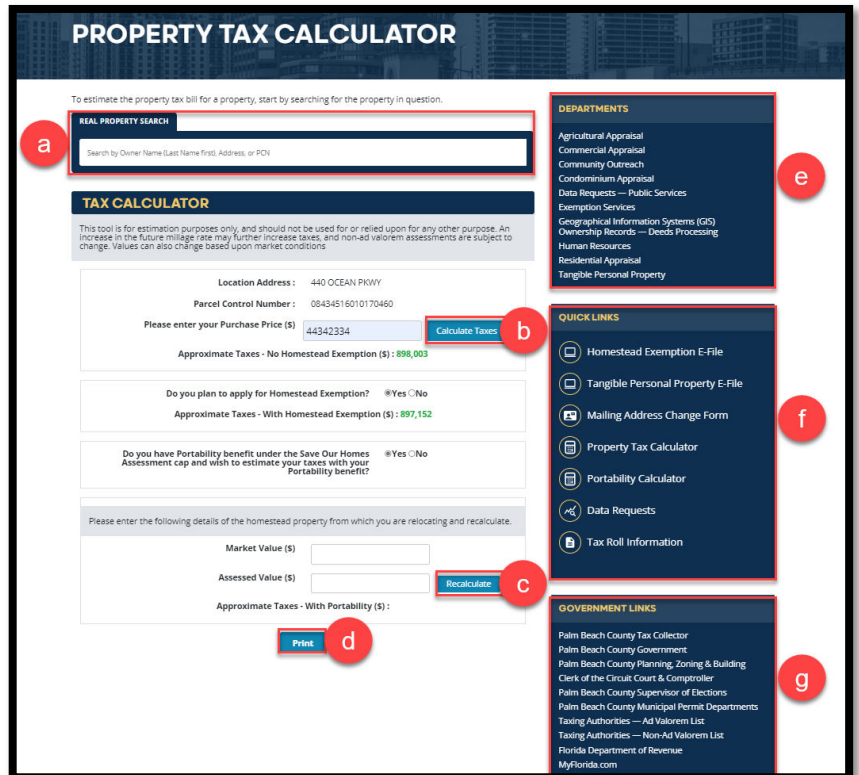
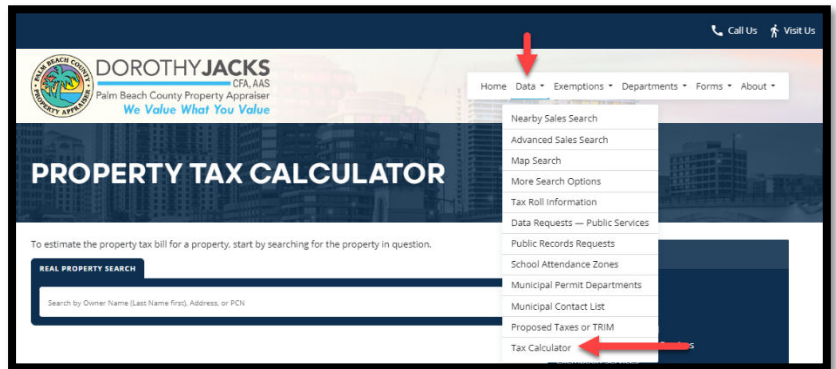
Proposed Taxes or TRIM

- a) To file a petition, click on the button “Dispute your valuation”.
- b) To view tax rates and contact information, click on the button “Tax rates and contact info”.
- c) To view how tax bills are calculated, click on the button “How tax bills are calculated”.
- d) To search your property to see proposed taxes, click on the button “ Search For Your Property To See Your Proposed Taxes”.
- e) To view the informational brochure, click on the button “View The Informational Brochure”.
- f) To visit the residential department page, click on the button “Residential”.
- g) To visit the agricultural department page, click on the button “Agricultural”.
- h) To visit the commercial department page, click on the button “Commercial”.
- i) To visit the personal property department page, click on the button “Personal Property”.



## Tax Calculator

- You can search by **Owner Name (Last Name First), Address**, or by **PCN**. Once you start to type a partial name or address, you will be prompted with a drop-down list to select from.
- Once you enter your purchased price, click on the **“Calculated Taxes”** button to display the approximate taxes with no homestead exemption.
- If you select **“Yes”**, you will be prompted with the next question along with approximate taxes with homestead exemption.
- If you select **“Yes”**, you will be prompted with the next set of text fields.
- Once you enter the **“Market Value”** and **“Assessed Value”** and click on the **“Recalculate”** button. You will be prompted with approximate taxes with portability.
- Click on the **“Print”** button to print the page.
- These are the **“Departments”** links. When you click on a department link, you will be redirected to the corresponding department page.
- These are the **“Quick Links”** links. When you click on a quick link, you will be redirected to the corresponding page or pop-up.
- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.

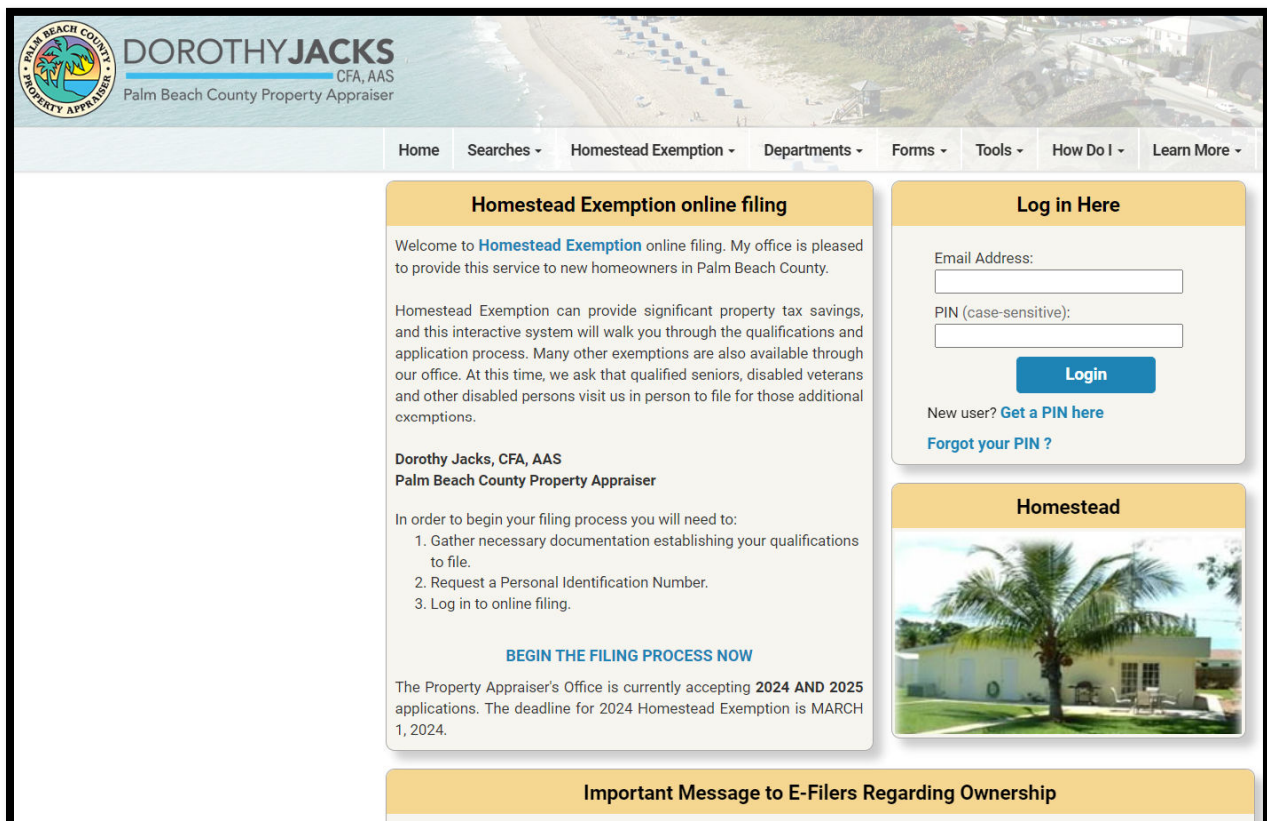
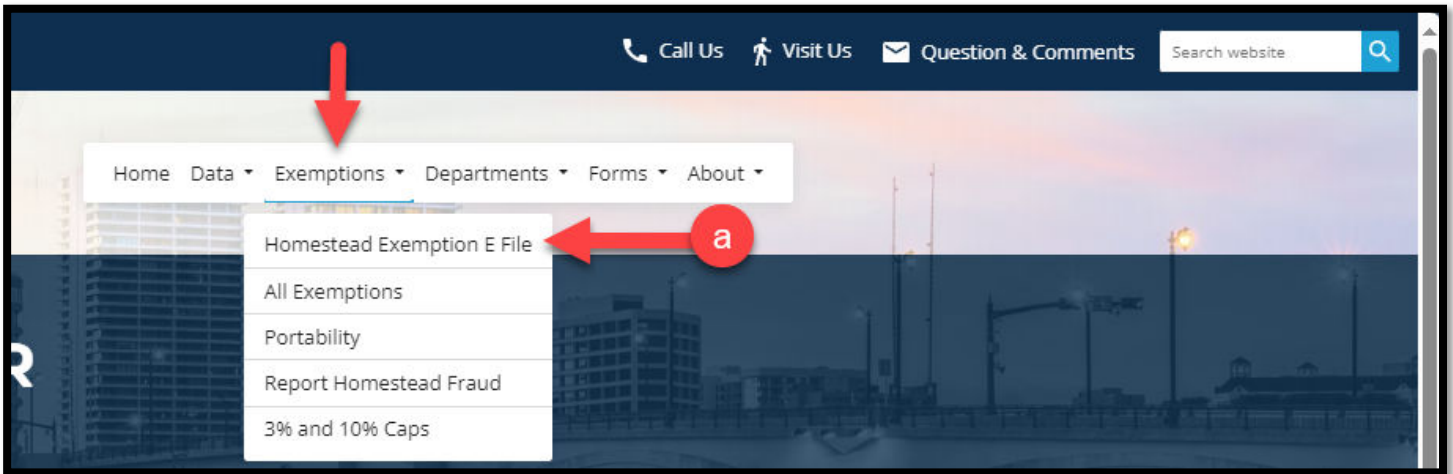




## Exemptions Tab

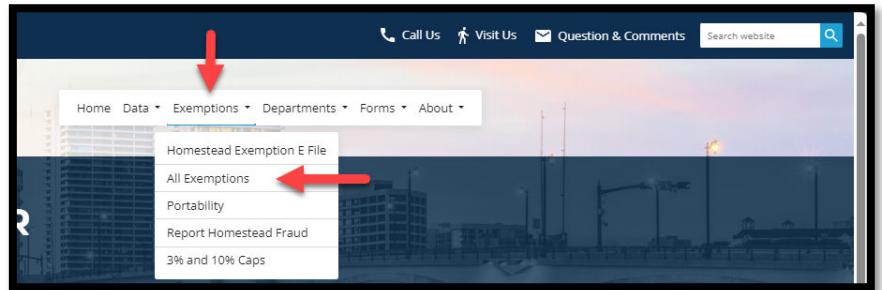
### Homestead Exemption E File

- a) Click on the “**Homestead Exemption E File**” link. This will redirect you to the homestead exemption E-File site.



## All Exemptions

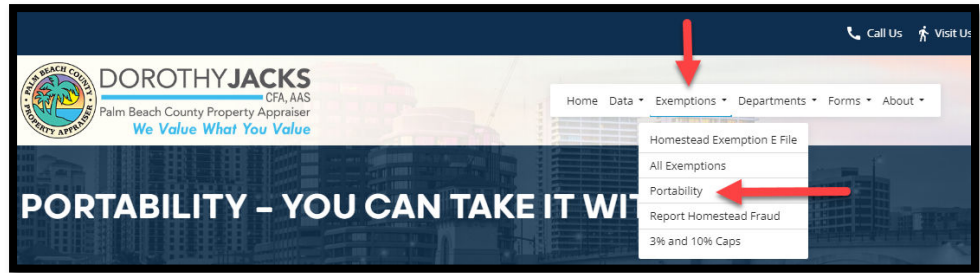
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- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.



This screenshot shows the main content area of the website titled 'OUR DEPARTMENTS EXEMPTION SERVICES'. It features a profile for Tim Bean, CFE, Director, and several navigation sections: 'HOMESTEAD EXEMPTION', 'ADDITIONAL EXEMPTIONS (MUST HAVE HOMESTEAD)', 'ORGANIZATIONAL EXEMPTIONS', 'OTHER EXEMPTIONS', 'FLORIDA EXEMPTION LAW', and 'FAQ'. On the right side, there are three vertical panels: 'DEPARTMENT CONTACT INFO' (labeled 'a'), 'DEPARTMENTS' (labeled 'b'), 'QUICK LINKS' (labeled 'c'), and 'GOVERNMENT LINKS' (labeled 'd').

## Portability

- These are the **“Departments”** links. When you click on a department link, you will be redirected to the corresponding department page.
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- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.

A screenshot of the Dorothy Jacks website's Portability page. The page features a header with the Dorothy Jacks logo and navigation menu. The main heading is 'PORTABILITY - YOU CAN TAKE IT WITH YOU!'. Below the heading, there is a paragraph explaining Florida's Save Our Homes (SOH) provision and a link to the Portability application. There are two expandable sections: 'HOW PORTABILITY WORKS' and 'IMPORTANT PORTABILITY POINTERS'. The page is divided into three main sections: 'DEPARTMENTS', 'QUICK LINKS', and 'GOVERNMENT LINKS'. Red circles labeled 'a', 'b', and 'c' highlight these sections respectively. The 'DEPARTMENTS' section lists various appraisal and services departments. The 'QUICK LINKS' section lists various forms and calculators. The 'GOVERNMENT LINKS' section lists various government entities and departments.

Florida's Save Our Homes (SOH) provision allows you to transfer all or a significant portion of your tax benefit, up to \$500,000, from a Florida home with a homestead exemption to a new home within the state of Florida that qualifies for a homestead exemption. This is referred to as "portability."

E file for portability when [E filing for your Homestead Exemption](#).

If you have already filed for a homestead exemption and need only to file for portability, [click here for the Portability application \(hard copy\)](#).

For any questions, contact our portability staff at 561.355.2866 for more information.

**HOW PORTABILITY WORKS** +

**IMPORTANT PORTABILITY POINTERS** +

**DEPARTMENTS**

- Agricultural Appraisal
- Commercial Appraisal
- Community Outreach
- Condominium Appraisal
- Data Requests — Public Services
- Exemption Services
- Geographical Information Systems (GIS)
- Ownership Records — Deeds Processing
- Human Resources
- Residential Appraisal
- Tangible Personal Property

**QUICK LINKS**

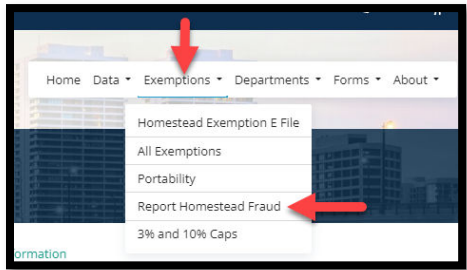
- Homestead Exemption E-File
- Tangible Personal Property E-File
- Mailing Address Change Form
- Property Tax Calculator
- Portability Calculator
- Data Requests
- Tax Roll Information

**GOVERNMENT LINKS**

- Palm Beach County Tax Collector
- Palm Beach County Government
- Palm Beach County Planning, Zoning & Building
- Clerk of the Circuit Court & Comptroller
- Palm Beach County Supervisor of Elections
- Palm Beach County Municipal Permit Departments
- Taxing Authorities — Ad Valorem List
- Taxing Authorities — Non-Ad Valorem List
- Florida Department of Revenue
- MyFlorida.com

## Report Homestead Fraud

Based on which choice you select, a different action will occur.

The header of the 'REPORT HOMESTEAD FRAUD' form. It includes a title, a paragraph explaining the homestead exemption, a notice about public records, and a 'Yes/No' checkbox. Two red circles labeled 'a' and 'b' are positioned below the form.

a) Click on the “Yes” box.

- 1) Enter “Address of property receiving an improper exemption” in the textbox.
- 2) Enter “Name of property owner, if known” in the textbox.
- 3) Check the “Property is (check all that apply)” box.
- 4) Enter “Name of property owner, if known Explain in detail why you believe this property is receiving an improper exemption” in the textbox.
- 5) Enter “Name” in the textbox.
- 6) Enter “Email” in the textbox.
- 7) Enter “Phone Number” in the textbox.
- 8) Click on the “I’m not a robot” security textbox.
- 9) Click on the “Clear” button to clear all fields.
- 10) Click on the “Report Homestead Fraud” button to submit.

The full 'REPORT HOMESTEAD FRAUD' form with numbered callouts (1-10) indicating the sequence of steps. 1: Address of property receiving an improper exemption\*. 2: Name of property owner, if known. 3: Property is (check all that apply) with checkboxes for Rented, Vacant, Vacation Home, and Owner has exemption on another home. 4: Explain in detail why you believe this property is receiving an improper exemption. 5: Name. 6: Email. 7: Phone Number. 8: I'm not a robot security checkbox. 9: Clear button. 10: Report Homestead Fraud button.

- b) Click on the “No” box.  
1) You will be prompted with this message.

## REPORT HOMESTEAD FRAUD

Homestead Exemption was created as a benefit for homeowners who live in Florida and make it their permanent and legal residence. If you know of anyone who is claiming homestead exemption on a property that he or she is not permanently residing in, is rented, vacant or is merely a vacation home, we urge you to make a report to our office. In the interest of expediency it is extremely helpful and time saving to an investigation if we speak to you personally but in the end you may remain anonymous if you prefer.

Please remember that the status of a property on January 1 each year is used to determine the property's value and exemption status FOR THE ENTIRE YEAR. That means if a property owner has Homestead Exemption and sells his property; his exemption will remain on the property for the entire calendar year, and will be removed as of January 1 of the next year. Although there will still be an exemption on the property after the sale, it is NOT the new owner's exemption.

NOTICE! Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity or complete this form. Instead, contact this office by phone at 561-355-2866 or in writing to: Exemption Compliance Team, Palm Beach County Property Appraiser 301 N. Olive Avenue, 1st Floor, West Palm Beach, FL 33401.

I wish to proceed with reporting an improper homestead exemption; I have read the notice above and understand that my e-mail address and contact information will become public record.

Yes  No

a b

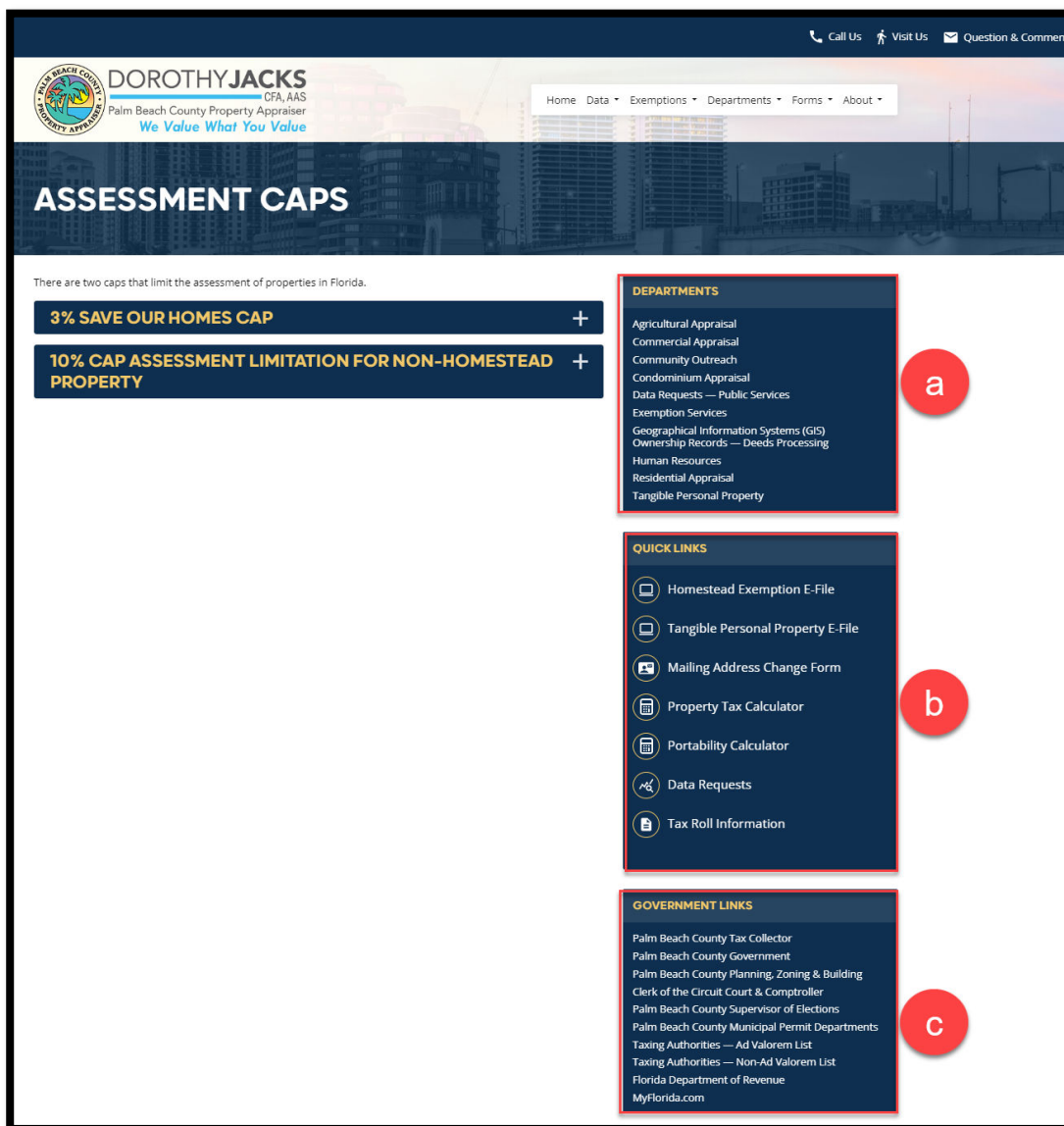
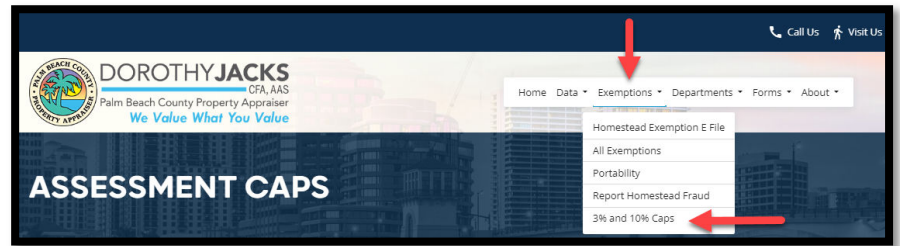
## REPORT HOMESTEAD FRAUD

1 Thank you - please contact this office by phone at 561-355-2866 or in writing at:

Exemption Compliance Team,  
Palm Beach County Property Appraiser  
301 N. Olive Avenue, 1st Floor,  
West Palm Beach, FL 33401

## 3% and 10% Caps

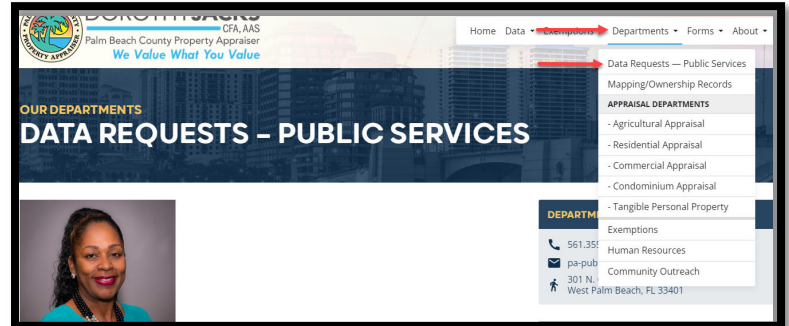
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## Departments Tab

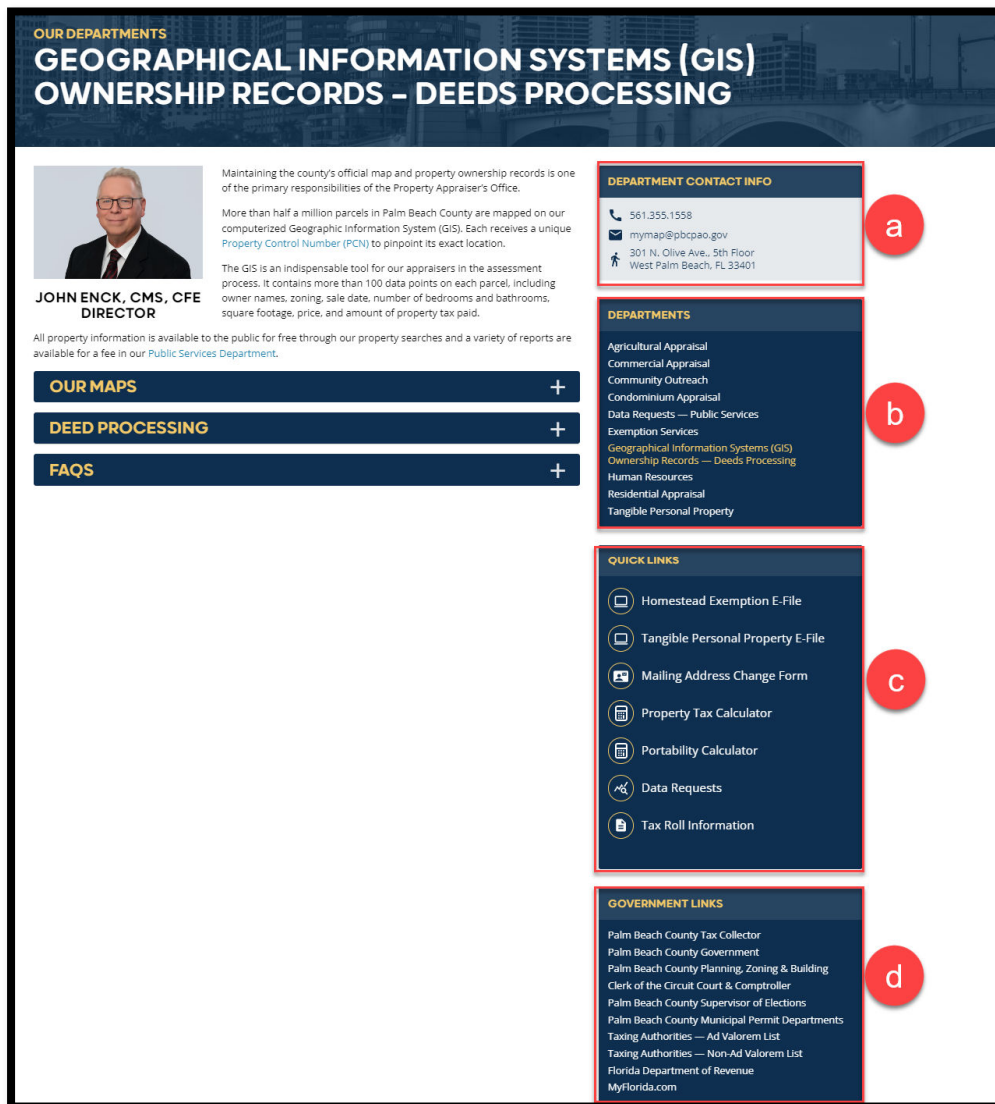
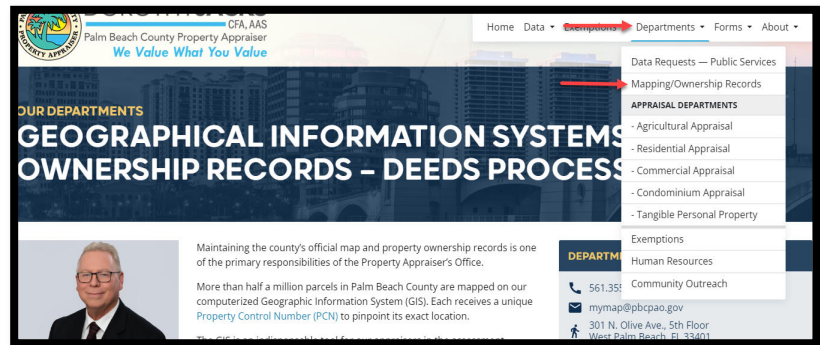
### Data Requests –Public Services

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## Mapping/Ownership Records

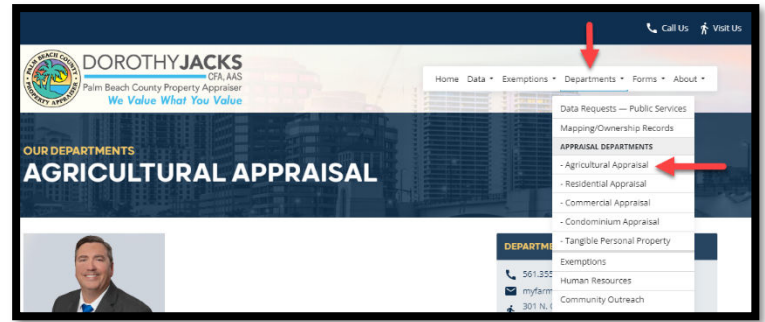
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## Agricultural Appraisal

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**OUR DEPARTMENTS**  
**AGRICULTURAL APPRAISAL**



**KEITH N. ALEXANDER,**  
RES. MAS. CFE  
MANAGER

The agricultural classification is applied to good faith commercial agricultural properties.  
Per Florida Statute 193.461, "...only lands that are used primarily for bona fide agricultural purposes shall be classified agricultural." This includes but is not limited to:

- Horticulture
- Floriculture
- Viticulture
- Forestry
- Dairy
- Livestock
- Poultry
- Bee
- Pisciculture, if the land is used principally for the production of tropical fish
- Aquaculture, including algaculture
- Sod farming
- And all forms of farm products and farm production.

Agriculturally classified lands are assessed based on an agricultural use rate instead of the market value. There is a specific agricultural use rate for each use category based on the net income attributable to the land from the commercial agricultural business operation.

The agricultural classification typically results in tax savings. However, that is not always the case. Parcels with low land-to-value ratios and/or significant existing cap savings may not see a decrease in taxes from the classification. In some cases, the classification may result in an increase in taxable value.

**DEPARTMENT CONTACT INFO**

561.355.4577  
myfarm@pbcpao.gov  
301 N. Olive Ave., 5th Floor  
West Palm Beach, FL 33401

**DEPARTMENTS**

Agricultural Appraisal  
Commercial Appraisal  
Community Outreach  
Condominium Appraisal  
Data Requests — Public Services  
Exemption Services  
Geographical Information Systems (GIS)  
Ownership Records — Deeds Processing  
Human Resources  
Residential Appraisal  
Tangible Personal Property

**QUICK LINKS**

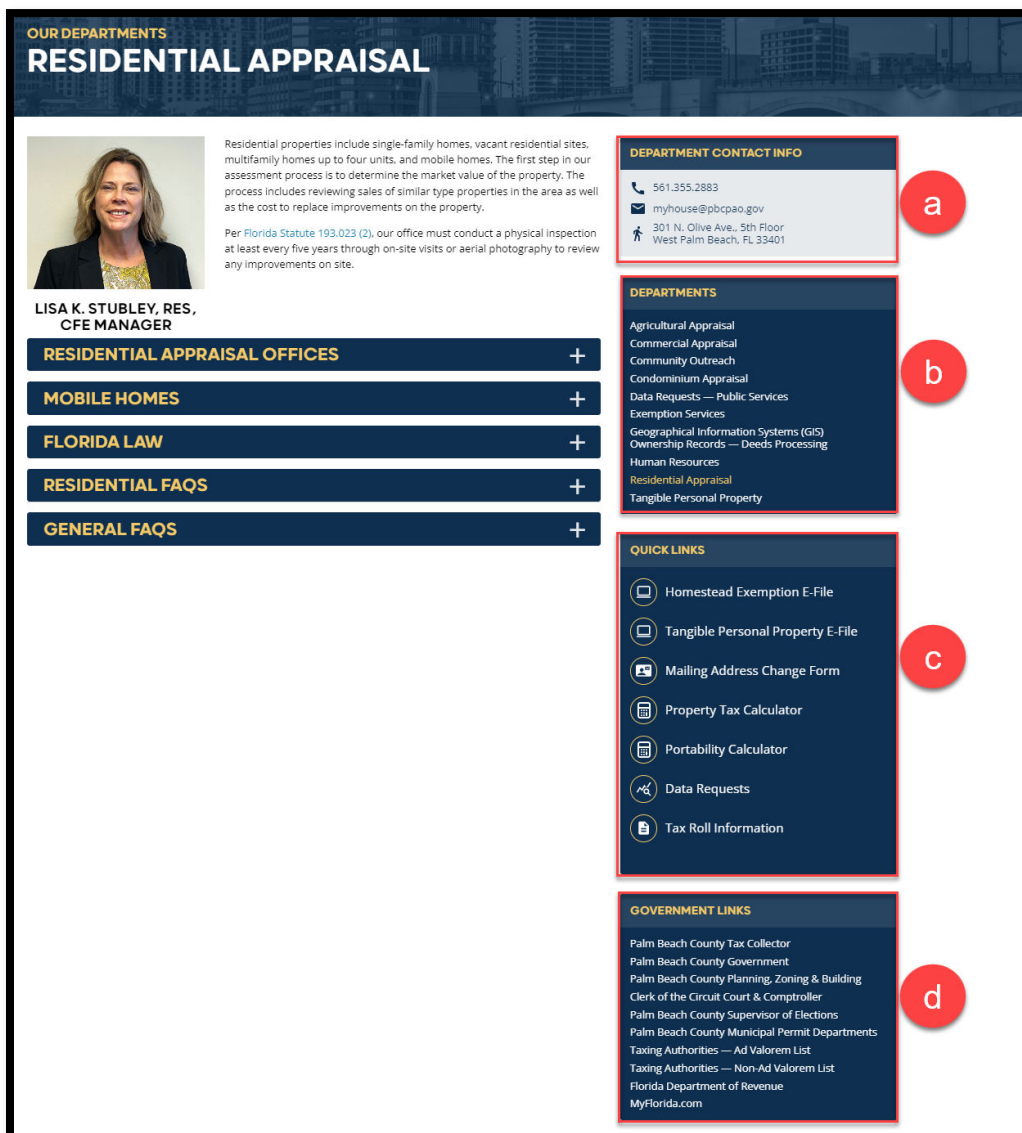
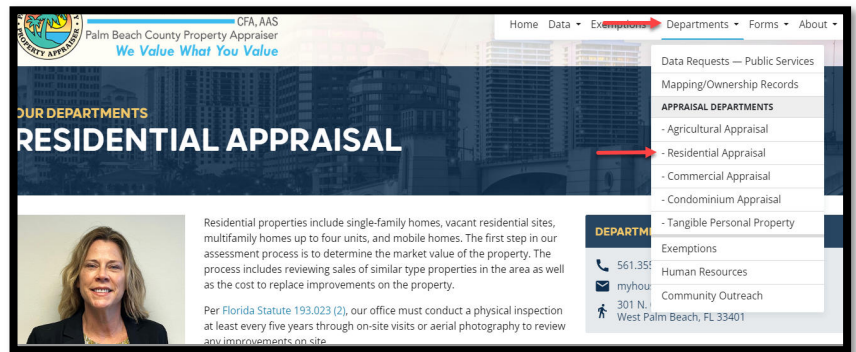
Homestead Exemption E-File  
Tangible Personal Property E-File  
Mailing Address Change Form  
Property Tax Calculator  
Portability Calculator  
Data Requests  
Tax Roll Information

**GOVERNMENT LINKS**

Palm Beach County Tax Collector  
Palm Beach County Government  
Palm Beach County Planning, Zoning & Building  
Clerk of the Circuit Court & Comptroller  
Palm Beach County Supervisor of Elections  
Palm Beach County Municipal Permit Departments  
Taxing Authorities — Ad Valorem List  
Taxing Authorities — Non-Ad Valorem List  
Florida Department of Revenue  
MyFlorida.com

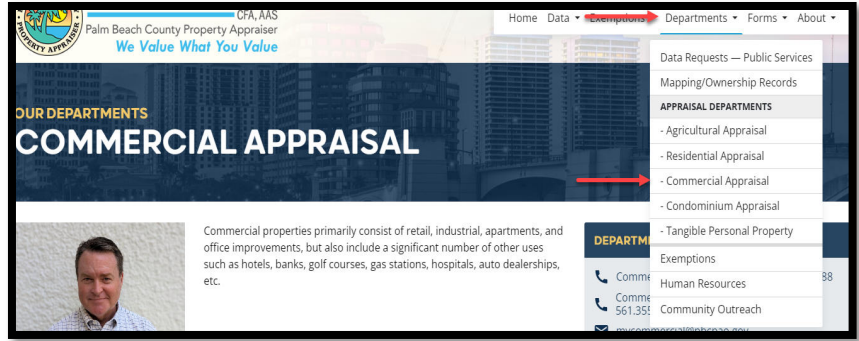
## Residential Appraisal

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## Commercial Appraisal

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**OUR DEPARTMENTS**  
**COMMERCIAL APPRAISAL**



**LUKE A. MITTNER, MAI,  
MARE, CFE  
MANAGER**

Commercial properties primarily consist of retail, industrial, apartments, and office improvements, but also include a significant number of other uses such as hotels, banks, golf courses, gas stations, hospitals, auto dealerships, etc.

**DEPARTMENT CONTACT INFO**

- 📞 Commercial building questions - 561.355.3988
- 📞 Commercial vacant land questions - 561.355.4090
- ✉️ mycommercial@pbcpa.gov
- 📍 301 N. Olive Ave., 5th Floor  
West Palm Beach, FL 33401

**DEPARTMENTS**

- Agricultural Appraisal
- Commercial Appraisal
- Community Outreach
- Condominium Appraisal
- Data Requests — Public Services
- Exemption Services
- Geographical Information Systems (GIS)
- Ownership Records — Deeds Processing
- Human Resources
- Residential Appraisal
- Tangible Personal Property

**QUICK LINKS**

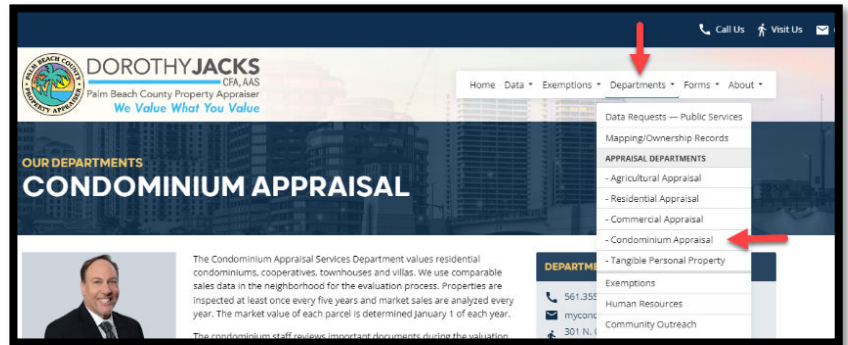
- 📄 Homestead Exemption E-File
- 📄 Tangible Personal Property E-File
- 📄 Mailing Address Change Form
- 📄 Property Tax Calculator
- 📄 Portability Calculator
- 📄 Data Requests
- 📄 Tax Roll Information

**GOVERNMENT LINKS**

- Palm Beach County Tax Collector
- Palm Beach County Government
- Palm Beach County Planning, Zoning & Building
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- Palm Beach County Municipal Permit Departments
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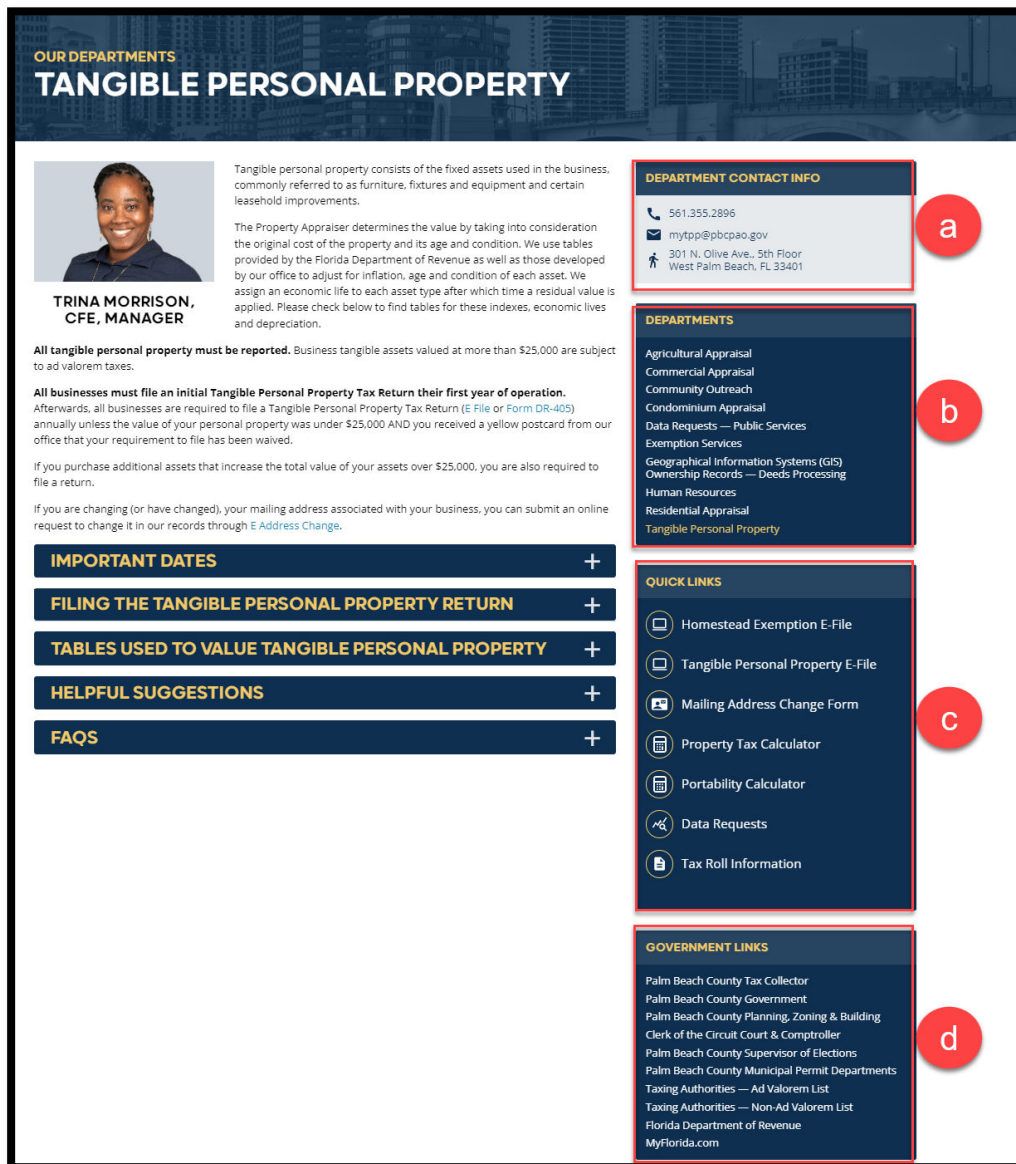
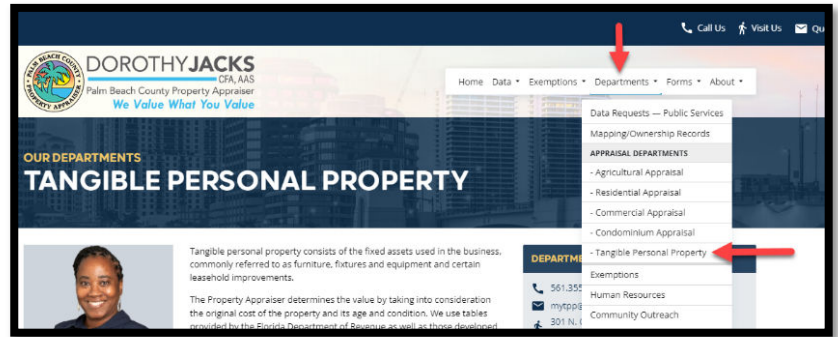
## Condominium Appraisal

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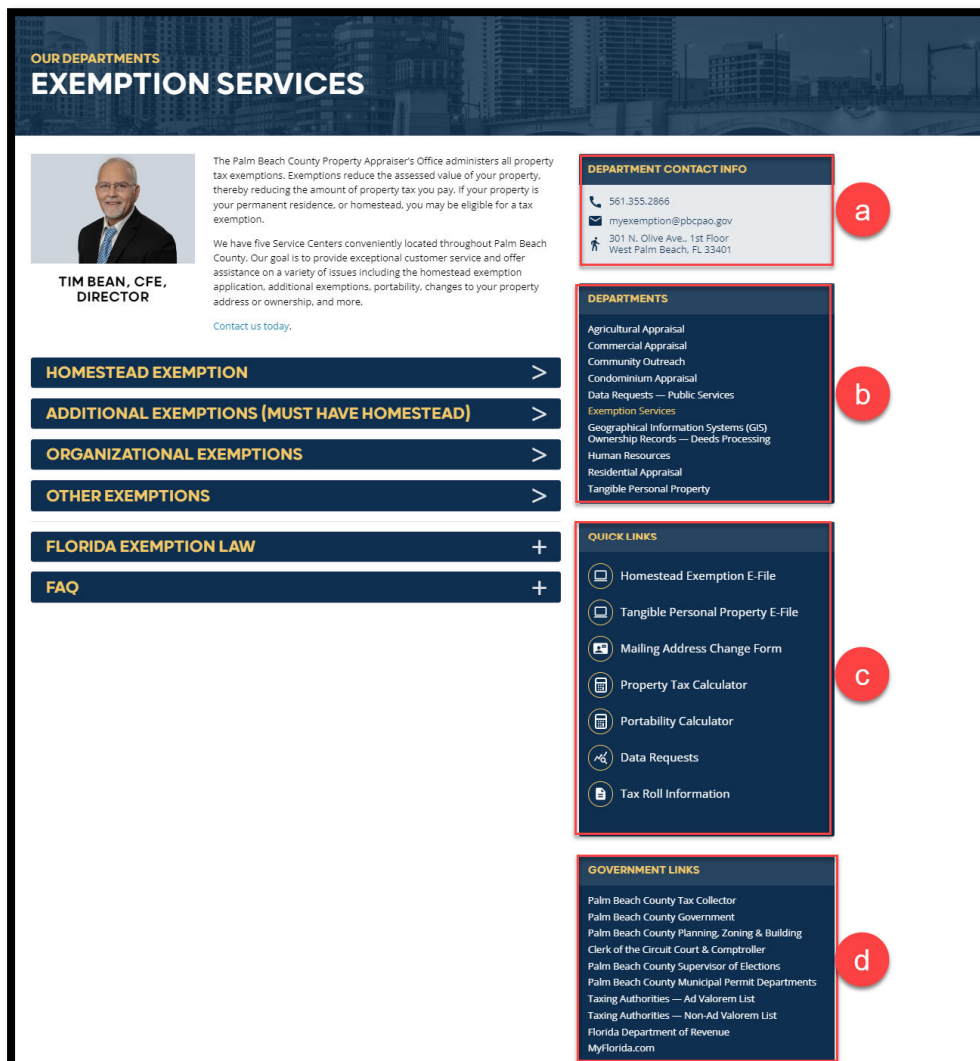
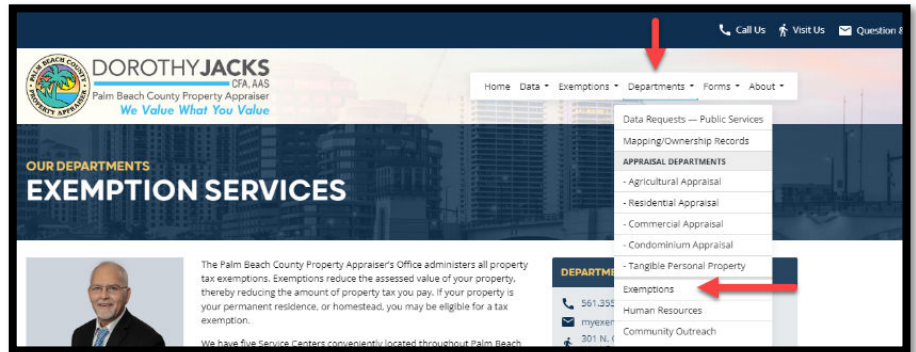
## Tangible Personal Property

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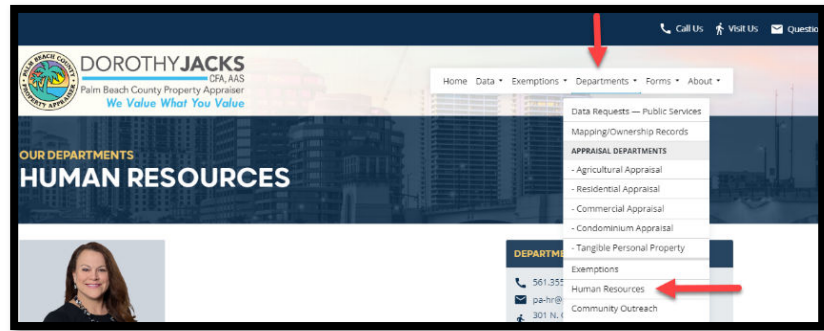
## Exemptions

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## Human Resources

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- These are the “Government” links. When you click on a government link, you will be redirected to the corresponding government page.
- Click on the “Current Job Openings” to be directed to current job openings.



OUR DEPARTMENTS

## HUMAN RESOURCES



**STACEY HAYNES, SPHR,**  
SHRM - SCP  
DIRECTOR

**DEPARTMENT CONTACT INFO**

561.355.3230  
pa-hr@pbcpa.gov  
301 N. Olive Ave., 5th Floor  
West Palm Beach, FL 33401

**a**

**CURRENT JOB OPENINGS**

**DEPARTMENTS**

- Agricultural Appraisal
- Commercial Appraisal
- Community Outreach
- Condominium Appraisal
- Data Requests — Public Services
- Exemption Services
- Geographical Information Systems (GIS)
- Ownership Records — Deeds Processing
- Human Resources
- Residential Appraisal
- Tangible Personal Property

**b**

**EMPLOYEE BENEFITS** +

**APPLYING FOR A JOB** +

**QUICK LINKS**

- Homestead Exemption E-File
- Tangible Personal Property E-File
- Mailing Address Change Form
- Property Tax Calculator
- Portability Calculator
- Data Requests
- Tax Roll Information

**c**

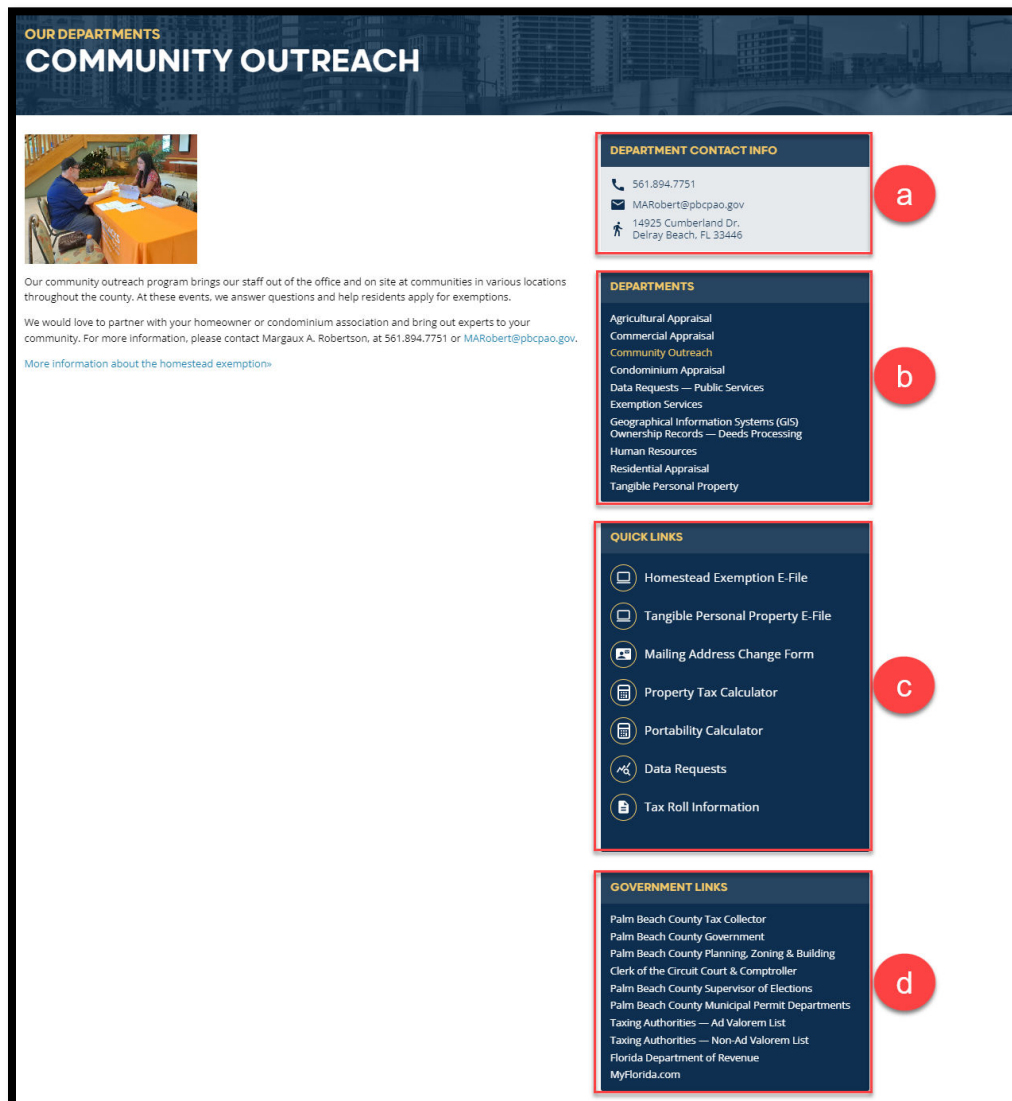
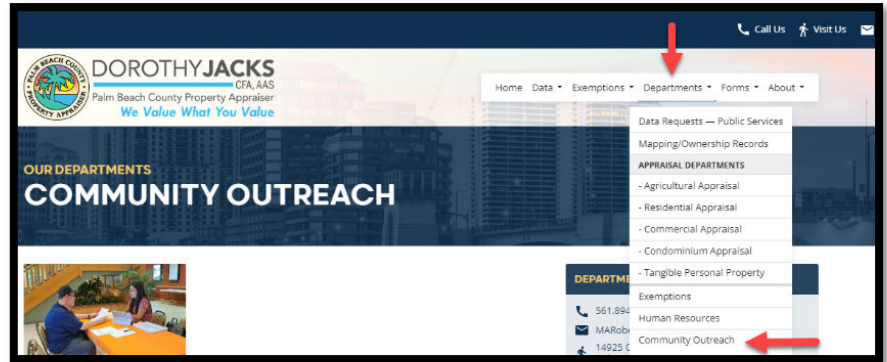
**GOVERNMENT LINKS**

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- Palm Beach County Supervisor of Elections
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**d**

## Community Outreach

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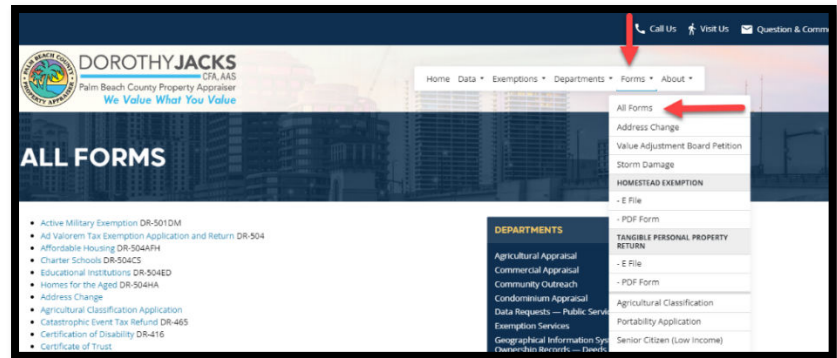




## Forms Tab

### All Forms

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- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.
- You can find all of the **“Forms”** listed here. Clicking on any of them will open the form.



## ALL FORMS

- Active Military Exemption DR-501DM
- Ad Valorem Tax Exemption Application and Return DR-504
- Affordable Housing DR-504AFH
- Charter Schools DR-504CS
- Educational Institutions DR-504ED
- Homes for the Aged DR-504HA
- Address Change
- Agricultural Classification Application
- Catastrophic Event Tax Refund DR-465
- Certification of Disability DR-416
- Certificate of Trust
- Change of Ownership OR Control Non-Homestead Property
- Confidential Records Request
- Data Request
- Employment Application
- Homestead Application
- Homestead Withdrawal
- Limited Income Senior Citizen Exemption DR-5015C
- Mobile Home Declaration DR-402
- Optometrist's Certification of Disability DR-416B
- Parcel Combination Request
- Parcel Split Request
- Parents or Grandparents Application for Assessment Reduction (Granny Flats Application)
- Portability Application DR-501T
- Portability Designation DR-501TS
- Portability Petition DR-486PORT
- Property Appraiser Records Cost
- Public Services Customer Information and Notice
- Real Estate Name Change
- Statement of Gross Income DR-501A
- Tangible Personal Property Tax Return DR-405A
- U.S. Post Office Box Request
- Value Adjustment Board Petition DR-486
- Veterans Application for Homestead Tax Discount DR-501DV

#### DEPARTMENTS

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#### QUICK LINKS

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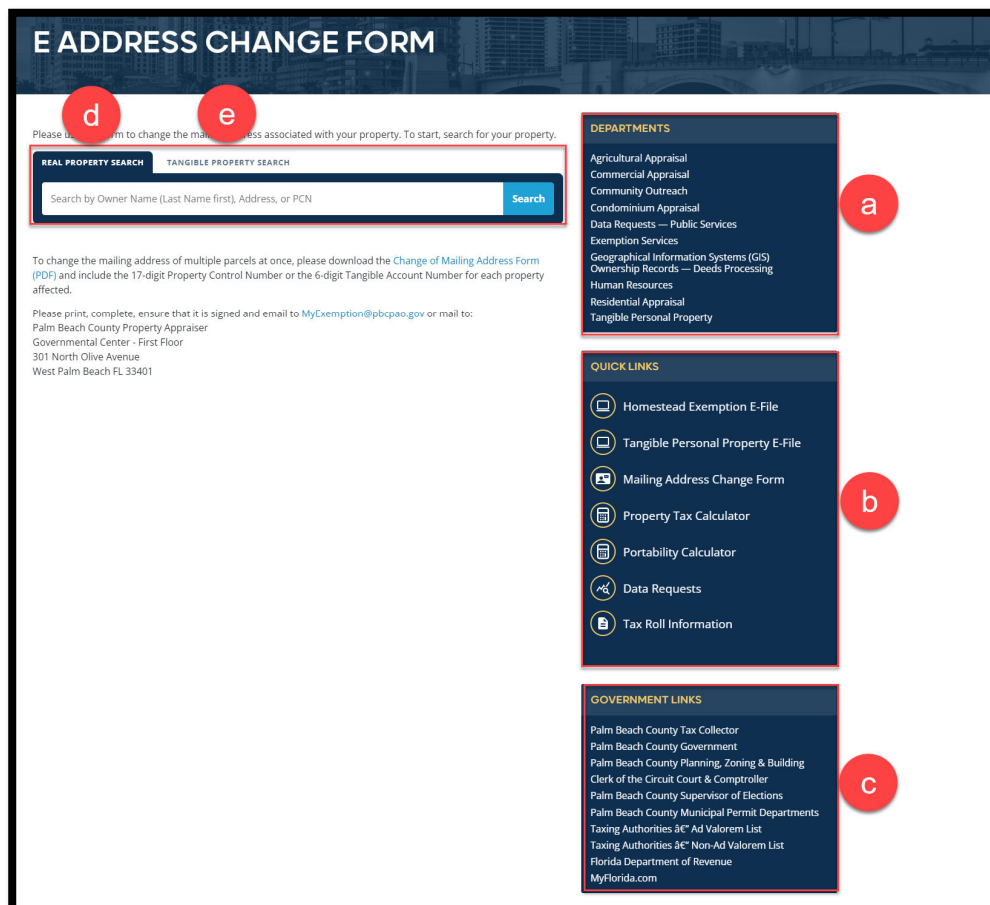
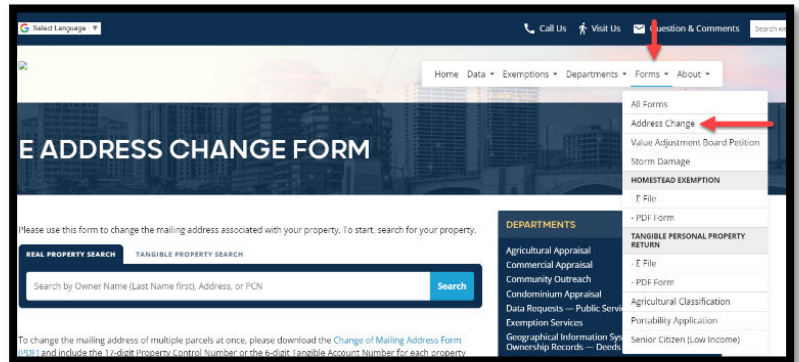
#### GOVERNMENT LINKS

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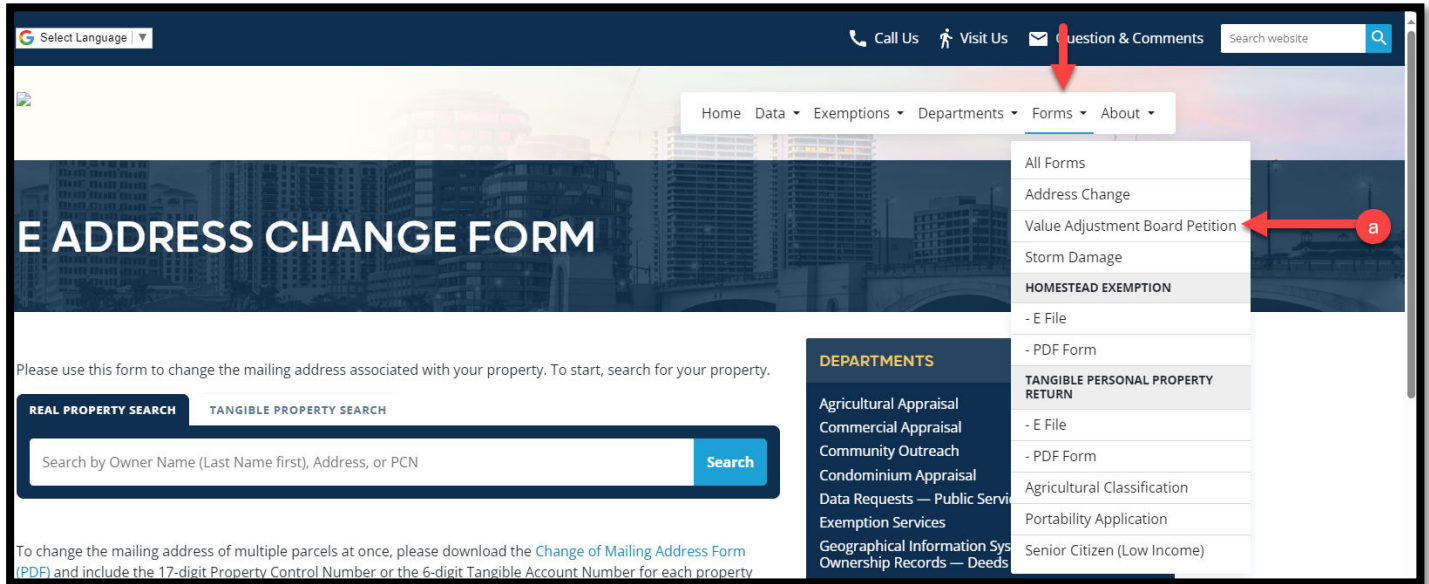
## Address Change

- These are the **“Departments”** links. When you click on a department link, you will be redirected to the corresponding department page.
- These are the **“Quick Links”** links. When you click on a quick link, you will be redirected to the corresponding page or pop-up.
- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.
- On the home page, locate the tab that’s named **“Real Property Search”**. You can search by **Owner Name (Last Name First), Address**, or by **PCN**. Once you start to type a partial name or address, you will be prompted with a drop-down list to select from. Once you click on the **“Search”** button, you will be redirected to the **“E-Address Change”** page.
- On the home page, locate the tab that’s named **“Tangible Property Search”**. You can search by **Business Name, Address**, or by **Account #**. Once you start to type a partial name or address, you will be prompted with a drop-down list to select from. Once you click on the **“Search”** button, you will be redirected to the **“E-Address Change”** page.



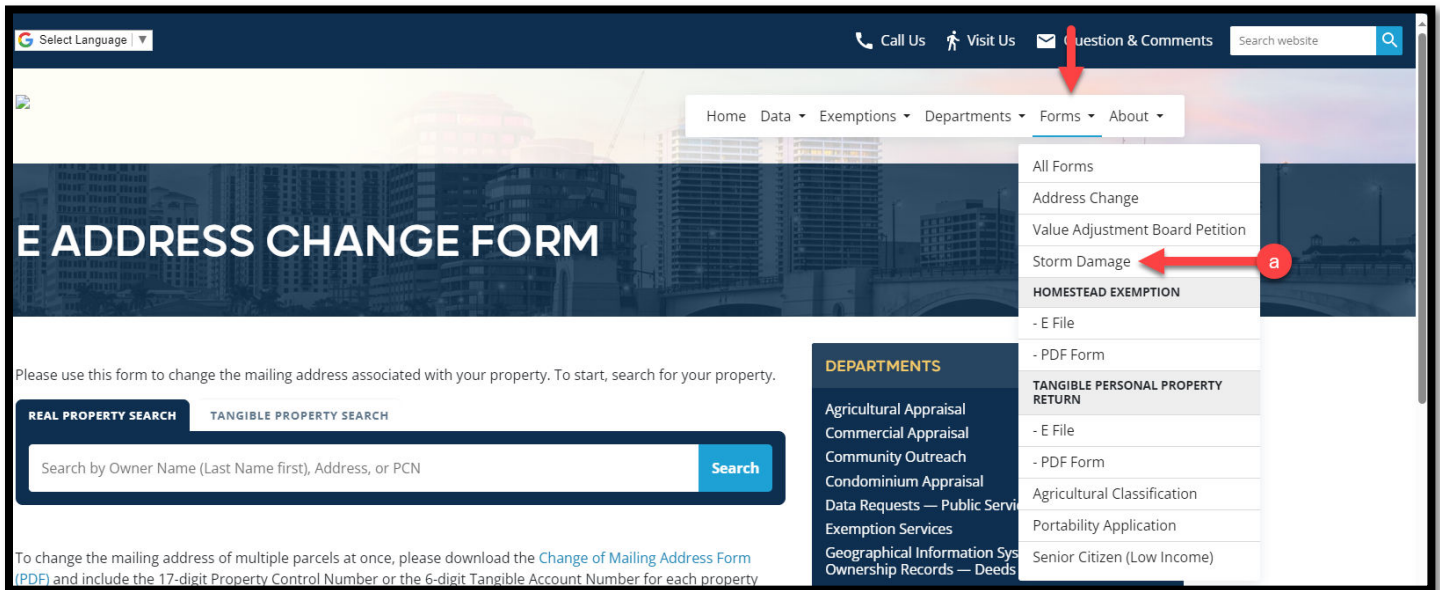
## Value Adjustment Board Petition

- a) Click on the “**Value Adjustment Board Petition**” link to open the pdf form file.



## Storm Damage

- a) Click on the “**Storm Damage**” link to be directed to the page associated with it.



## E-File (homestead exemption)

- a) Click on the homestead exemption “E-File” link to be directed to the E-File page.

The screenshot shows the top navigation bar with a search box and links for 'Call Us', 'Visit Us', and 'Question & Comments'. Below the navigation bar is a main menu with 'Home', 'Data', 'Exemptions', 'Departments', 'Forms', and 'About'. The 'Forms' dropdown menu is open, showing a list of categories: 'All Forms', 'Address Change', 'Value Adjustment Board Petition', 'Storm Damage', 'HOMESTEAD EXEMPTION', 'TANGIBLE PERSONAL PROPERTY RETURN', and 'Senior Citizen (Low Income)'. Under 'HOMESTEAD EXEMPTION', the '- E File' link is highlighted with a red arrow and a red circle labeled 'a'. Below the main menu is a large banner for 'E ADDRESS CHANGE FORM' with a search box and a 'Search' button. The search box contains the text 'Search by Owner Name (Last Name first), Address, or PCN'. Below the search box is a 'DEPARTMENTS' section with a list of services: Agricultural Appraisal, Commercial Appraisal, Community Outreach, Condominium Appraisal, Data Requests — Public Service, Exemption Services, Geographical Information Systems, and Ownership Records — Deeds.

## PDF Form (homestead exemption)

- a) Click on the homestead exemption “PDF Form” link to be directed to the PDF form page.

The screenshot is identical to the one above, showing the website's navigation and search functionality. The 'Forms' dropdown menu is open, and the '- PDF Form' link is highlighted with a red arrow and a red circle labeled 'a' under the 'HOMESTEAD EXEMPTION' category. The rest of the page content, including the 'E ADDRESS CHANGE FORM' banner and the 'DEPARTMENTS' list, remains the same.

## E-File (tangible personal property)

- a) Click on the tangible personal property return “E-File” link to be directed to the E-File page.

The screenshot shows the top navigation bar with a search box and links for 'Call Us', 'Visit Us', and 'Question & Comments'. The main navigation menu includes 'Home', 'Data', 'Exemptions', 'Departments', 'Forms', and 'About'. The 'Forms' dropdown menu is open, showing options like 'All Forms', 'Address Change', 'Value Adjustment Board Petition', 'Storm Damage', 'HOMESTEAD EXEMPTION', and 'TANGIBLE PERSONAL PROPERTY RETURN'. The 'TANGIBLE PERSONAL PROPERTY RETURN' section is expanded, showing '- E File' and '- PDF Form'. A red arrow points to the 'Forms' menu, and another red arrow points to the '- E File' link, which is marked with a red circle containing the letter 'a'. The background features a large banner for the 'E ADDRESS CHANGE FORM' and a search bar for 'REAL PROPERTY SEARCH' and 'TANGIBLE PROPERTY SEARCH'.

## PDF Form (tangible personal property)

- a) Click on the tangible personal property return “PDF Form” link to be directed to the PDF form page.

This screenshot is identical to the one above, showing the website's navigation and search features. The 'Forms' dropdown menu is open, and the 'TANGIBLE PERSONAL PROPERTY RETURN' section is expanded. In this instance, a red arrow points to the '- PDF Form' link, which is marked with a red circle containing the letter 'a'. The background banner and search bar remain the same.

## Agricultural Classification

- a) Click on the “**Agricultural Classification**” link to be directed to the PDF form page.

The screenshot shows the top navigation bar with a 'Forms' dropdown menu open. A red arrow points to the 'Forms' link in the top bar, and another red arrow points to the 'Agricultural Classification' link in the dropdown menu, which is marked with a red circle containing the letter 'a'. The page content includes a search bar for property information and a 'DEPARTMENTS' list on the right side.

Select Language | Call Us | Visit Us | Question & Comments | Search website

Home | Data | Exemptions | Departments | Forms | About

# E ADDRESS CHANGE FORM

Please use this form to change the mailing address associated with your property. To start, search for your property.

REAL PROPERTY SEARCH | TANGIBLE PROPERTY SEARCH

Search by Owner Name (Last Name first), Address, or PCN [Search]

To change the mailing address of multiple parcels at once, please download the [Change of Mailing Address Form \(PDF\)](#) and include the 17-digit Property Control Number or the 6-digit Tangible Account Number for each property

**DEPARTMENTS**

- Agricultural Appraisal
- Commercial Appraisal
- Community Outreach
- Condominium Appraisal
- Data Requests — Public Service
- Exemption Services
- Geographical Information System
- Ownership Records — Deeds

All Forms

Address Change

Value Adjustment Board Petition

Storm Damage

**HOMESTEAD EXEMPTION**

- E File
- PDF Form

**TANGIBLE PERSONAL PROPERTY RETURN**

- E File
- PDF Form

Agricultural Classification

Portability Application

Senior Citizen (Low Income)

## Portability Application

- a) Click on the “**Portability Application**” link to be directed to the PDF form page.

This screenshot is identical to the one above, but with a red arrow pointing to the 'Portability Application' link in the 'Forms' dropdown menu, which is marked with a red circle containing the letter 'a'.

Select Language | Call Us | Visit Us | Question & Comments | Search website

Home | Data | Exemptions | Departments | Forms | About

# E ADDRESS CHANGE FORM

Please use this form to change the mailing address associated with your property. To start, search for your property.

REAL PROPERTY SEARCH | TANGIBLE PROPERTY SEARCH

Search by Owner Name (Last Name first), Address, or PCN [Search]

To change the mailing address of multiple parcels at once, please download the [Change of Mailing Address Form \(PDF\)](#) and include the 17-digit Property Control Number or the 6-digit Tangible Account Number for each property

**DEPARTMENTS**

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- Ownership Records — Deeds

All Forms

Address Change

Value Adjustment Board Petition

Storm Damage

**HOMESTEAD EXEMPTION**

- E File
- PDF Form

**TANGIBLE PERSONAL PROPERTY RETURN**

- E File
- PDF Form

Agricultural Classification

Portability Application

Senior Citizen (Low Income)

Senior Citizen (Low Income)

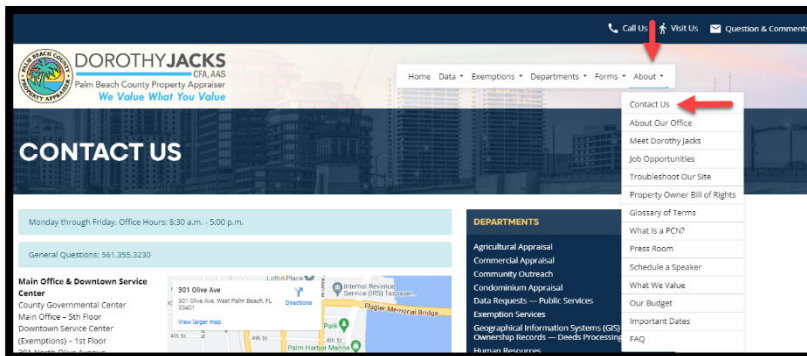
a) Click on the “**Portability Application**” link to be directed to the PDF form page.

The screenshot shows a website interface for property services. At the top, there is a navigation bar with a language selector, contact options (Call Us, Visit Us, Question & Comments), and a search bar. Below this is a main navigation menu with links for Home, Data, Exemptions, Departments, Forms, and About. The 'Forms' dropdown menu is open, listing various services: All Forms, Address Change, Value Adjustment Board Petition, Storm Damage, HOMESTEAD EXEMPTION (with sub-options for E File and PDF Form), TANGIBLE PERSONAL PROPERTY RETURN (with sub-options for E File and PDF Form), Agricultural Classification, Portability Application, and Senior Citizen (Low Income). A red arrow points to the 'Senior Citizen (Low Income)' option, which is also marked with a red circle containing the letter 'a'. On the left side of the page, there is a large heading 'E ADDRESS CHANGE FORM' and a search section with two tabs: 'REAL PROPERTY SEARCH' and 'TANGIBLE PROPERTY SEARCH'. The search section includes a text input field with the placeholder 'Search by Owner Name (Last Name first), Address, or PCN' and a 'Search' button. Below the search section, there is a note about changing mailing addresses for multiple parcels, mentioning a 'Change of Mailing Address Form (PDF)'. On the right side, there is a 'DEPARTMENTS' section listing various services like Agricultural Appraisal, Commercial Appraisal, etc.

## About Tab

## Contact Us

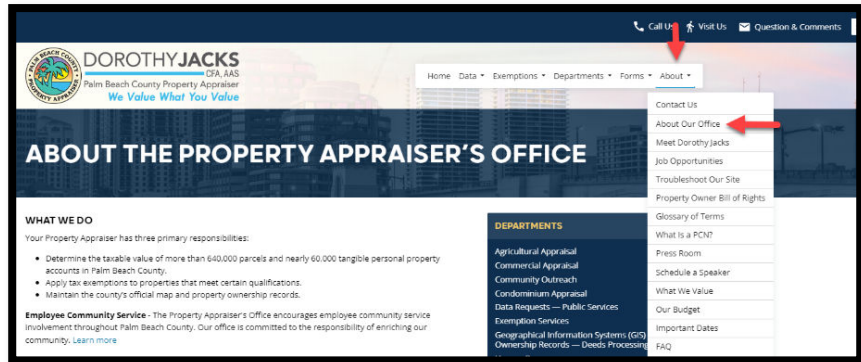
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- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.
- Here you can locate the address and phone number along with a small version of the map.





## About Our Office

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- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.
- Clicking on the link will open a PDF file in a new tab for you to view the budget.
- You can view the strategic plan as a pdf version or as a flipbook version.

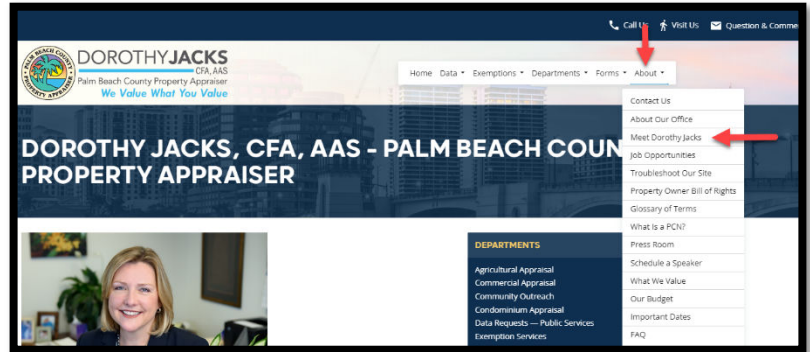


The screenshot shows the main content area of the 'About the Property Appraiser's Office' page. It is divided into several sections:


- WHAT WE DO:** Lists three primary responsibilities: determining taxable value, applying tax exemptions, and maintaining official maps. It also includes sections for Employee Community Service, Scholarship Awards Program, and Office Budget (with a callout box 'd' pointing to 'FY Budget 2023-2024' and 'FY Budget 2022-2023').
- WHO WE ARE:** Describes the staff size and qualifications.
- WHAT WE VALUE:** Mentions a report on operations.
- OUR STRATEGIC PLAN:** Mentions a 2018 Strategic Plan with callout boxes 'e' pointing to 'Strategic Plan (PDF Version)' and 'Strategic Plan (Flipbook Version)'.
- DEPARTMENTS:** A list of services including Agricultural, Commercial, and Residential Appraisal, GIS, and more (callout box 'a').
- QUICK LINKS:** A list of tools like Homestead Exemption E-File, Property Tax Calculator, and Tax Roll Information (callout box 'b').
- GOVERNMENT LINKS:** A list of external government and utility websites (callout box 'c').

## Meet Dorothy Jacks

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## DOROTHY JACKS, CFA, AAS - PALM BEACH COUNTY PROPERTY APPRAISER



Dorothy Jacks was elected as Palm Beach County's Property Appraiser in 2016 after a distinguished 28-year career serving in positions at every level of the Property Appraisers' Office.

**Expertise**

As a Certified Florida Appraiser and Assessment Administration Specialist, Ms. Jacks has the highest professional designation in Florida and one of the highest international designations for someone who holds the office of Property Appraiser.

**Excellence**

With a strong focus on continuous education, Ms. Jacks has staffed her office with professional and technical experts with the highest industry credentials, making the office a global model of top-tier appraisal and assessment practices. She equips her staff with the knowledge they need to exceed their customers' expectations. That level of expertise, along with the fact that anyone can reach one of those experts with just one phone call, gives Palm Beach County residents, businesses and other professionals confidence that their Property Appraiser is knowledgeable, trustworthy and always available to listen and help.

In 2021, the office earned the prestigious Certificate of Excellence in Assessment Administration (CEAA) from the International Association of Assessing Officers (IAAO), a 7,000-member worldwide organization of professional assessing and appraising officials. The CEAA is the highest honor for a property appraiser's office.

**Innovation**

For more than 30 years, Ms. Jacks has been a champion for modernizing practices and enhancing transparency through the use of innovative technologies that make the appraisal process less subjective, and therefore, fairer and more equitable. Her focus on efficiency and accountability enables her to invest in these technologies. For example, she leveraged savings from a 15 percent staff reduction to invest in new technologies.

Among Ms. Jacks' most notable accomplishments is the creation of the award-winning Property Appraiser's Public Access (PAPA) website, the go-to tool for business, industry and government to access property data. It's free and it's available 24/7, as is PAPA Mobile, the browser-based tool for mobile devices.

Ms. Jacks is focused every day on making the Property Appraiser's office better than it was the day before. She will keep up her tradition of constantly moving the office forward with emphasis on continuous improvement, streamlining operations, seeking new ways to make it easier for her customers to interact with her office, developing partnerships with municipalities and other government entities and empowering her customers through education.

**Leadership**

Unlike many other elected positions, the Property Appraiser job must be filled by a proven industry leader. Ms. Jacks' expertise in property appraisal, assessment administration, tax law and government jurisdiction operations has earned her regional, national and worldwide recognition in her field. She served as president of IAAO, a 7,000-member worldwide organization of professional assessing and appraising officials in 2018, and president of the Florida Association of Property Appraisers in 2021. She also is a past president of the Florida Chapter of IAAO.

**Community Involvement**

A long-time West Palm Beach resident, Ms. Jacks is also known for a lifetime of leadership in her community. She is a board member of the Friends of the Mounts Botanical Garden and an active alumnus and former board member of Leadership Palm Beach County. She has served as president of Executive Women of the Palm Beaches and president of the Friends of the Mandel Public Library. She is also a former member of the City of West Palm Beach Zoning Board of Appeals.

Ms. Jacks earned her bachelor's degree in political science from the University of Florida.

**DEPARTMENTS**

- Agricultural Appraisal
- Commercial Appraisal
- Community Outreach
- Condominium Appraisal
- Data Requests — Public Services
- Exemption Services
- Geographical Information Systems (GIS)
- Ownership Records — Deeds Processing
- Human Resources
- Residential Appraisal
- Tangible Personal Property

**QUICK LINKS**

- Homestead Exemption E-File
- Tangible Personal Property E-File
- Mailing Address Change Form
- Property Tax Calculator
- Portability Calculator
- Data Requests
- Tax Roll Information

**GOVERNMENT LINKS**

- Palm Beach County Tax Collector
- Palm Beach County Government
- Palm Beach County Planning, Zoning & Building
- Clerk of the Circuit Court & Comptroller
- Palm Beach County Supervisor of Elections
- Palm Beach County Municipal Permit Department
- Taxing Authorities — Ad Valorem List
- Taxing Authorities — Non-Ad Valorem List
- Florida Department of Revenue
- MyFlorida.com

a

b

c

## Job Opportunities

- a) To find job opportunities, click on the “**Job Opportunities**” link. When you click on the link, you will be redirected to the corresponding department page.

The screenshot shows the website for Dorothy Jacks, CFA, AAS, Palm Beach County Property Appraiser. The header includes contact information: Call Us, Visit Us, and Question & Comments. A navigation menu is open, showing options: Home, Data, Exemptions, Departments, Forms, and About. The 'About' dropdown menu is expanded, listing: Contact Us, About Our Office, Meet Dorothy Jacks, Job Opportunities (highlighted with a red circle and arrow labeled 'a'), Troubleshoot Our Site, Property Owner Bill of Rights, Glossary of Terms, What is a PCN?, Press Room, Schedule a Speaker, What We Value, Our Budget, Important Dates, and FAQ. The main banner features the text 'DOROTHY JACKS, CFA, AAS - PALM BEACH COUNTY PROPERTY APPRAISER' and a photo of Dorothy Jacks. A 'DEPARTMENTS' section lists: Agricultural Appraisal, Commercial Appraisal, Community Outreach, Condominium Appraisal, Data Requests — Public Services, and Exemption Services.

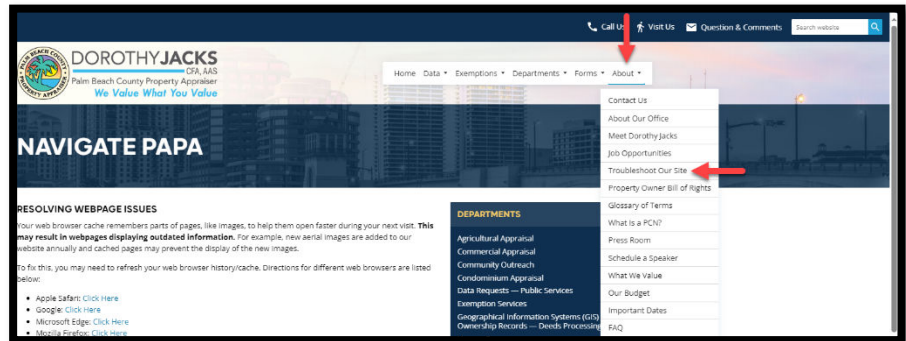
The screenshot shows the 'Career Center' page on the Dorothy Jacks website. On the left is a dark blue sidebar with icons for Sign In, Career Center, Current Openings, and Language. The main content area features a large photo of a woman in a pink shirt using a tablet outdoors. Below the photo, it says 'Current Openings (0 of 0)'. At the bottom, there is a search bar with the placeholder text 'e.g., Jobs in California, Jobs posted last month, Sales Manager, etc.' and a magnifying glass icon. A 'Join Our Talent Community' button is located in the top right corner.

## Troubleshoot Our Site

a) These are the “**Departments**” links. When you click on a department link, you will be redirected to the corresponding department page.

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## NAVIGATE PAPA

### RESOLVING WEBPAGE ISSUES

Your web browser cache remembers parts of pages, like images, to help them open faster during your next visit. **This may result in webpages displaying outdated information.** For example, new aerial images are added to our website annually and cached pages may prevent the display of the new images.

To fix this, you may need to refresh your web browser history/cache. Directions for different web browsers are listed below:

- Apple Safari: [Click Here](#)
- Google: [Click Here](#)
- Microsoft Edge: [Click Here](#)
- Mozilla Firefox: [Click Here](#)

Or, you may try using a different web browser:

- Right click on the following link and select Open Hyperlink: [Palm Beach County Property Appraiser](#)
- Or right click on the following link and select Copy Hyperlink, then paste the link into a different web browser: [Palm Beach County Property Appraiser](#)

Other types of web browsers:

- Apple Safari: [Download](#)
- Google Chrome: [Download](#)
- Microsoft Edge: [Download](#)
- Mozilla Firefox: [Download](#)

The Property Appraiser Public Access (PAPA) website was launched in 1994 in order to give the public easy access to county property assessments and tax roll information. PAPA quickly became one of the most visited websites in the county and today, with more than 200,000 users per month, it is the fastest way to search and view all property records in Palm Beach County.

In addition, PAPA provides quick links to other government agencies, such as the Tax Collector's Office and the Clerk and Comptroller's Office.

Over the years, PAPA has been through four redesign projects including the most recent in December 2023. The website offers a more intuitive user experience that improves the organization and presentation of content so that visitors can find the information they seek at-a-glance.

### INFORMATION ON PAPA IS PUBLIC RECORD

Florida has very broad public record laws. All information on PAPA's website is public record.

Our office obtains personal information, i.e. driver's license, date of birth, social security numbers, through our application processes for homestead exemption, tangible tax return filing, etc. Pursuant to [Section 193.074, Florida Statutes](#), these applications and tax returns are deemed to be confidential and the data, once submitted to our office is kept private, except upon court order or order of an administrative body having quasi-judicial powers in ad valorem tax matters. Interested persons may NOT obtain a copy of it through Florida's Public Records Act.

PAPA uses information from other County resources including, the Clerk of the Circuit Court & Comptroller's Office and the Tax Collector's Office. The Palm Beach County Property Appraiser's Office is not responsible for the privacy practices or the content of other websites.

### INFORMATION SHARING AND DISCLOSURE COOKIES

Cookies are files with small amount of data, which may include an anonymous unique identifier. Cookies are sent to your browser from a web site and stored on your computer's hard drive.

Like many sites, PAPA uses "cookies" to collect information. You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some portions of PAPA.

### STILL HAVING ISSUES?

Contact our Help Desk at 561-355-3292.

#### DEPARTMENTS

- Agricultural Appraisal
- Commercial Appraisal
- Community Outreach
- Condominium Appraisal
- Data Requests — Public Services
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- Geographical Information Systems (GIS)
- Ownership Records — Deeds Processing
- Human Resources
- Residential Appraisal
- Tangible Personal Property

#### QUICK LINKS

- Homestead Exemption E-File
- Tangible Personal Property E-File
- Mailing Address Change Form
- Property Tax Calculator
- Portability Calculator
- Data Requests
- Tax Roll Information

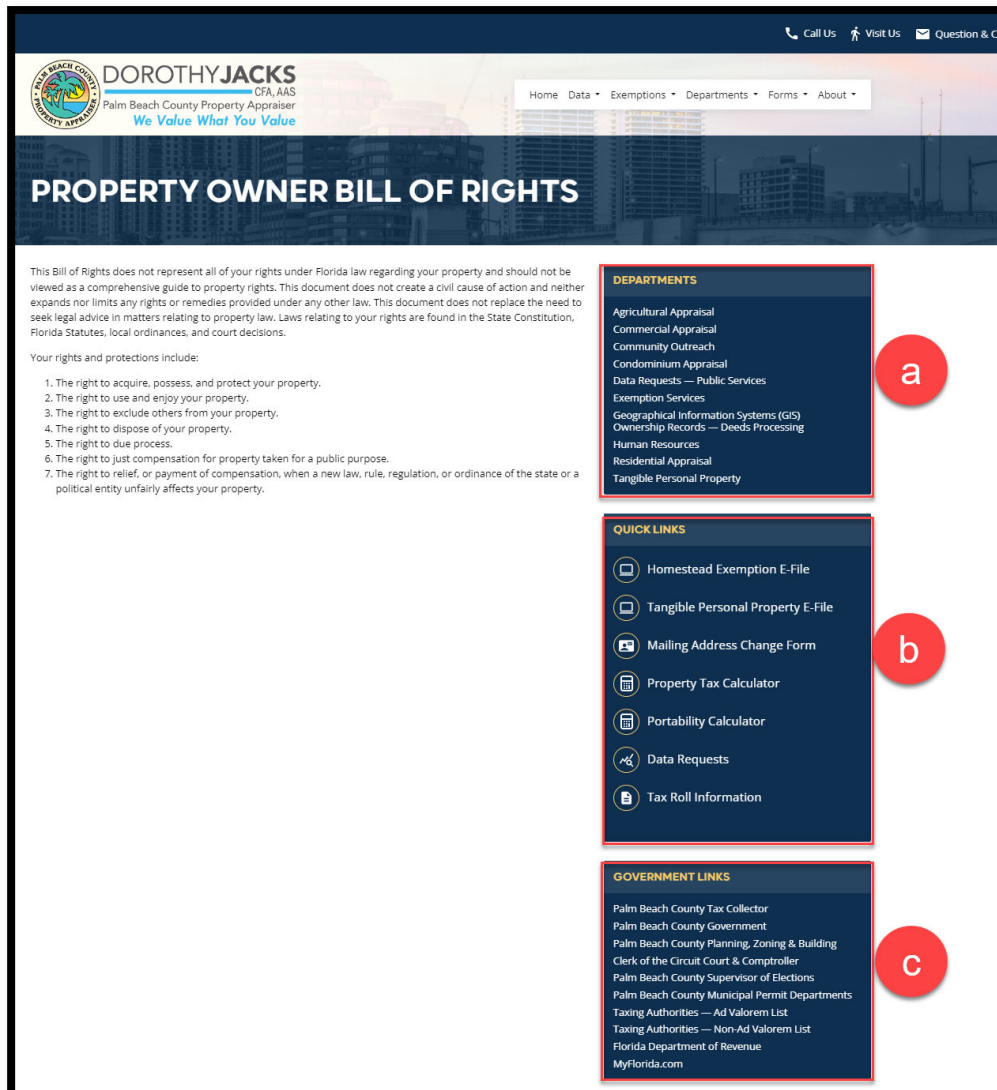
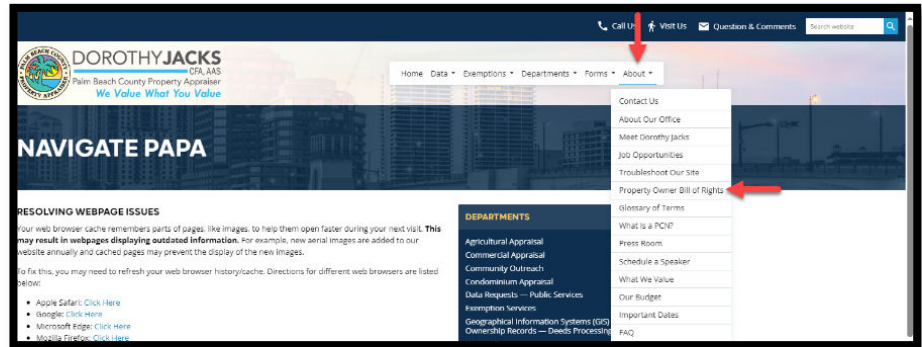
#### GOVERNMENT LINKS

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- Palm Beach County Planning, Zoning & Building
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- Palm Beach County Municipal Permit Departments
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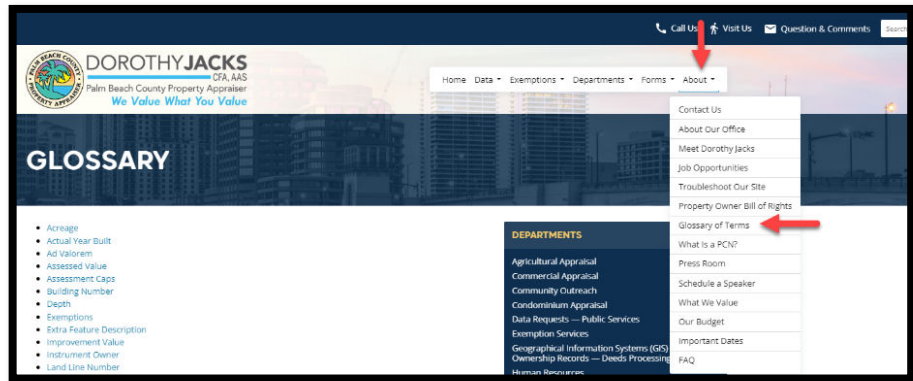
## Property Owner Bill Of Rights

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## Glossary Of Terms

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## GLOSSARY

- Acresage
- Actual Year Built
- Ad Valorem
- Assessed Value
- Assessment Caps
- Building Number
- Depth
- Exemptions
- Extra Feature Description
- Improvement Value
- Instrument Owner
- Land Line Number
- Land Value
- Legal Description
- Location Address
- Mailing Address
- Market Value
- Municipality
- Name
- Non Ad Valorem
- Official Record Book
- Official Record Page
- OR Book
- Parcel Control Number
- Price
- Quit Claim Deed
- Sales Date
- Saves Our Homes
- Structural Detail for Exterior Walls
- Subdivision
- Tax Year
- Taxable Value
- Total Square Footage
- Total Tax
- Unit Rate
- Units
- Year of Exemption
- Zoning

Acresage - Any parcel of land measured in terms of acres.

Actual Year Built - The year an improvement is completed.

Ad Valorem - "According to Value." A method of taxation using the value of the property taxed to determine the tax amount.

Assessed Value - Value placed on a homesteaded property before any exemptions are deducted but after the property tax cap is factored. For non-Homestead properties, the assessed value is the value placed on a property after a 10 % cap is factored. Assessed Value minus exemptions equals Taxable Value.

Assessment Caps - Florida provides tax savings benefits on assessed values of certain real properties.

- A 3% cap applies to the assessed value of residential properties with a qualified [Homestead Exemption](#).
- A 10% cap on non-homesteaded properties applies to the assessed value of second homes or Commercial

### DEPARTMENTS

- Agricultural Appraisal
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- Ownership Records — Deeds Processing
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- Residential Appraisal
- Tangible Personal Property

### QUICK LINKS

- [Homestead Exemption E-File](#)
- [Tangible Personal Property E-File](#)
- [Mailing Address Change Form](#)
- [Property Tax Calculator](#)
- [Portability Calculator](#)
- [Data Requests](#)
- [Tax Roll Information](#)

### GOVERNMENT LINKS

- [Palm Beach County Tax Collector](#)
- [Palm Beach County Government](#)
- [Palm Beach County Planning, Zoning & Building](#)
- [Clerk of the Circuit Court & Comptroller](#)
- [Palm Beach County Supervisor of Elections](#)
- [Palm Beach County Municipal Permit Departments](#)
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- [Taxing Authorities — Non-Ad Valorem List](#)
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- [MyFlorida.com](#)

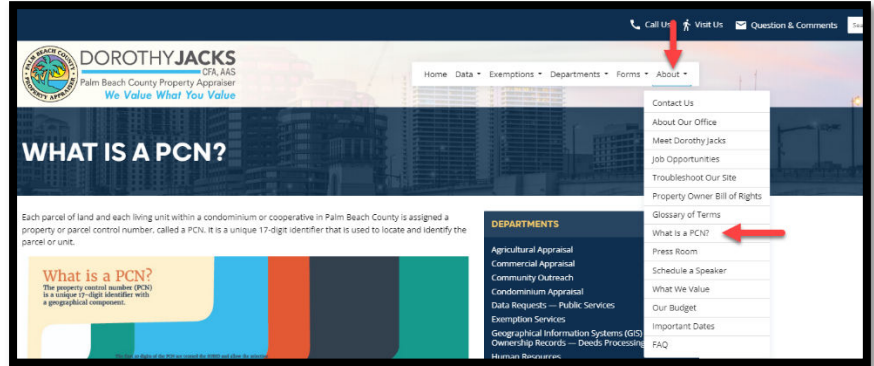
a

b

c

What is a PCN?

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## WHAT IS A PCN?

Each parcel of land and each living unit within a condominium or cooperative in Palm Beach County is assigned a property or parcel control number, called a PCN. It is a unique 17-digit identifier that is used to locate and identify the parcel or unit.

**What is a PCN?**  
The property control number (PCN) is a unique 17-digit identifier with a geographical component.

The first two digits of the PCN are coded the FIMCO and allow the selection of all the parcels in a development or un-platted parcels in a section.

Shows whether the parcel is in incorporated Palm Beach County or in unincorporated Palm Beach County. The last digit of the county code is used to identify the county.

The three groups of 2 digits are components of the Public Land Survey System and place the parcel within a specific square mile. The initial point in Florida is in the capitol, Tallahassee. The relationship between Tallahassee and Palm Beach County is to the south and east, allowing to drop the direction indicators on range (42E) and township (44S).

Denotes the subdivision with the fourth digit as an assumed point number that is used to capture the genealogy of a parcel when it is split. The last digit or point number is reserved when a parcel is a portion of a full lot.

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- Ownership Records — Deeds Processing
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- Tangible Personal Property

a

**QUICK LINKS**

- Homestead Exemption E-File
- Tangible Personal Property E-File
- Mailing Address Change Form
- Property Tax Calculator
- Portability Calculator
- Data Requests
- Tax Roll Information

b

**GOVERNMENT LINKS**

- Palm Beach County Tax Collector
- Palm Beach County Government
- Palm Beach County Planning, Zoning & Building Clerk of the Circuit Court & Comptroller
- Palm Beach County Supervisor of Elections
- Palm Beach County Municipal Permit Departments
- Taxing Authorities — Ad Valorem List
- Taxing Authorities — Non-Ad Valorem List
- Florida Department of Revenue
- MyFlorida.com

c

**The first two digits** identify the county or municipality. If the parcel is in unincorporated Palm Beach County, these numbers will be 00, and if it is in one of the municipalities, the number will reflect the municipality code (PDP). These two digits are also tied to the taxing district or millage code as verification that the ad valorem tax calculation is in sync.

**The next six digits** are the range, township, and section. The three groups of two digits reflect components of the Public Land Survey System and places the parcel within a specific square mile. The initial point in Florida is in the capitol, Tallahassee. The relationship between Tallahassee and Palm Beach County is to the south and east, allowing to drop the direction indicators on range (42E) and township (44S).

**The following two digits** denote the subdivision. The numbers are assigned based on the development of a subdivision or a condominium. The assigned number is tallied in chronological order. If a parcel is not in a subdivision, but remains un-platted acreage, the digits remain 00.

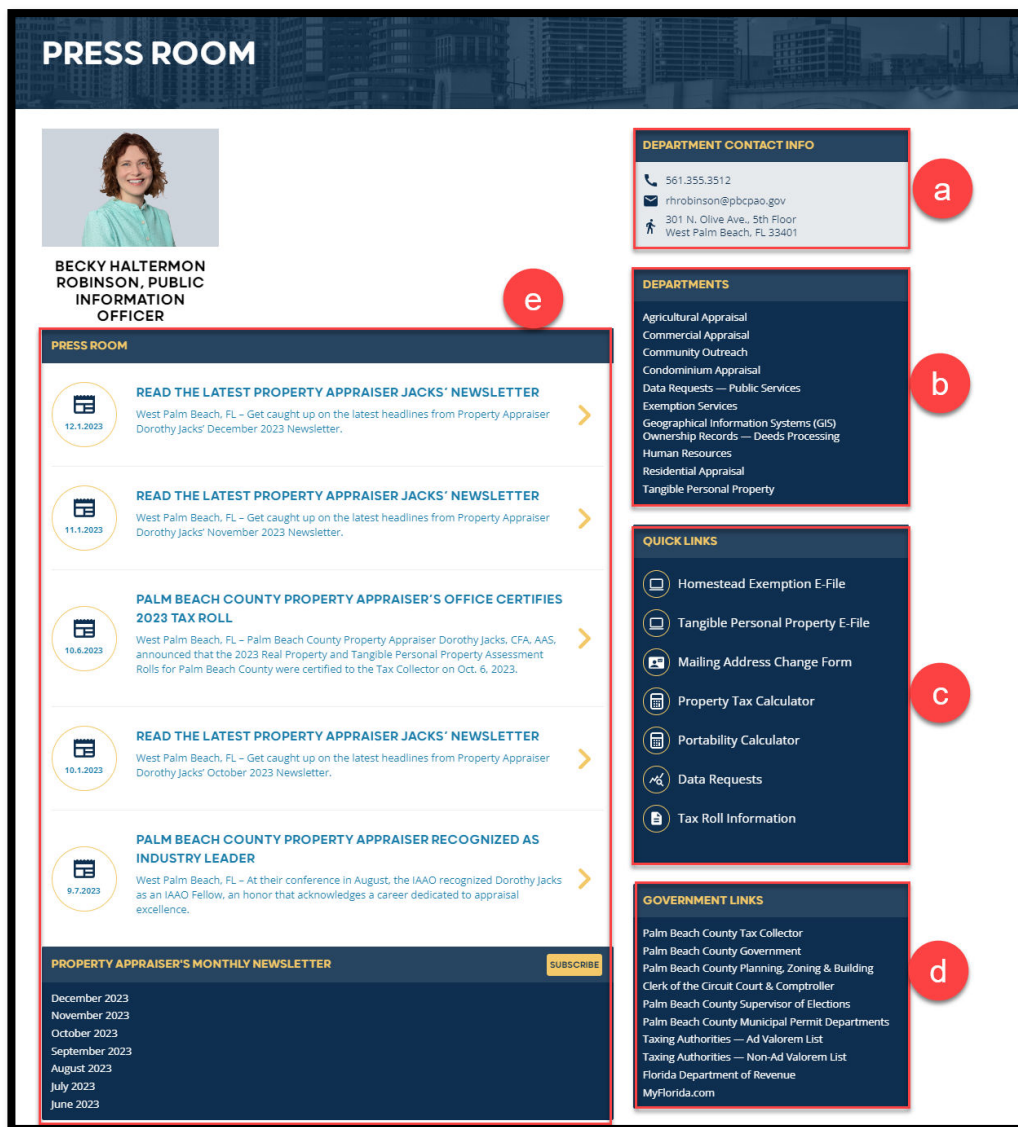
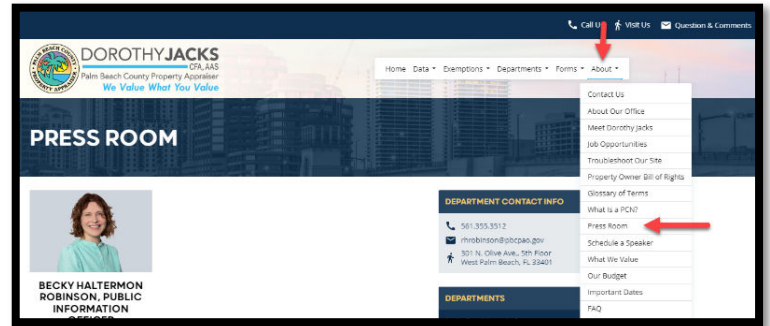
**These first ten digits of the PCN are termed the SUBID** and allow the selection of all the parcels in a development or un-platted parcels in a section.

**The next three digits** are loosely defined as the block. Definitions can vary, if blocks are identified in a subdivision and they will be part of the legal conveyance, they are noted in this field. In a multi-story condominium with one building, this field may reflect the floor. If a condominium has more than one building, the building number may be placed in this field. If blocks are not required, the number will remain 000.

**The final four digits** show the parcel or lot. The fourth digit is an assumed point number that is used to capture the genealogy of a parcel when it is split. The last digit or point number is reserved when a parcel is a portion of a full lot.

## Press Room

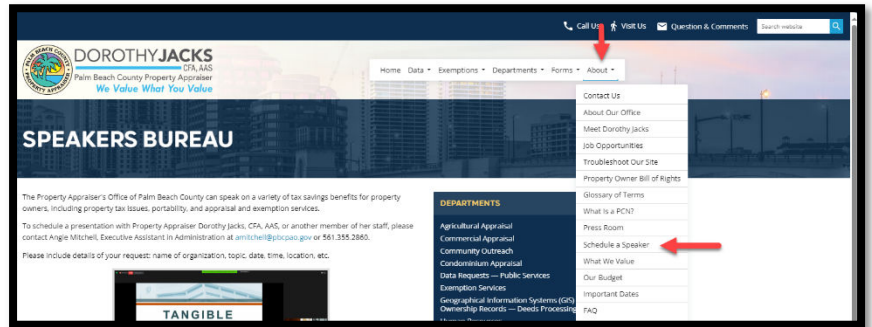
- These are the department contact information. When you click on any of them, they will redirect you to the page accordingly.
- These are the “Departments” links. When you click on a department link, you will be redirected to the corresponding department page.
- These are the “Quick Links” links. When you click on a quick link, you will be redirected to the corresponding page or pop-up.
- These are the “Government” links. When you click on a government link, you will be redirected to the corresponding government page.
- Clicking on any of the press room link will redirect you to the appropriate page.





## Schedule a Speaker

- These are the **“Departments”** links. When you click on a department link, you will be redirected to the corresponding department page.
- These are the **“Quick Links”** links. When you click on a quick link, you will be redirected to the corresponding page or pop-up.
- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.



## SPEAKERS BUREAU

The Property Appraiser's Office of Palm Beach County can speak on a variety of tax savings benefits for property owners, including property tax issues, portability, and appraisal and exemption services.

To schedule a presentation with Property Appraiser Dorothy Jacks, CFA, AAS, or another member of her staff, please contact Angie Mitchell, Executive Assistant in Administration at [amitchell@pbcapao.gov](mailto:amitchell@pbcapao.gov) or 561.355.2860.

Please include details of your request: name of organization, topic, date, time, location, etc.



### DEPARTMENTS

- Agricultural Appraisal
- Commercial Appraisal
- Community Outreach
- Condominium Appraisal
- Data Requests — Public Services
- Exemption Services
- Geographical Information Systems (GIS)
- Ownership Records — Deeds Processing
- Human Resources
- Residential Appraisal
- Tangible Personal Property

### QUICK LINKS

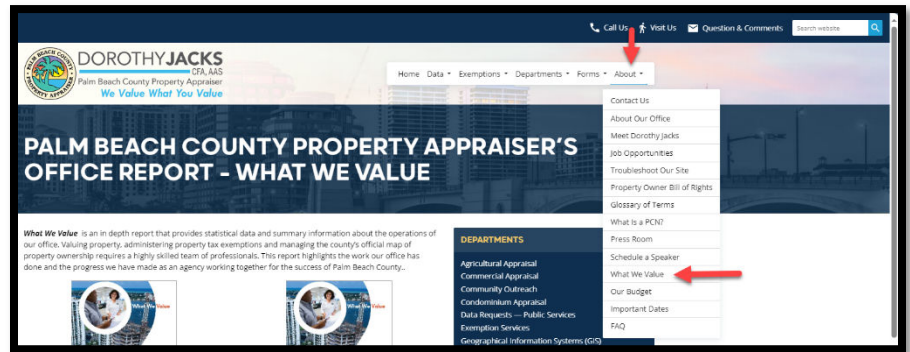
-  Homestead Exemption E-File
-  Tangible Personal Property E-File
-  Mailing Address Change Form
-  Property Tax Calculator
-  Portability Calculator
-  Data Requests
-  Tax Roll Information

### GOVERNMENT LINKS

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- Palm Beach County Government
- Palm Beach County Planning, Zoning & Building
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- Palm Beach County Supervisor of Elections
- Palm Beach County Municipal Permit Departments
- Taxing Authorities — Ad Valorem List
- Taxing Authorities — Non-Ad Valorem List
- Florida Department of Revenue
- [MyFlorida.com](http://MyFlorida.com)


## What We Value

- These are the **“Departments”** links. When you click on a department link, you will be redirected to the corresponding department page.
- These are the **“Quick Links”** links. When you click on a quick link, you will be redirected to the corresponding page or pop-up.
- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.
- You can view the report as a pdf version or as a flipbook version.




## PALM BEACH COUNTY PROPERTY APPRAISER'S OFFICE REPORT - WHAT WE VALUE

**What We Value** is an in depth report that provides statistical data and summary information about the operations of our office. Valuing property, administering property tax exemptions and managing the county's official map of property ownership requires a highly skilled team of professionals. This report highlights the work our office has done and the progress we have made as an agency working together for the success of Palm Beach County..



(Report - Flipbook Version)



(Report - PDF Version)

### DEPARTMENTS

- Agricultural Appraisal
- Commercial Appraisal
- Community Outreach
- Condominium Appraisal
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- Exemption Services
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- Ownership Records — Deeds Processing
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- Residential Appraisal
- Tangible Personal Property

### QUICK LINKS

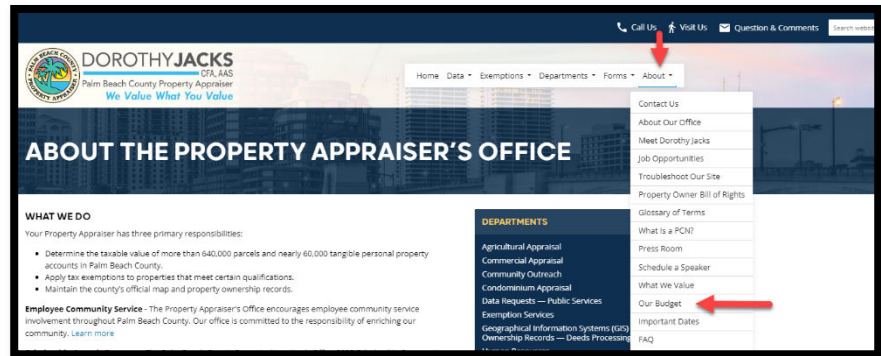
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### GOVERNMENT LINKS

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## Our Budget

- These are the **“Departments”** links. When you click on a department link, you will be redirected to the corresponding department page.
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- These are the **“Government”** links. When you click on a government link, you will be redirected to the corresponding government page.
- Clicking on the link will open a PDF file in a new tab for you to view the budget.
- You can view the strategic plan as a PDF version or as a flipbook version.



## ABOUT THE PROPERTY APPRAISER'S OFFICE

### WHAT WE DO

Your Property Appraiser has three primary responsibilities:

- Determine the taxable value of more than 640,000 parcels and nearly 60,000 tangible personal property accounts in Palm Beach County.
- Apply tax exemptions to properties that meet certain qualifications.
- Maintain the county's official map and property ownership records.

**Employee Community Service** - The Property Appraiser's Office encourages employee community service involvement throughout Palm Beach County. Our office is committed to the responsibility of enriching our community. [Learn more](#)

**Scholarship Awards Program** - The Palm Beach County Property Appraiser's Office 2023 Scholarship Program is accepting applications through March 31. [Learn more](#)

**Office Budget** - Pursuant to F.S.195.087(6), each property appraiser must post their final approved budget on their website within 30 days of receiving approval from the Florida Department of Revenue.

- FY Budget 2023-2024** d
- FY Budget 2022-2023

### WHO WE ARE


The Property Appraiser's Office employs more than 200 staff at five service centers throughout Palm Beach County, and has more credentialed appraisal professionals than any other jurisdiction in the United States. More than 67 percent of its employees are Certified Florida Evaluators. There are 38 designees from the International Association of Assessing Officers (IAAO), 12 from the Appraisal Institute and 40 Florida State licensed appraisers. The office is also a recipient of the distinguished IAAO Public Information Program Award, in recognition of its successful public education initiatives.

### WHAT WE VALUE:


An in depth report that provides statistical data and summary information about the operations of our office. [Read more](#)

### OUR STRATEGIC PLAN:

In 2018, the Palm Beach County Property Appraiser's Office developed and launched a new Strategic Plan. Our office created a roadmap to serve as a guide for the operations of our daily business and to make continuous progress toward reaching our goals over the next five years. [Read more](#)



(PDF Version)



(Flipbook Version)

### DEPARTMENTS a

- Agricultural Appraisal
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### QUICK LINKS b

- Homestead Exemption E-File
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- Tax Roll Information

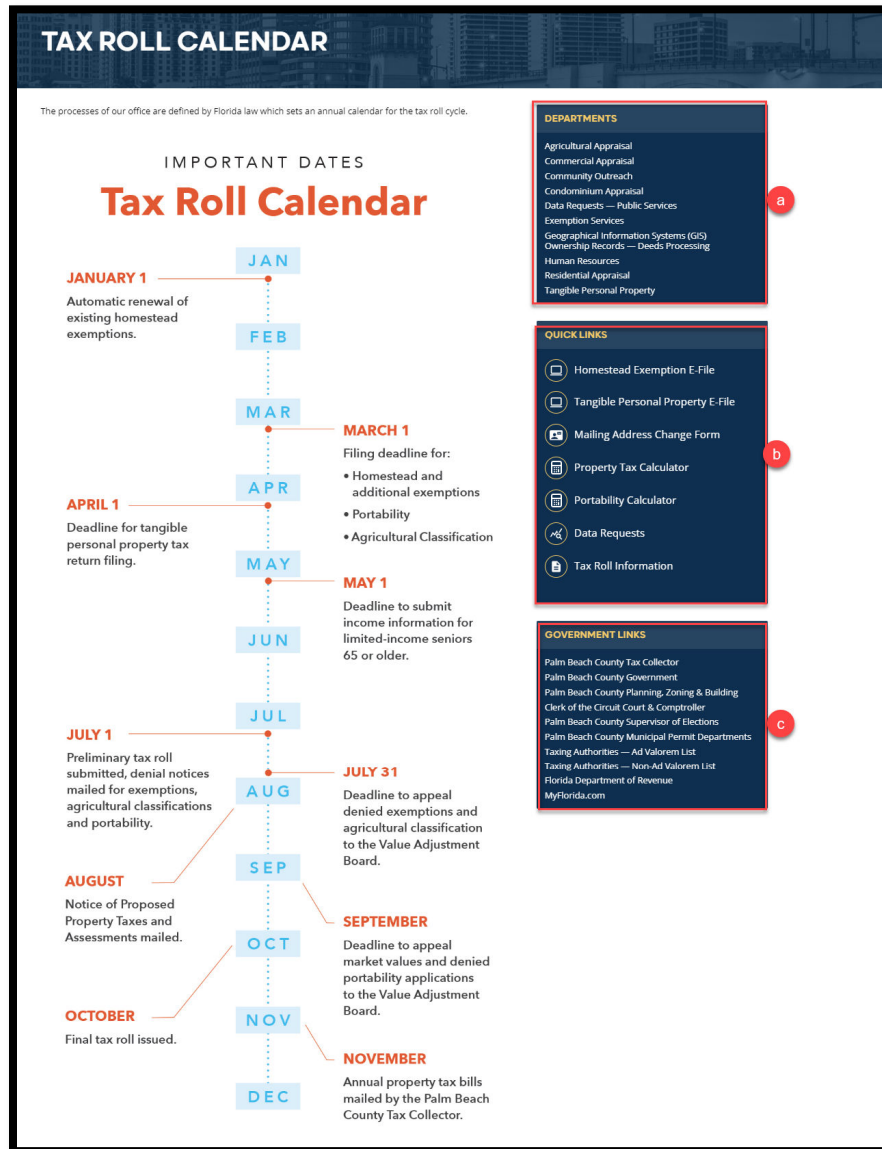
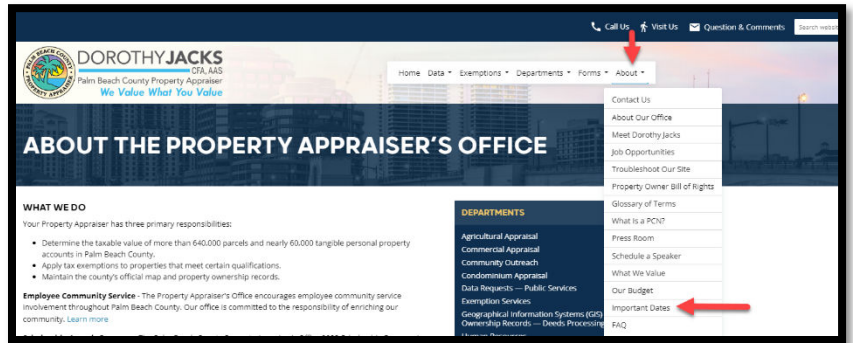
### GOVERNMENT LINKS c

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e

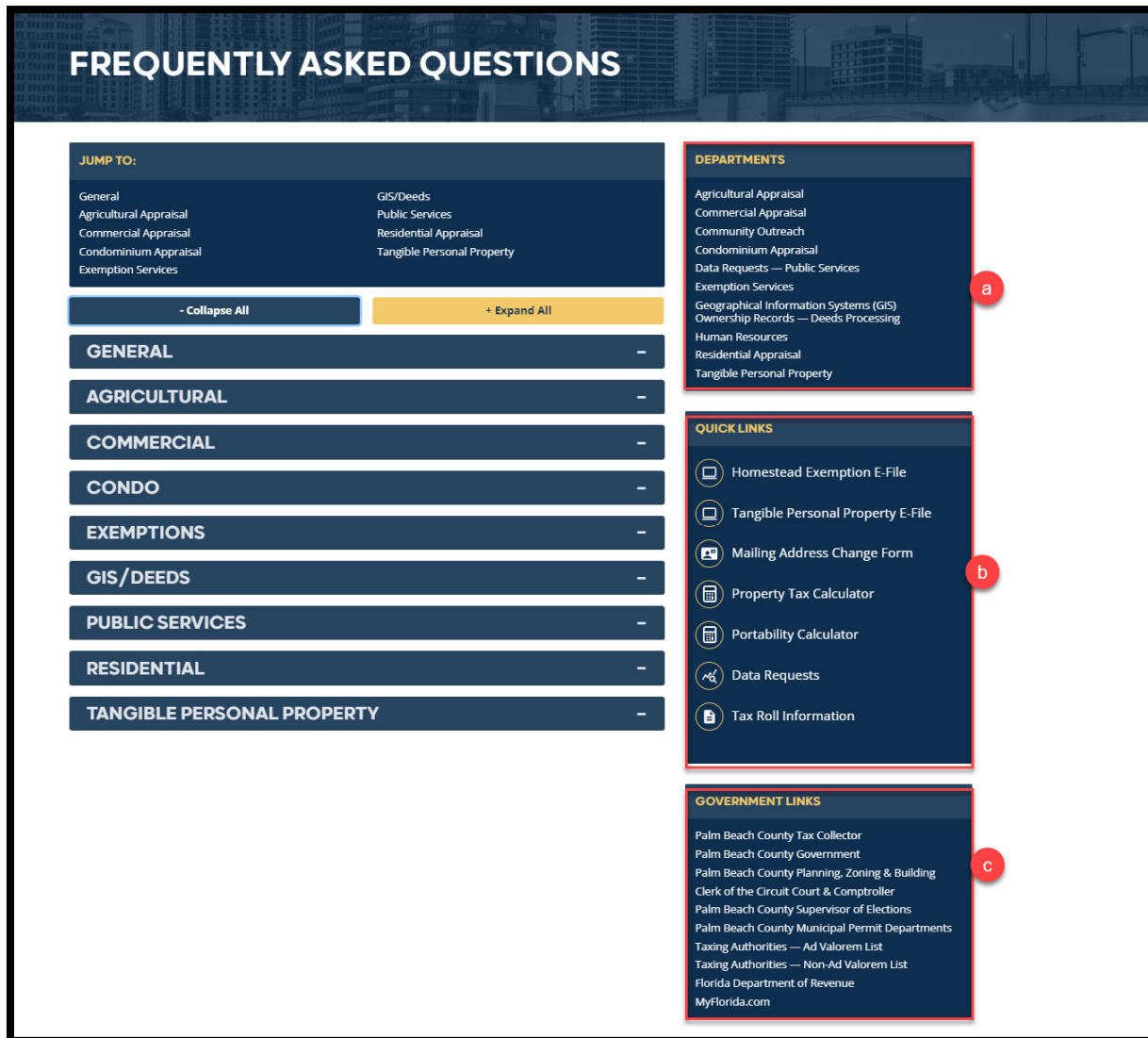
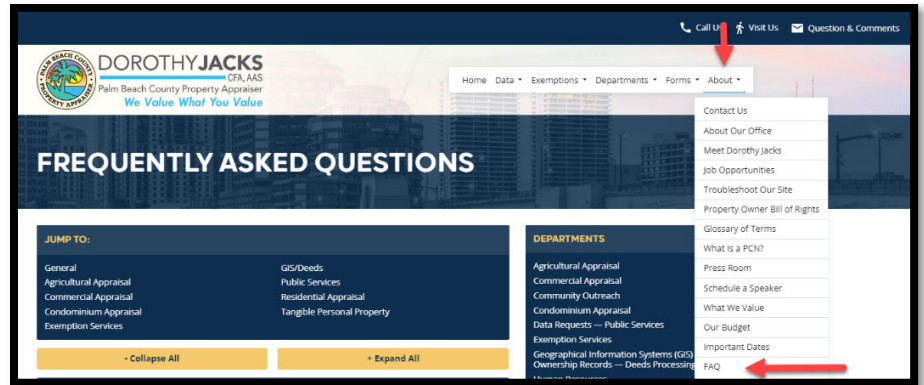
## Important Dates

- These are the **“Departments”** links. When you click on a department link, you will be redirected to the corresponding department page.
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## FAQ

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**DOROTHY JACKS**  
CFA, AAS  
Palm Beach County Property Appraiser  
*We Value What You Value*



THE USER MANUAL TO THE  
**PAPA MAP APPLICATION**

PUBLIC SERVICE SUPPORT



**DOROTHY JACKS**  
CFA, AAS  
Palm Beach County Property Appraiser  
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# OVERVIEW

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- Required Resources:..... 3
- Customer Support: ..... 3
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- E-mail: ISS-HelpDesk@pbc.gov ..... 3
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### Purpose:

This guide aims to explain the steps needed to use the PAO Web Application for providing parcel data to the public. The data, including parcel labels, detailed property reports, and maps (both small and large-scale), can be provided in various formats such as CSV files, PDFs, or image formats (.jpg, .png).

### Procedure Overview:

The PAO Web Application enables users to extract and provide parcel data (labels, detailed property reports, map layouts) in different formats like Excel spreadsheets (.csv file), PDFs, or images (.png, .jpeg).

### Required Resources:

To access the GIS Base Map application, visit the following links:

Original Website: <https://pbcpa.gov/index.htm>

### Customer Support:

If you require assistance with the application, please call the ISS Help Desk:

Phone: (561) 355 - HELP or (561) 355 – 4357

E-mail: [ISS-HelpDesk@pbc.gov](mailto:ISS-HelpDesk@pbc.gov)





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Palm Beach County Property Appraiser  
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# PAPA BASE MAP APPLICATION OVERVIEW:

The screenshot displays the PAPA Base Map application interface. At the top, there is a navigation bar with options for 'Home', 'Data', 'Exemptions', 'Departments', 'Forms', and 'About'. A search bar is located on the right side of the navigation bar. Below the navigation bar, there is a search box with the text 'Search by Address, Owner, or PCN' and a 'Return' button. The main content area is divided into two sections: 'Property Info' and 'Layers'. The 'Layers' section is currently active and shows a list of layers with checkboxes. The 'Aerials' section is also visible, showing a list of years from 2015 to 2023. The map itself shows a detailed view of a residential area in Palm Beach County, with various streets and landmarks labeled. The map is overlaid with a grid of parcel outlines and road names. The interface is clean and professional, with a blue and white color scheme.

ADJUST FONT SIZE: + - Reset Select Language

Call Us Visit Us Question & Comments Search website

DOROTHY JACKS CFA, AAS Palm Beach County Property Appraiser We Value What You Value

Home Data Exemptions Departments Forms About

Search by Address, Owner, or PCN Return

Property Info Layers Tools & Reports Help

Restore to Default Layer Selection

- Parcel Outlines
- Road Names
- Roads
- Homesteaded Parcels
- Municipalities
- Parcel Labels
- Property Use
- Sales
- Subdivisions

Aerials

- 2023
- 2022
- 2021
- 2017
- 2015

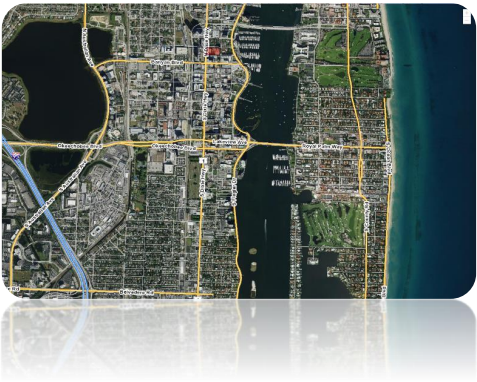
5012 5013 5031 5053

Top Header Tools & Buttons:



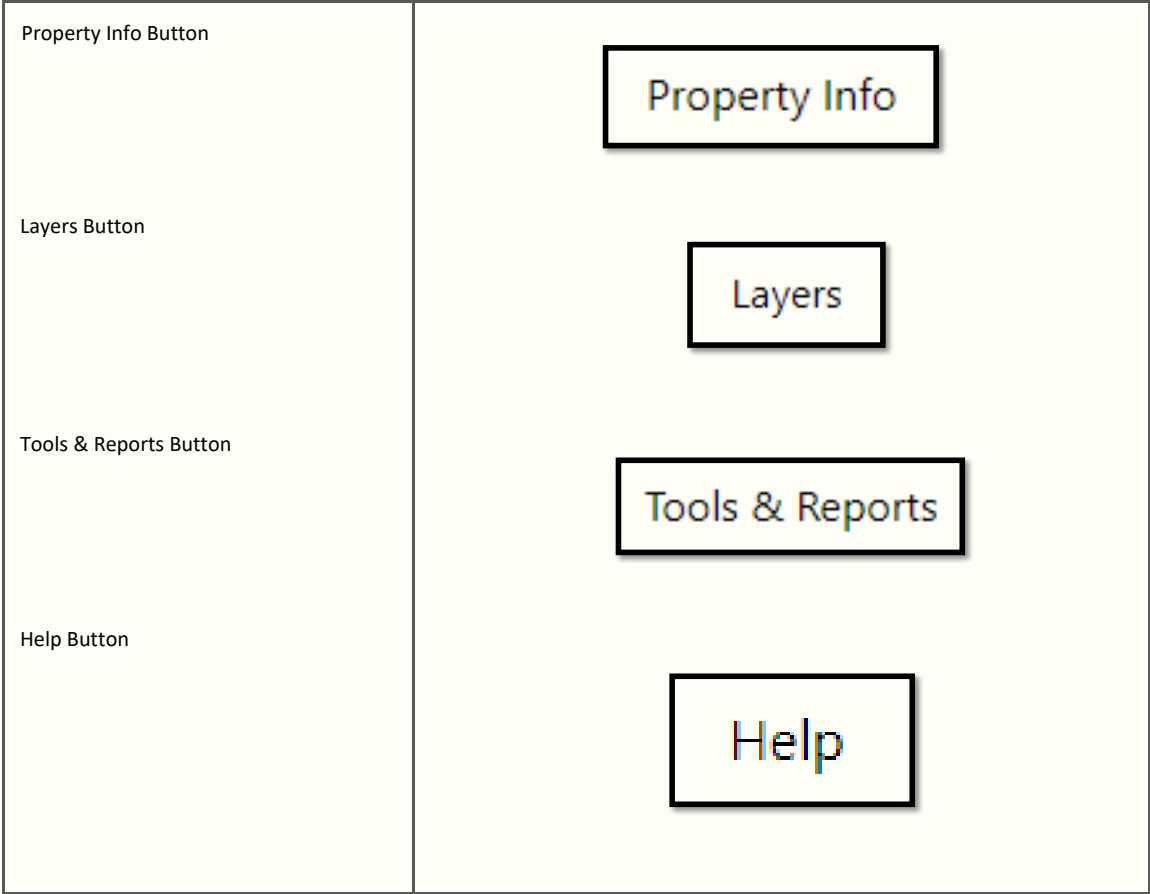
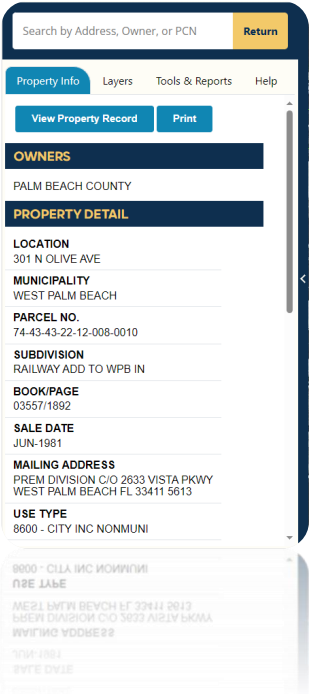
<p><u>Adjust Font Size Header Tool Options:</u></p> <ul style="list-style-type: none"> <li>+ Zoom in Button</li> <li>- Zoom Out Button</li> <li>Reset Button</li> </ul> <p><u>Google Select Language Tool:</u></p> <p><u>Call Us Button:</u></p> <p><u>Visit Us Button:</u></p> <p><u>Questions &amp; Comments Button:</u></p> <p><u>Search Website Tool:</u></p>	
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The Map Overview Tools & Buttons:



<p><u>Zoom In and Zoom Out Tool:</u></p> <ul style="list-style-type: none"> <li>+ Zoom In</li> <li>- Zoom Out</li> </ul>	
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The Sidebar Tools & Buttons:

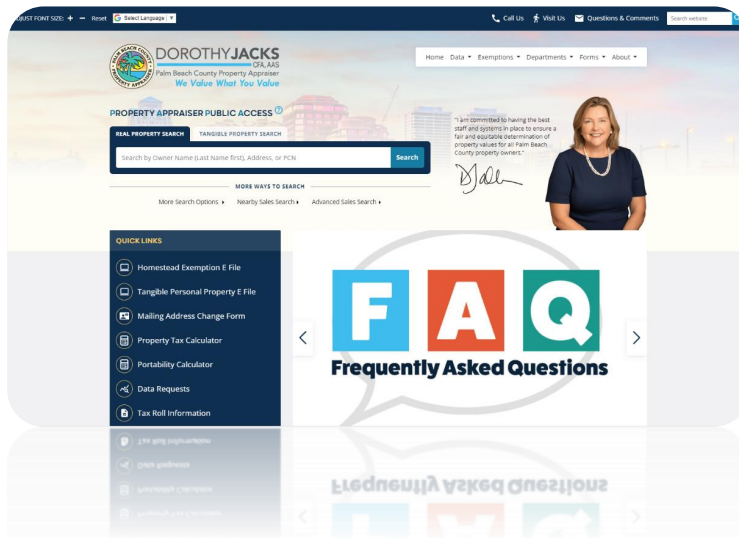




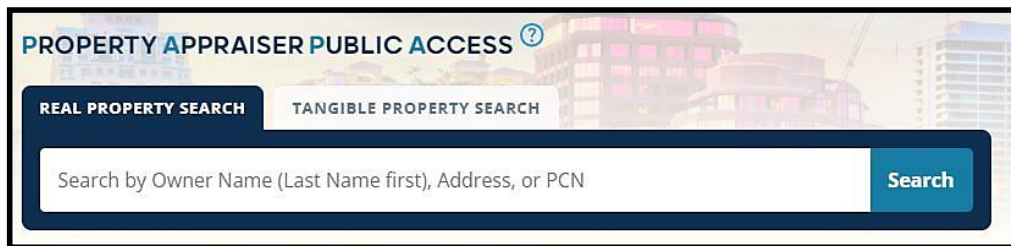
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Palm Beach County Property Appraiser  
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# PROPERTY SEARCH & INFORMATION

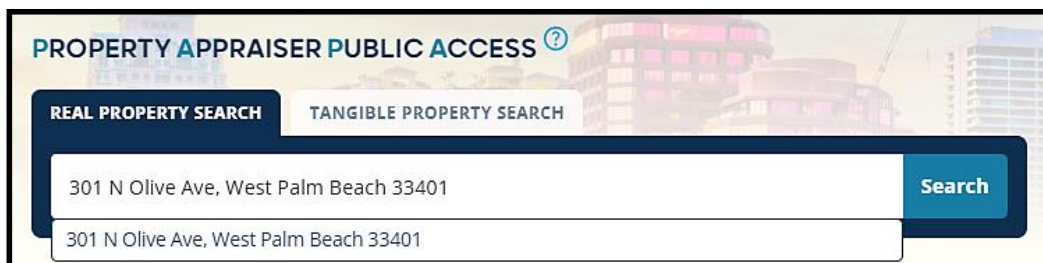
Property Search & Information:



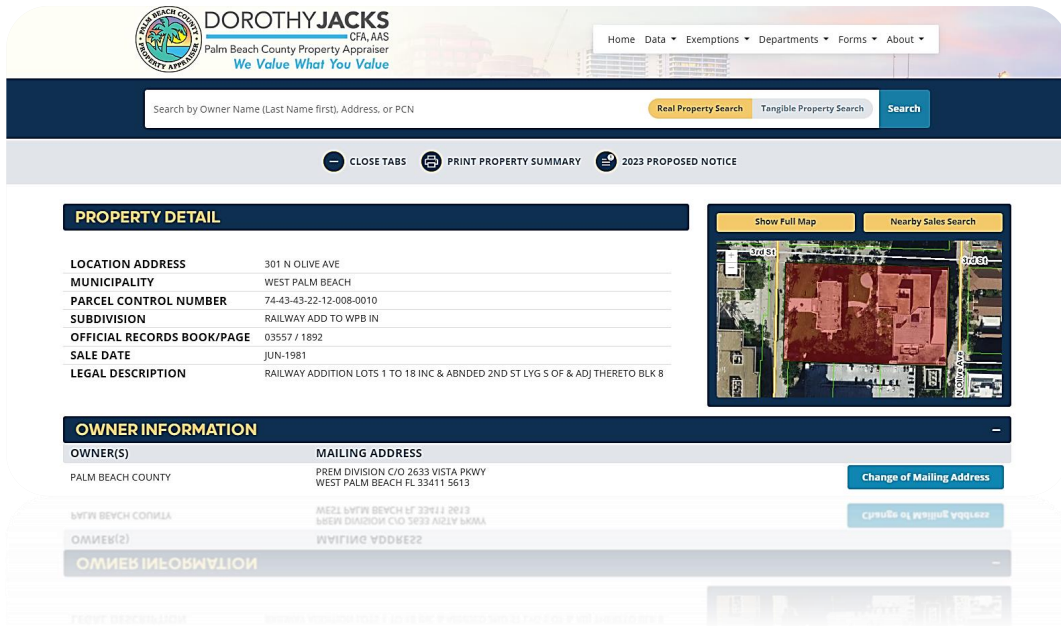
1. In the “Real Property Search” box, you can begin your search by entering the owner’s name (with the last name first), the property address starting with the street number, or the parcel number.



2. A dropdown list of names will appear. From this list, select the desired name, which will be highlighted in blue.



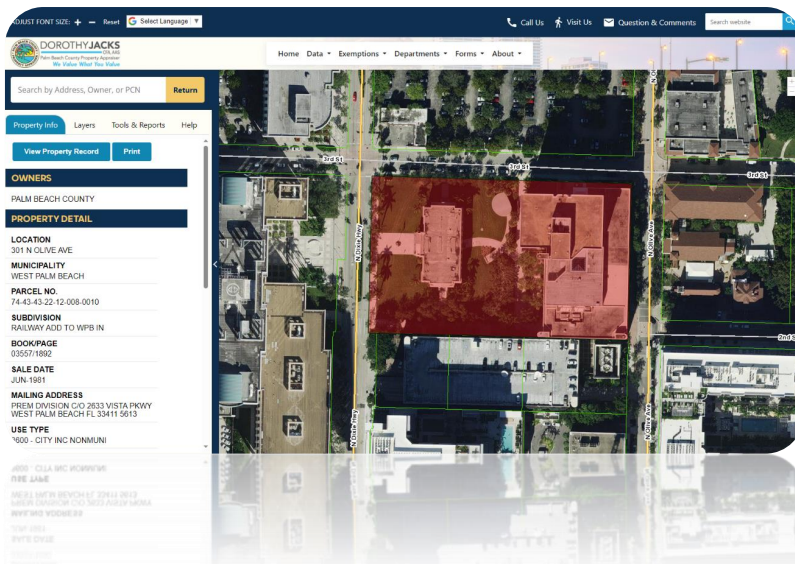
3. Then select the Search Button. The Property Detail page will show for that property:



4. To see the GIS Map for this address, select the “Show Full Map” button:



5. The GIS Map will now open to the full-sized parcel that was selected

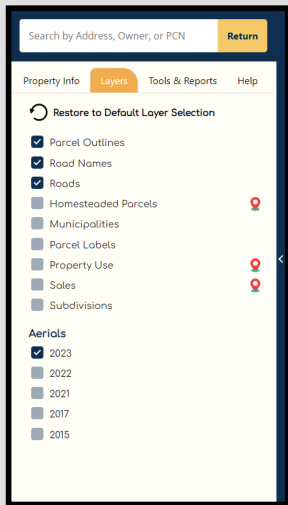




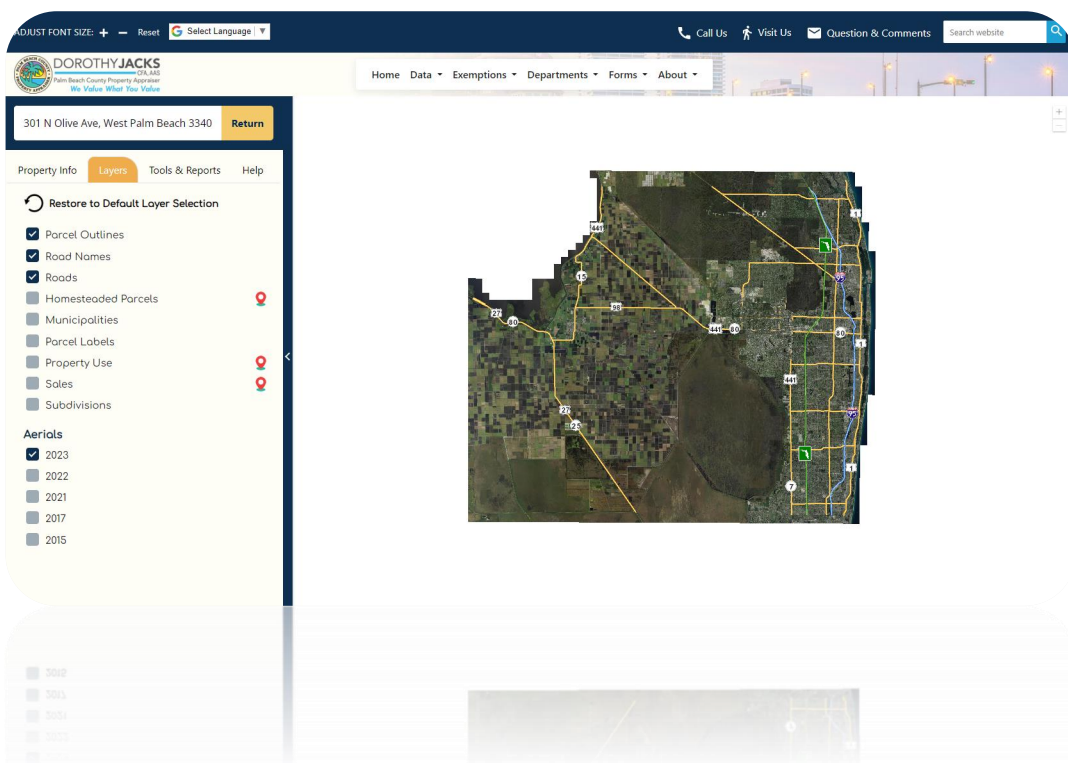
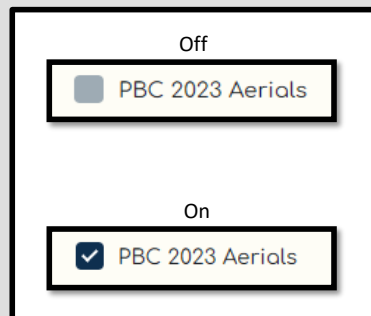
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# LAYERS

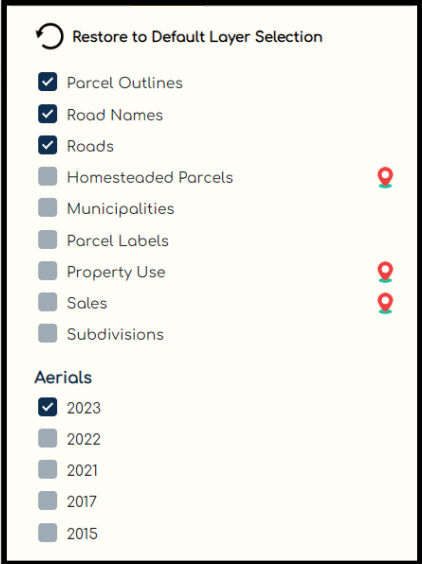
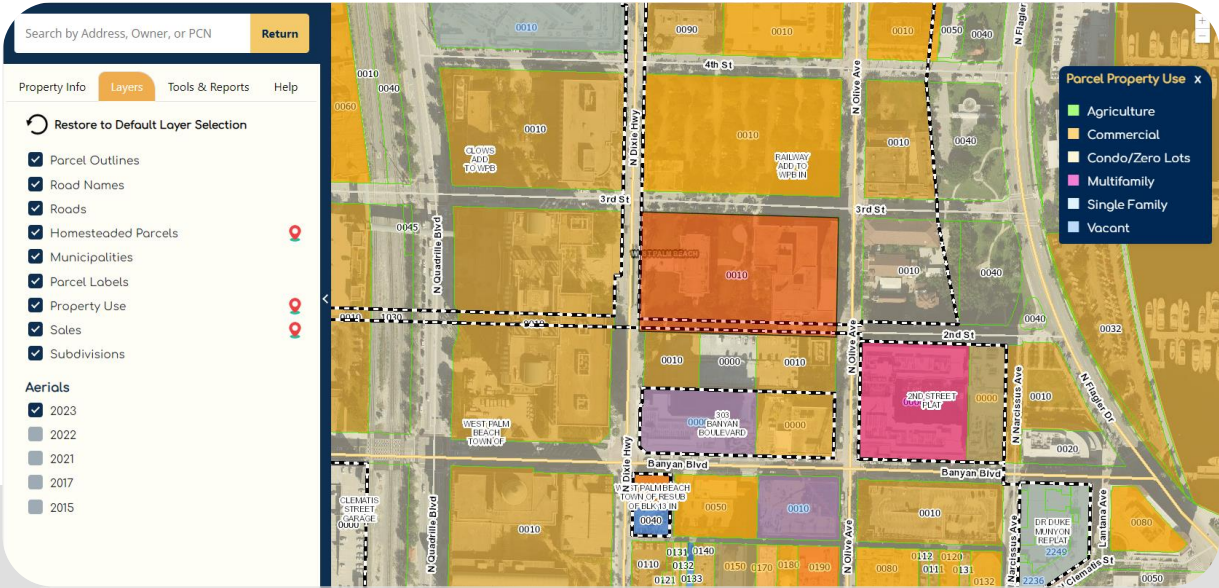
Layers:



1. To select a layer, click the grey box to the left of the text to toggle it off or on. To restore the layers to their defaulted selection, click on the "Restore to Default Layer Selection" button.



The Map Legend:



1. To toggle the map legend on or off, click on the pin icon located to the right of the layer. This action will display the legend of the selected layer on the right side of the map. For instance, the legend for "Parcel Property Use" is shown above.



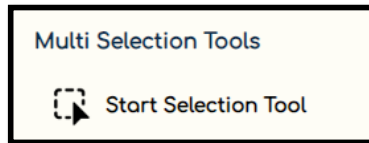



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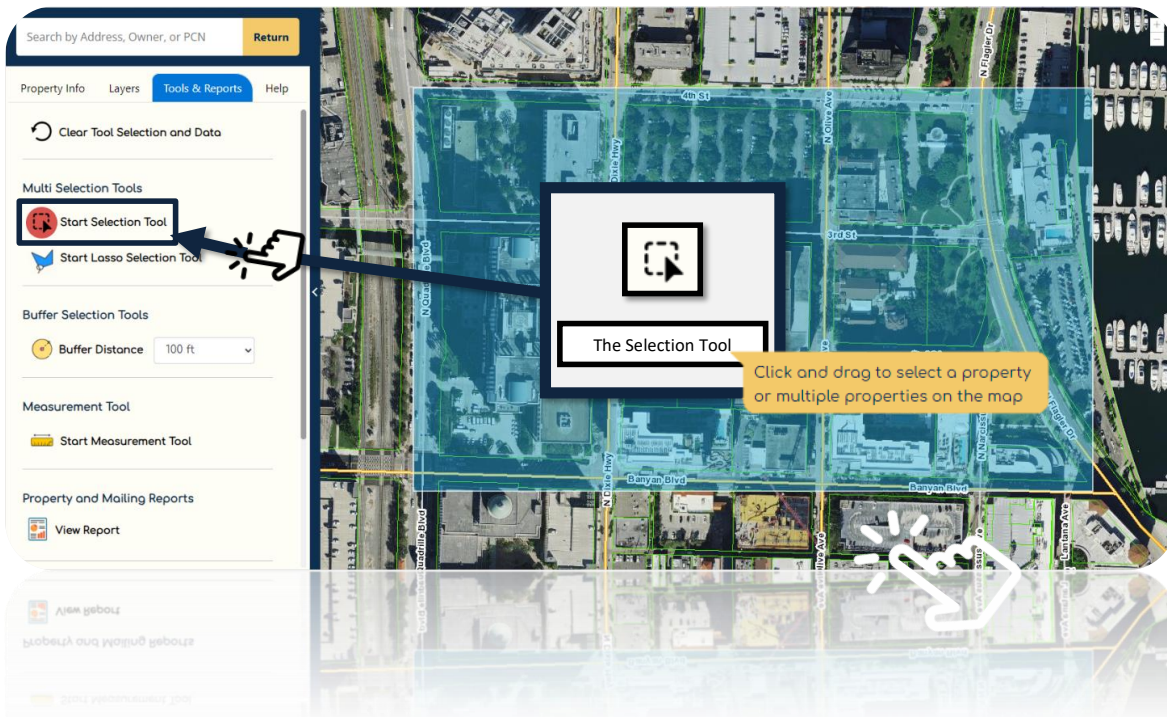
# TOOL OPTIONS:

The Selection Tool:

1. The **“Selection Tool”**, as displayed in the image below, allows the user to select one or more parcels all at once.

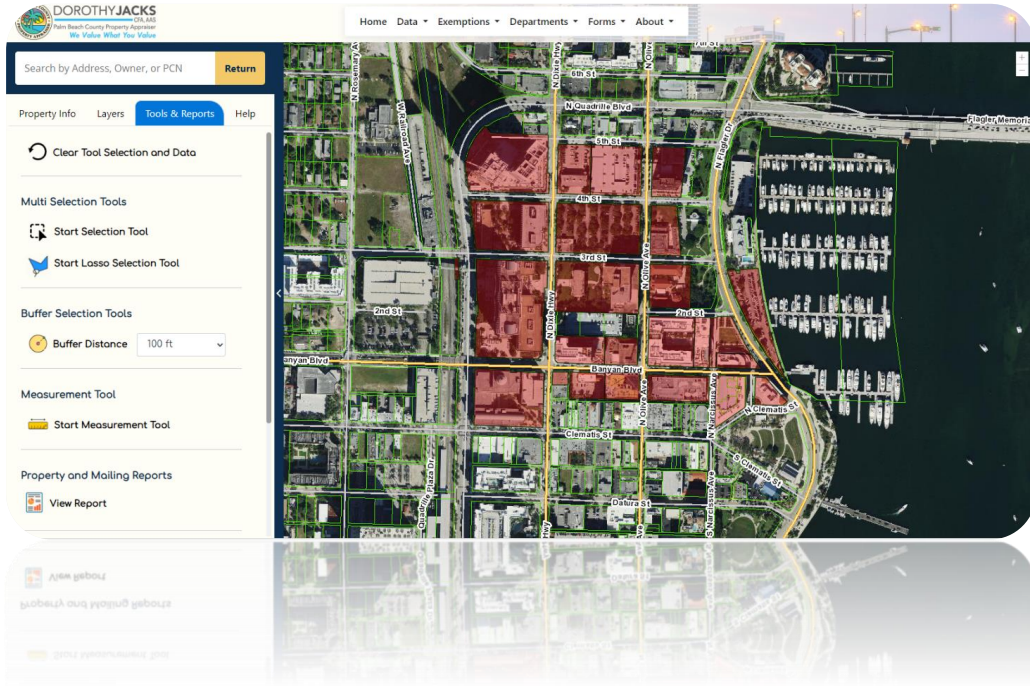


2. To start the selection of parcels, click on the . Now, click and drag the cursor over the area you wish to select. All selected areas will be highlighted in blue, as demonstrated below:



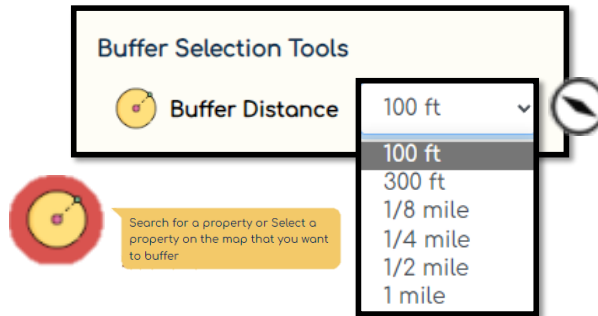


3. After the selection tool has loaded, all the parcels you've selected will be highlighted in red, as shown below:



The Buffer Selection Tool:

1. Once you have made a selection, the highlighted parcels may display a buffer using the “**Buffer Selection Tool**”. This tool provides a visual representation of a buffer zone around the selected parcel, measured in both feet and miles.

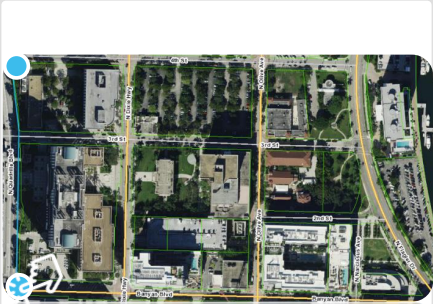




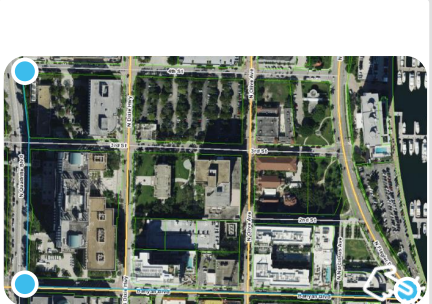
# The Lasso Selection Tool



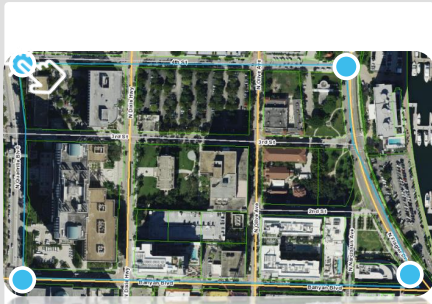
1. To start, select an area on your map where you would like to place a point.



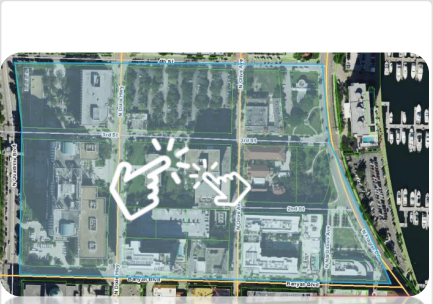
2. Drag your mouse away from the point and click once within the map to create another point. This will create a line segment.



3. Outline the area you want to select to create an additional line segment. Remember to click once again to set down another point.



4. After outlining the desired area with your traced shape, connect your final line segment back to the first one you created.



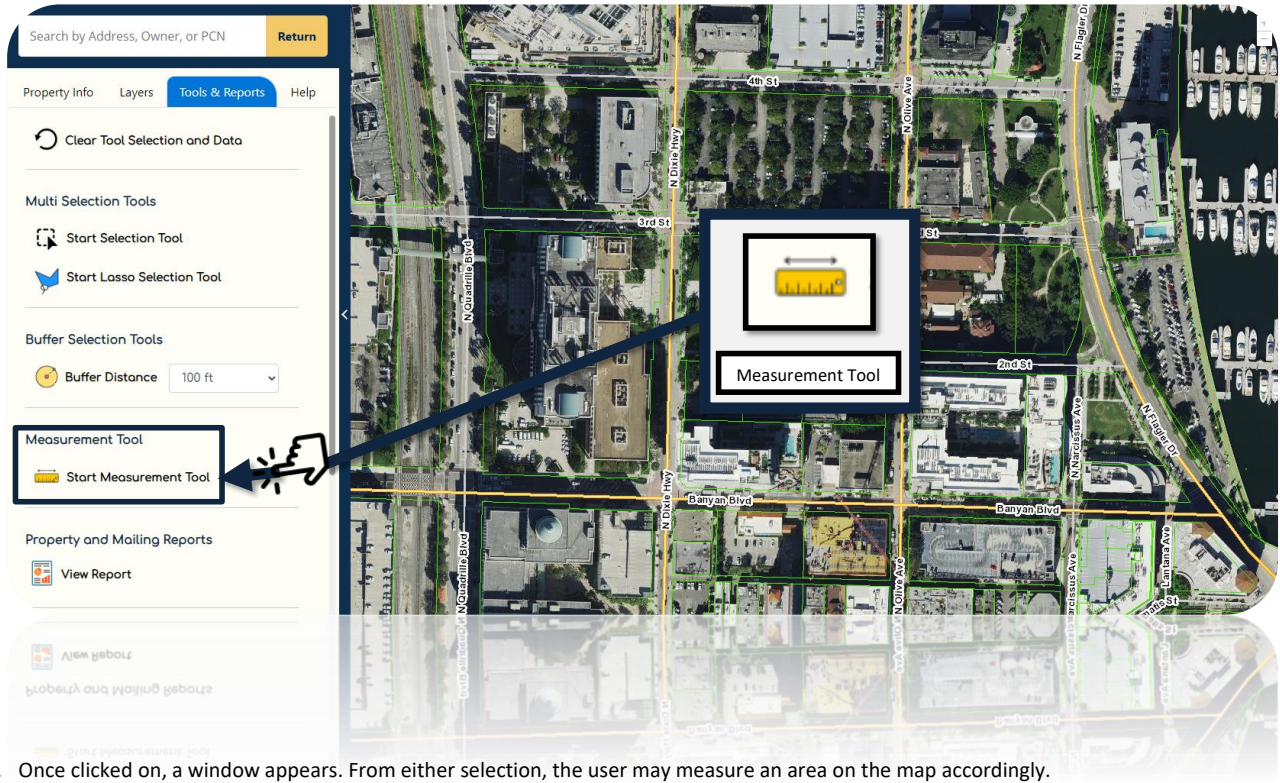
5. Finally, double-click within the outlined area. This action will cause a transparent fill to appear within your shape, and the parcel selection will begin to load.



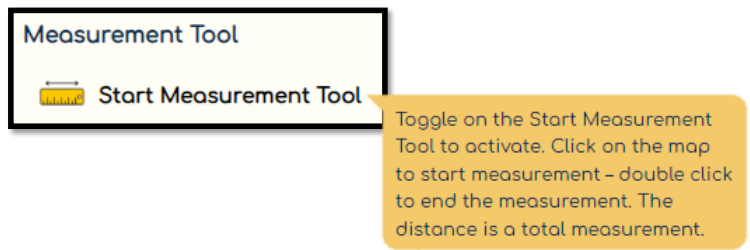
6. The parcels will now appear in red, indicating that they have been individually selected.

## The Measurement Tool:

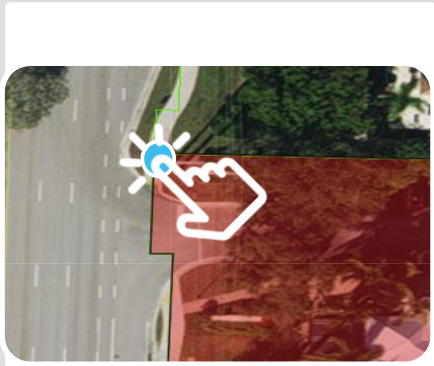
1. The measure tool situates at the left side of the GIS map application.



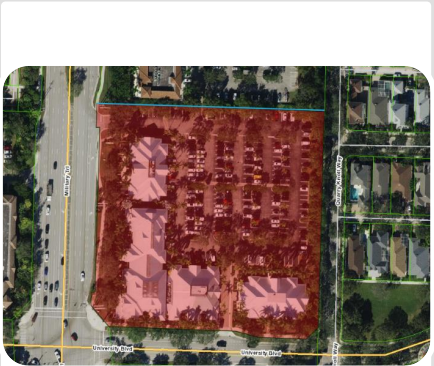
2. Once clicked on, a window appears. From either selection, the user may measure an area on the map accordingly.



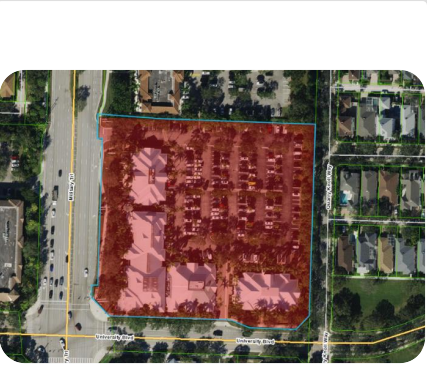
# The Measurement Tool



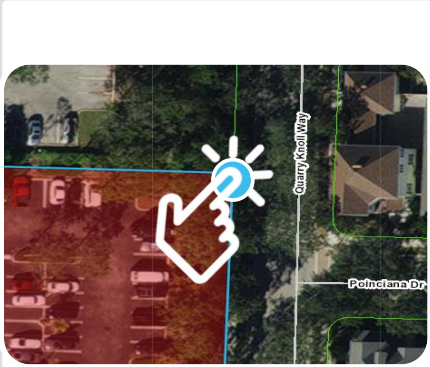
1. To begin, click on an area of your map to place down a point.



2. Drag your mouse away from the point and click once within the map to create another point. This will create a line segment that measures the distance of an area.




3. Trace the area you wish to measure. Remember to click once to set down another point to create more line segments.



4. To connect your lines to finish your measurement, drag your mouse from your last point that you have placed down to another point that has been placed; preferably, this will always be the first point you have placed down, and double click this point again to create a full-segmented outline.

## Measurement Tool

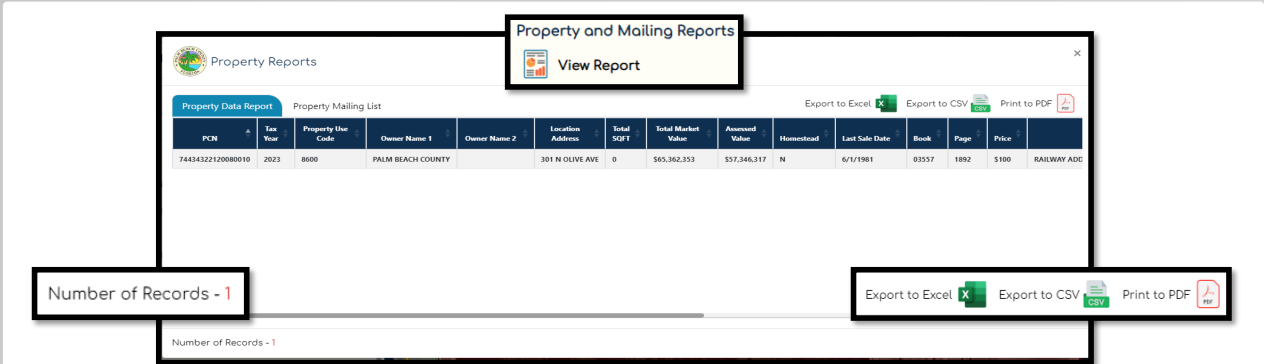
 Start Measurement Tool **1,949 ft**

5. There should be a field that shows up next to the "Start Measurement Tool" option that displays the total area in feet.

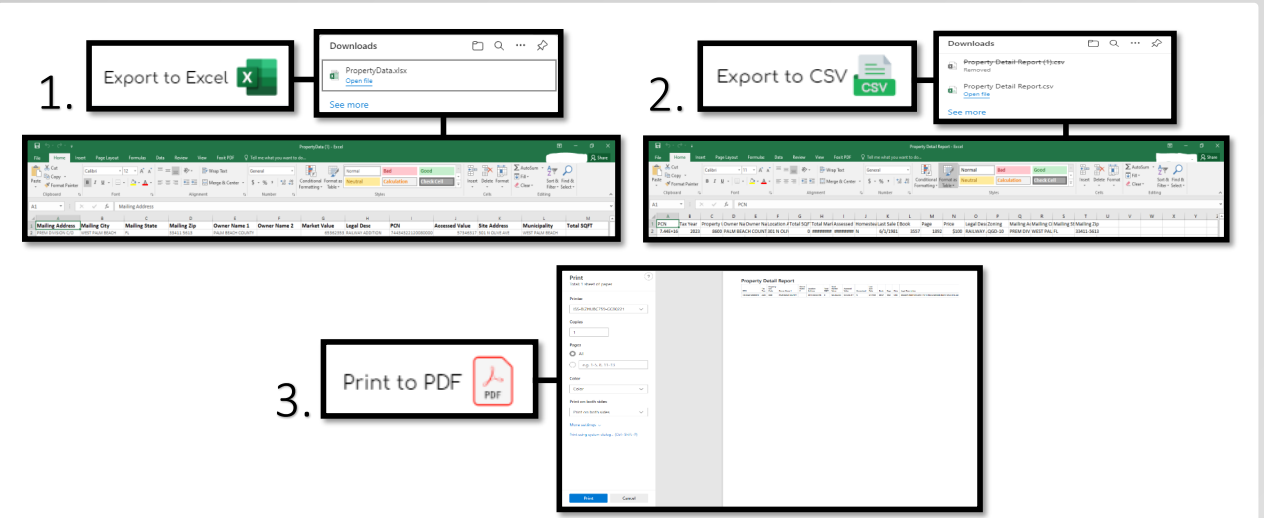
### How to Export a List of Selected Records Using Property Data Reports:

The screenshot displays the Dorothy Jacks web application interface. At the top, there is a navigation menu with options: Home, Data, Exemptions, Departments, Forms, and About. Below this is a search bar labeled "Search by Address, Owner, or PCN" with a "Return" button. The main interface is divided into a sidebar on the left and a map area on the right. The sidebar contains several sections: "Property Info", "Layers", "Tools & Reports" (which is highlighted), and "Help". Under "Tools & Reports", there are three main sections: "Buffer Selection Tools" with a "Buffer Distance" dropdown set to "100 ft"; "Measurement Tool" with a "Start Measurement Tool" button; and "Property and Mailing Reports" with a "View Report" button. Below these are "View Maps or Get Directions" options for Google Maps, Bing Maps, and Pictometry Maps. The map area shows an aerial view of a residential neighborhood with several properties highlighted in red. A blue callout box with a white background and a black border points to the "View Report" button, containing the text "Property and Mailing Reports". A yellow callout box with a white background and a black border points to the highlighted properties, containing the text: "Search for a property or multiple properties on the map that for which you want a report or mailing list. The property will be highlighted. Then select the Property and Mailing Report button." The bottom of the page shows a reflection of the interface.

# The Property Data Report

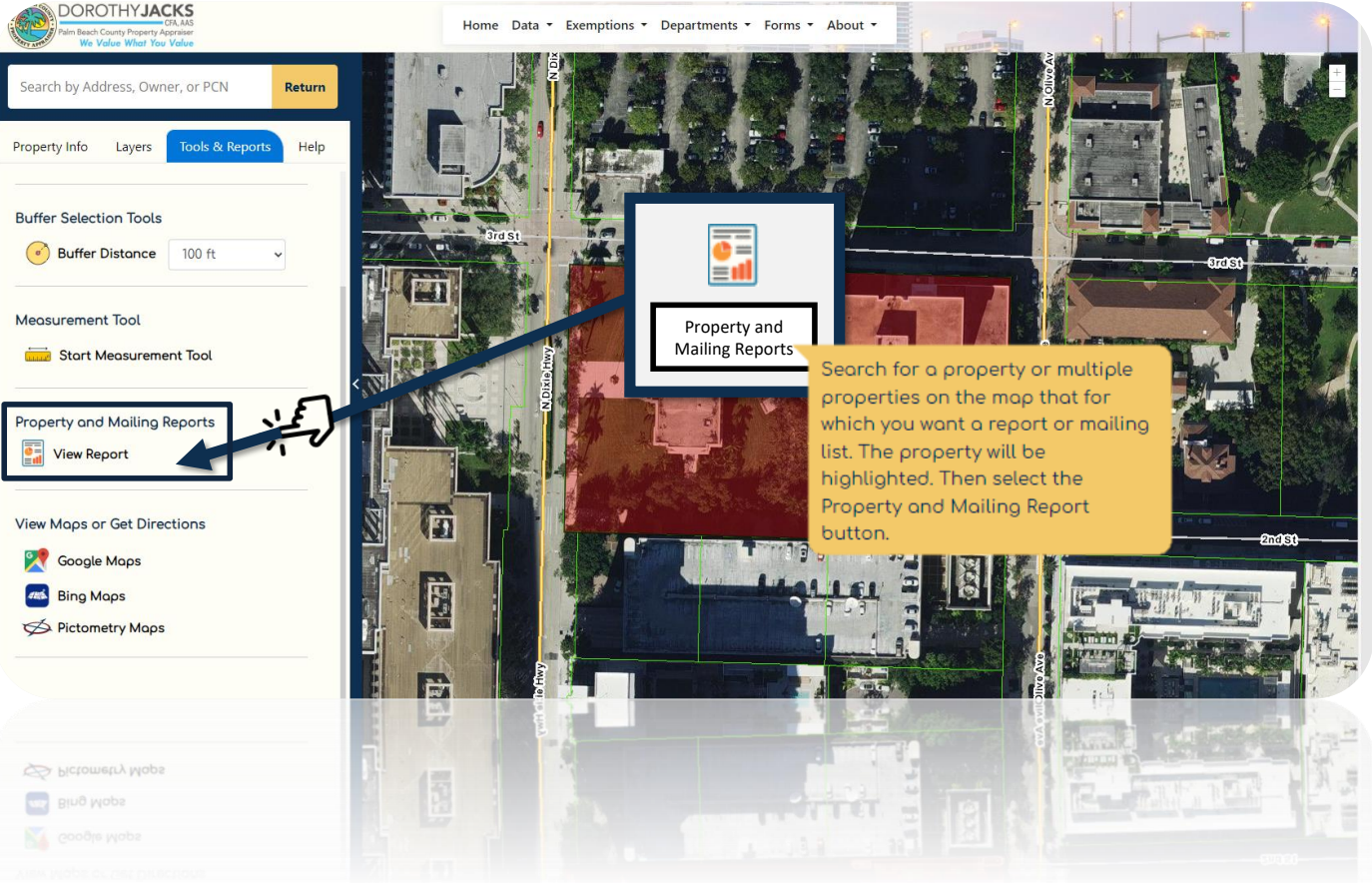


The **"Property Data Report"** lists a series of mailing addresses per parcel and the legal description. As shown above, the PCN, tax year, property use code, owner name 1, owner name 2, location address, total square feet, total market value, assessed value, homestead, last sale date, book, page, and price are displayed. The **"Number of Records"** line indicates the total amount of parcels selected on the base map. To export the data, click on the **"Export to Excel"**, **"Export to CSV"**, or **"Print to PDF"** buttons shown towards the right of the screen above the **"Price"** option.



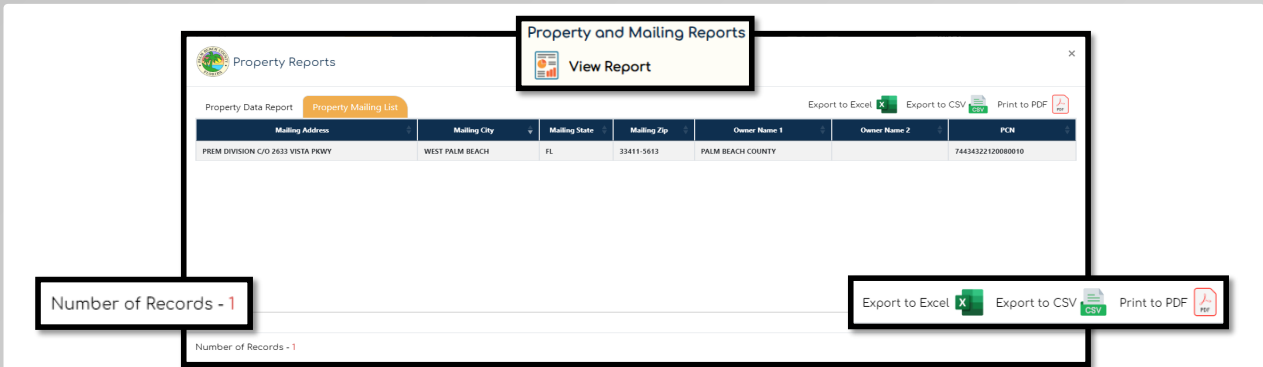
- Once the data is exported to Excel, the document should appear in downloads, click on **"Open file"** to open up the **"PropertyData.xlsx"** spreadsheet. This document will display the entirety of the selected parcels and their listed data as shown above.
- Once the data is exported to CSV, the document should appear in downloads, click on **"Open file"** to open up the **"Property Detail Report.csv"** spreadsheet. This document will display the entirety of the selected parcels and their listed data as shown above.
- Once you click on the **"Print to PDF"** button a printing screen will appear, select the options you want and then press the blue **"Print"** button to print out the PDF of the selected parcels.

How to Export a List of Selected Records Using the Mailing List Button:





# The Property Mailing List Tool



Number of Records - 1

Export to Excel X Export to CSV CSV Print to PDF PDF

The "Property Mailing List" lists a series of mailing addresses per parcel. As shown above, the mailing address, mailing city, mailing state, mailing zip code, owner number 1, owner number 2, and the PCN, or parcel number are displayed. The "Number of Records" line indicates the total amount of parcels selected on the base map. To export the data, click on the "Export to Excel", "Export to CSV", or "Print to PDF" buttons shown towards the right of the screen above the "PCN" option.

- 
- 
- 

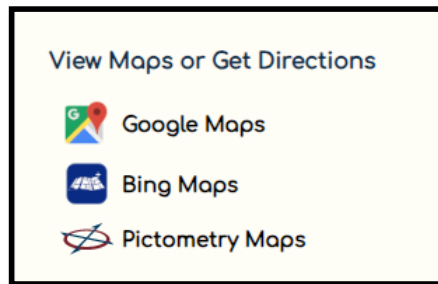
- Once the data is exported to Excel, the document should appear in downloads, click on "Open file" to open up the "Property Mailing Report.xlsx" spreadsheet. This document will display the entirety of the selected parcels and their listed data as shown above.
- Once the data is exported to CSV, the document should appear in downloads, click on "Open file" to open up the "Property Mailing Report.csv" spreadsheet. This document will display the entirety of the selected parcels and their listed data as shown above.
- Once you click on the "Print to PDF" button a printing screen will appear, select the options you want and then press the blue "Print" button to print out the PDF of the selected parcels.

View Maps or Get Directions:

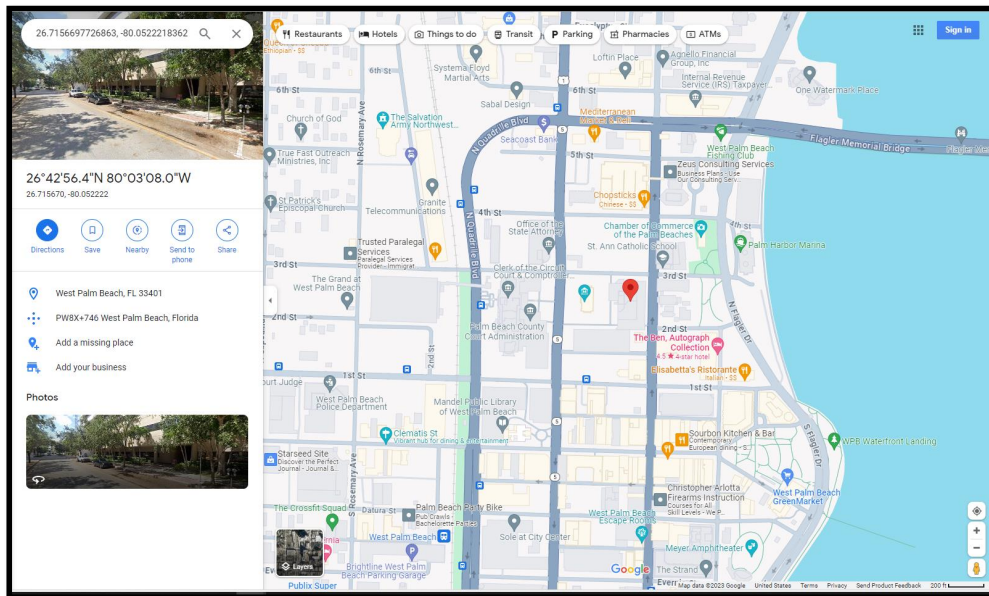
1. Start by selecting a parcel on the map or search using an address, owner’s name, or parcel number (PCN).



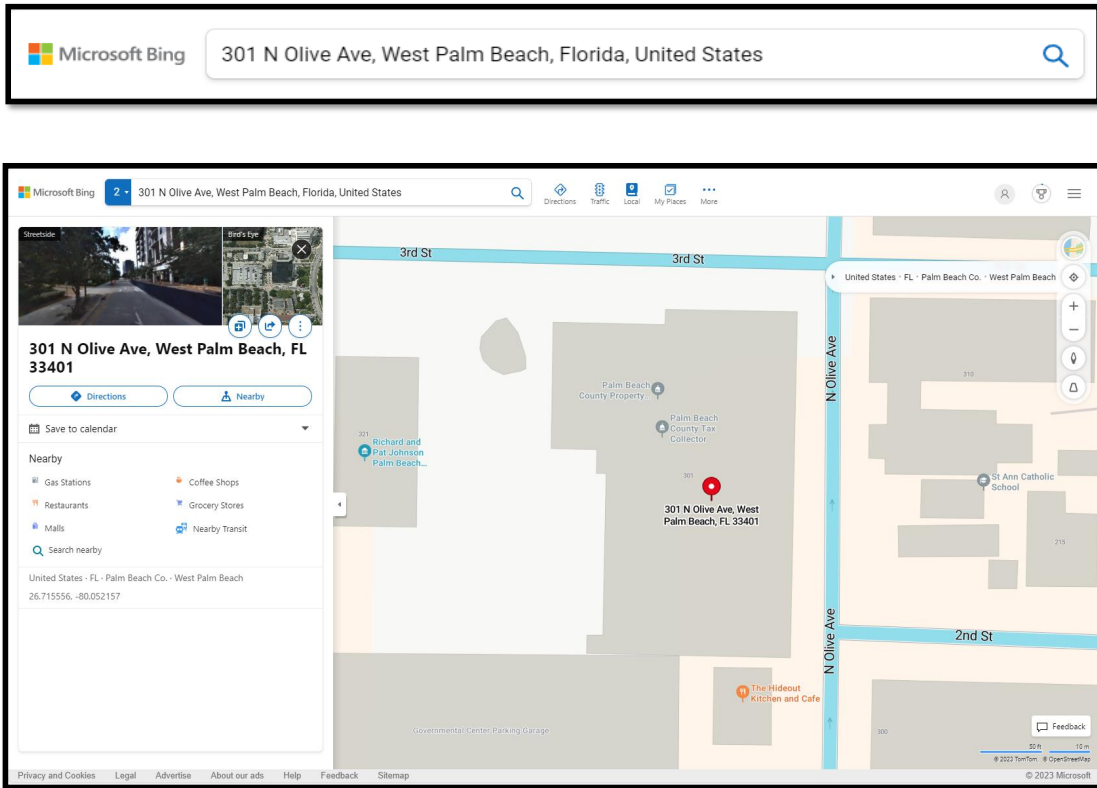
2. Then go to **Tools & Reports** and scroll down to the **“View Maps or Get Directions”** tab, here you can choose from three options: Google Maps, Bing Maps, and Pictometry Maps. Each option provides different directions and views for the selected parcel.



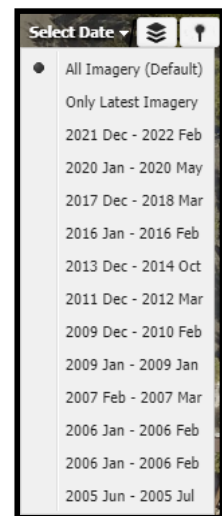
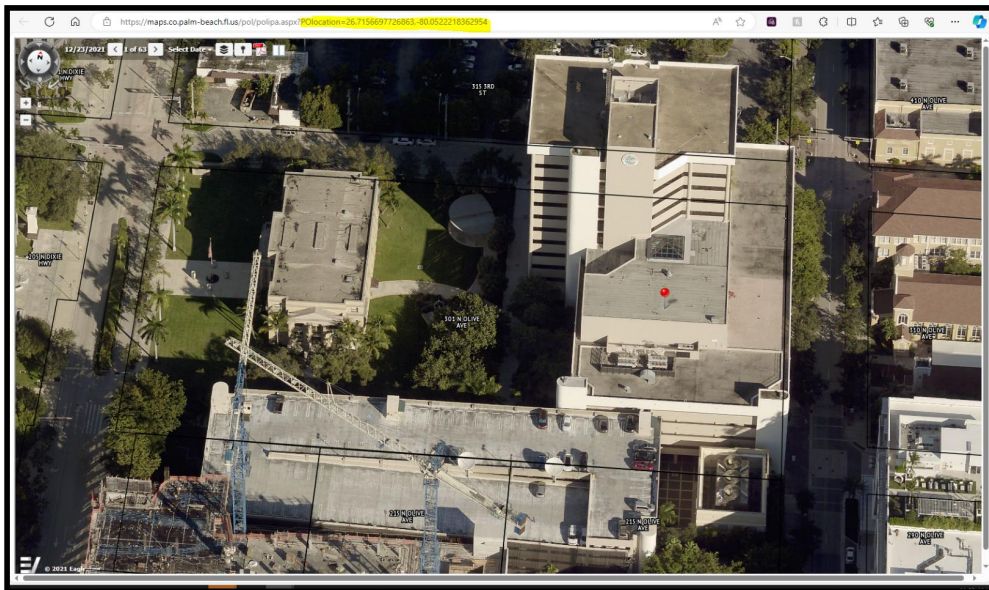
3. The **“Google Maps”** option will open a map pinpointing the exact longitude and latitude of the selected parcel. This option allows you to get directions, view the address, and share the selected location.

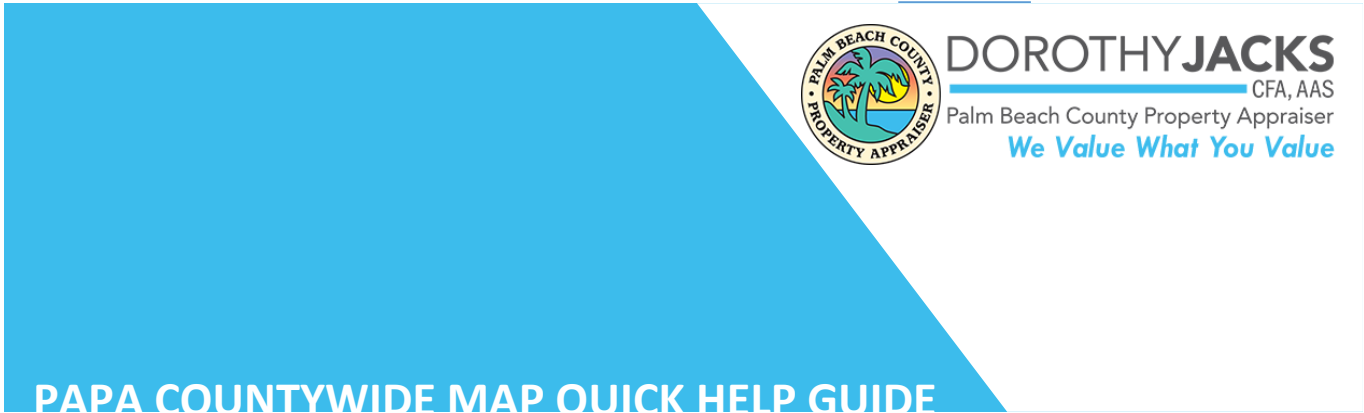


- The **“Bing Maps”** option will open a map showing the general area of the selected parcels. However, you will need to manually search for the address of the parcel.



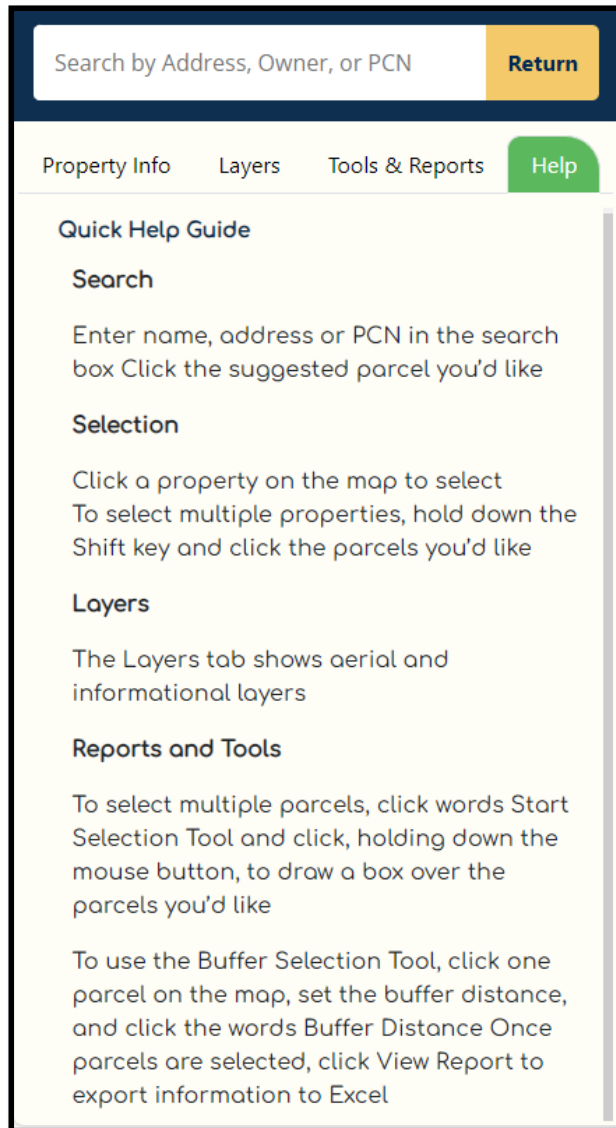
- The **“Pictometry Maps”** option will direct you to the Pictometry website, where the selected parcel is marked with multiple aerial viewpoints. To change the selected aerial imagery, use the left or right arrows at the top of the webpage to cycle through the images taken by year, or use the **“Select Date”** dropdown to choose from each aerial image. The latitude and longitude of the parcel will also be displayed in the URL of the webpage, which is highlighted in yellow below:





The Quick Help Guide:

1. The PAPA **“Quick Help Guide”** serves to display helpful tooltips to help the user navigate the mapping application; the information displayed includes the **“Search”**, **“Selection”**, **“Layers”**, and the **“Reports and Tools”** tooltips.





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CFA, AAS  
Palm Beach County Property Appraiser  
*We Value What You Value*

# THE DATA TAB

The Data Tab:

1. The **"Data"** tab includes multiple selections; here, we will focus on two tabs to navigate the PAPA Web Map Application, which include the **"Nearby Sales Search"** and the **"Map Search"** options.



Nearby Sales Search
Advanced Sales Search
Map Search
More Search Options
Data Requests — Public Services
Public Records Requests
School Attendance Zones
Municipal Permit Departments
Municipal Contact List
Proposed Taxes or TRIM
?? Tax Calculator

Nearby Sales Search:

1. The “Nearby Sales Search” tab allows the user to search for sales near an address.

Nearby Sales Search

Search by Address
Search

**Vicinity:**

**Sale Qualification:**

**Property Type:**

**More Options:**  Hide  Show

**Sale Date From:**

**Sale Date To:**

**Sale Price Min:**

**Sale Price Max:**

**Total SqFt Min:**

**Total SqFt Max:**

**Bedrooms Min:**

**Bedrooms Max:**

**Bathrooms Min:**

**Bathrooms Max:**

**Lot Size Min:**

**Lot Size Max:**

2. To begin, type in an address in the search bar.

301 N Olive Ave, West Palm Beach 3340

Search

3. Underneath the search bar, you will find a variety of options designed to help you pinpoint parcel sales in proximity to a specific address. The “Vicinity” dropdown allows you to filter sales within a one-mile radius of your chosen address. The “Sale Qualification” dropdown lets you sift through sales by including qualifying sales and all sales, with the added feature of excluding sales under \$10 or \$1000. The “Property Type” dropdown enables you to refine your search based on the type of property you are interested in; for instance, in this user manual, we will be focusing on the “Government” property type. While there are additional options available for this search, they are not necessary for completing the initial sales search.

**Vicinity:**

- 1/8 mile
- 1/4 mile
- 1/2 mile
- 1 mile

**Sale Qualification:**

- Include only qualified sales
- Include all sales
- Exclude < \$10
- Exclude < \$1000

**More Options:**  Hide  Show

**Sale Date From:**

**Sale Date To:**

**Sale Price Min:**

**Sale Price Max:**

**Total SqFt Min:**

**Total SqFt Max:**

**Bedrooms Min:**

**Bedrooms Max:**

**Bathrooms Min:**

**Bathrooms Max:**

**Lot Size Min:**

**Lot Size Max:**

**Year Built From:**

**Year Built To:**

**Property Type:**

- VACANT RESIDENTIAL
- RESIDENTIAL
- CONDOMINIUMS
- APARTMENTS > 10 UNITS
- COMMERCIAL CONDOS
- APARTMENTS < 10 UNITS
- VACANT COMMERCIAL
- RETAIL
- COMMON AREA
- SHOPPING CENTER
- OFFICES
- GENERAL COMMERCIAL
- RESTAURANTS
- BANKS
- MARINAS
- GOLF COURSES
- HOTELS
- VACANT INDUSTRIAL
- WAREHOUSES
- AGRICULTURE

4. Now, press the “Search” button, a map with the address pinpointed with a circled area radius will appear as shown below:

The screenshot shows the Dorothy Jacks web application interface. At the top left, the logo for Dorothy Jacks, CRA, AAS, Palm Beach County Property Appraiser, is displayed. The search bar contains the address "301 NORTH OLIVE AVE" and a "Search" button. Below the search bar are various filters: "Vicinity" (1 mile), "Sale Qualification" (Include all sales), "Property Type" (GOVERNMENT), and "More Options" (Hide/Show). There are also date and price range filters. A map in the center shows a circular radius around the selected address. To the right of the map is a "Sale Price Range" legend with color-coded buttons for different price ranges: \$0 - \$100,000 (purple), \$100,001 - \$200,000 (orange), \$200,001 - \$300,000 (blue), \$300,001 - \$500,000 (green), and \$500,001+ (yellow). Below the map is a table with the following data:

PCN	Address	City	Lot Size	A/C SqFt	Total SqFt	Year Built	Bed	Full Bath	Half Bath	Sale Date	Sale Price	Desc
74434316010140071	1028 TAMARIND AVE	WEST PALM BEACH	0.0713				0	0	0	2023-06-22	\$10	MUNICIPAL
74434316010140071	1028 TAMARIND AVE	WEST PALM BEACH	0.0713				0	0	0	2022-07-07	\$10	MUNICIPAL

5. On the map, you will notice points appearing within the circular radius around the selected address. Each point signifies a sale that occurred within the past year, subject to the filters applied. These points are color-coded, with each color corresponding to a “Sale Price Range” as indicated in the map legend. Hovering over a point will reveal the address, along with a link to the “View Property Detail” webpage, and information about the “Sale Date” and “Sale Price” of the chosen point.

The screenshot shows a zoomed-in view of the map. A pop-up window titled "Zoom to" displays the address "1028 Tamarind Ave, West Palm Beach 33401". Below the address is a link to "View Property Detail". The pop-up also shows a table of sale data:

Sale Date	Sale Price
2023-06-22	\$10
2022-07-07	\$10

At the bottom of the pop-up, there is a table with the following data:

Bedrooms	Bathrooms	Year Built	A/C Sq Ft	Total Sq Ft
0	0			

The screenshot shows the "Sale Price Range" legend with the following color-coded buttons and counts:

- \$0 - \$100,000 (1) ✓
- \$100,001 - \$200,000 (0)
- \$200,001 - \$300,000 (0)
- \$300,001 - \$500,000 (0)
- \$500,001+ (0)
- Show All (1) ✓

# Nearby Sales Search Report

PCN	Address	City	Lot Size	A/C SQFT	Total SQFT	Year Built	Bed	Full Bath	Half Bath	Sale Date	Sale Price	Description
00424603020000260	12121 BAY CLUB DR	BOYNTON BEACH	0.1033	1,634	2,112	1990	3	2	0	2023-10-17	\$484,926	SINGLE FAMILY

The "Nearby Sales Search Report" lists sales in close proximity to the selected property. As shown above, the PCN, address, city, lot size, A/C SQ FT, Total SQ FT, Year Built, Bedrooms, Full Bath, Half Bath, Sale date, Sale Price and the Description are displayed. To export the data, click on the "Export to Excel", "Export to CSV", or "Print to PDF" buttons shown towards the right of the screen above the "Description" field.

1. **Export to Excel** button is clicked, resulting in a file named "Property Mailing Report.xlsx" appearing in the Downloads folder.

2. **Export to CSV** button is clicked, resulting in a file named "Property Mailing Report.csv" appearing in the Downloads folder.

3. **Print to PDF** button is clicked, resulting in a "Print" dialog box for the "Property Detail Report" with various options for printing.

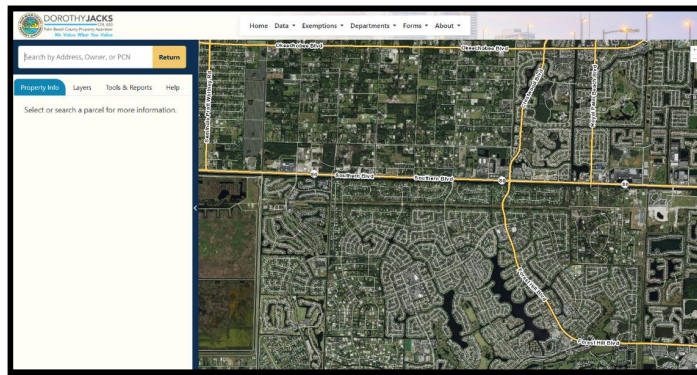
- Once the data is exported to Excel, the document should appear in downloads, click on "Open file" to open up the "Property Mailing Report.xlsx" spreadsheet. This document will display the entirety of the selected parcels and their listed data as shown above.
- Once the data is exported to CSV, the document should appear in downloads, click on "Open file" to open up the "Property Mailing Report.csv" spreadsheet. This document will display the entirety of the selected parcels and their listed data as shown above.
- Once you click on the "Print to PDF" button a printing screen will appear, select the options you want and then press the blue "Print" button to print out the PDF of the selected parcels.



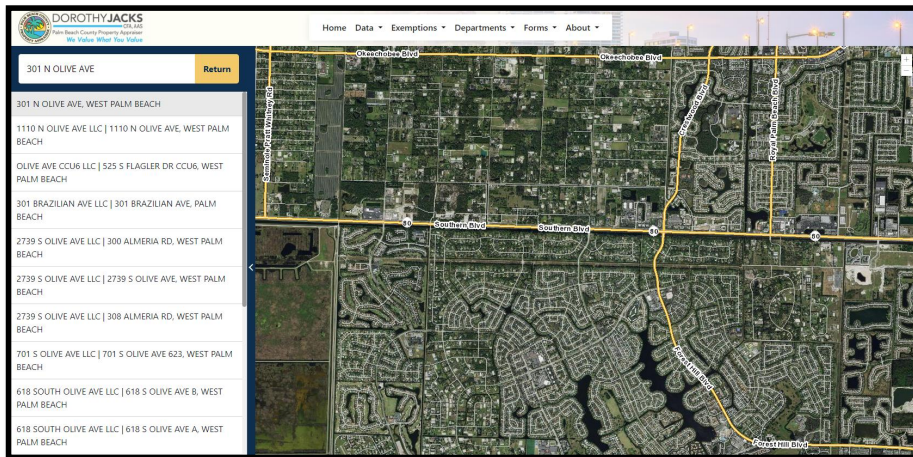
Map Search:

1. The **“Map Search”** tab allows the user to search for a parcel by an Address, Owner, or PCN.

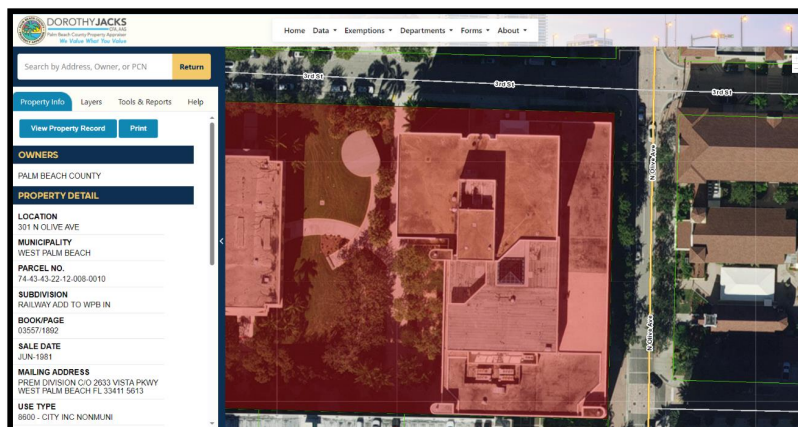
Map Search



2. To start, begin typing the address in the search bar and select it from the dropdown menu. If you need to reset your search, click the **“Return”** button located on the right side of the search bar.



3. Your address is now displayed with the **“Owners”** and **“Property Detail”** information visible. The parcel associated with the address will be highlighted in red on the map as shown bel





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# THE USER MANUAL TO THE PAPA MAP APPLICATION

PUBLIC SERVICE SUPPORT

